



# CITY OF ORLANDO

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## MEMORANDUM

**TO:** David Billingsley, Chief Procurement Officer  
City of Orlando Procurement and Contracts Division

**FROM:** Beth Gruber, Landscape Architect, Senior / Planner  
City of Orlando Parks Division

**CC:** John Perrone, City of Orlando Parks Division Manager  
Teddi McCorkle, City of Orlando Senior Contract Administrator

**DATE:** March 28, 2016

**SUBJECT:** Playground Equipment Procurement

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The Parks Division would like to request a negotiated procurement for playground equipment to be installed at Mathews Park. This equipment has been offered to the City at a substantial discount and will be available after its turn as a display exhibit at the Epcot International Flower and Garden Festival from March 2 to May 30, 2016.

The benefits of accepting this offer from the manufacturer's representative, Rep Services, Inc., include reduced cost, an expedited process, savings of time and resources due to the "pre-designed" status of the playground, the cache associated with the Epcot Flower and Garden Show and the opportunity to have a "first time available" integrated shade system (important at this sunny location). The system also features outdoor musical equipment and state of the art net climbers.

The attached proposal represents a 30% discount for all equipment from the festival. Additional new equipment is offered at a 2% discount from an existing Clay County negotiated contract. The total amount is \$136,999.60 and reflects a total savings of \$41,411.37. Funding is available in PKS0009\_P specifically for the purpose of renovating Orlando parks and playgrounds. Mathews Parks has been on the Parks Division's playground priority list for replacement of the existing equipment due to the age and condition of that equipment.