

## FISCAL IMPACT STATEMENT

Indicate the **Total Fiscal Impact** of the action requested, including personnel, operating, and capital costs. Indicate costs for the current fiscal year and continuing costs in future years. Include all related costs necessary to place the asset in service.

**1. DESCRIPTION:** The Recreation Division is requesting approval for Grounds Maintenance contracts for various City Owned Ball Fields and minor parks. The existing contract with Groundtek was approved at the September 20, 2010 Council Meeting. However, the terms of that contract have now expired and a IFB has been issued. The results of the IFB have been reviewed by Purchasing and the Recreation Division and the decision has been made to go with the lowest bidder. This request will authorize the Purchasing Department to enter into a contract with the winning Bidder - and to authorize all subsequent renewals.

**COSTS:**

2. Does the acceptance of this action require the hiring of additional or new personnel or the use of overtime?  
 Yes  No (if Yes, include all personnel costs below).

3. Is the action funded in the current year budget and/or through reallocation of existing Department resources:  
 Yes  No If No, how will this item be funded? \_\_\_\_\_

Did this item require BRC action?  Yes  No If Yes, BRC Date: \_\_\_\_\_ BRC Item #: \_\_\_\_\_

4. This item will be charged to Fund/Dept/Program/Project: 0001 F/FRP/REC0002 C.

5.	(a) Current Year Estimate	(b) Next Year Annualized	(c) Annual Continuing Costs Thereafter
Personnel	\$	\$	\$
Operating	\$398,461.00	\$398,461.00	\$398,461.00
Capital			
<b>Total</b>	<u>\$398,461.00</u>	<u>\$398,461.00</u>	<u>\$398,461.00</u>

6. If costs do not continue indefinitely, explain nature and expiration date of costs: This agreement is for an initial Three year term with three one year renewals.

**7. OTHER COSTS**

(a). Are there any future costs, one-time payments, lump sum payments, or other costs payable for this item at a later date that are *not* reflected above:  Yes  No

(b) If yes, by Fiscal Year, identify the dollar amount and year payment is due: \$ \_\_\_\_\_ Payment due date \_\_\_\_\_

(c) What is the nature of these costs: \_\_\_\_\_

**REVENUE:**

8. What is the estimated increase in "valuation" added to the tax rolls? \$ N/A. Tax roll increase is:  
 real property,  tangible personal property,  other (identify \_\_\_\_\_).

9. What is source of the revenue and the estimated annual recurring revenue? Source: N/A \$ \_\_\_\_\_

10. If non-recurring, what is the estimated Fiscal Year and amount of non-recurring revenue that will be realized? Source N/A Fiscal year \_\_\_\_\_ \$ \_\_\_\_\_ non-recurring revenue

11. What is the Payback period? N/A years

**12. JUSTIFICATION:** Document justification for request. Include anticipated economies or efficiencies to be realized by the City, including reductions in personnel or actual cost (cash flow) reductions to be realized in your budget. This agreement is for grounds maintenance of ballfields and minor parks. The original contract expired and contract was opened up for bid again and this is the amount that was low bid.

13. **APPROVED:** A (Submitting Director or authorized Division Mgr Only)