

BUDGET REVIEW COMMITTEE  
SUSTAINABILITY ROOM, 2<sup>nd</sup> FLOOR

The Budget Review Committee meeting on March 8, 2016 was called to order by Byron Brooks at 3:31 p.m.

MEMBERS PRESENT:

Byron Brooks, Chief Administrative Officer  
Frank Billingsley, Chief of Staff  
Wes Powell, City Attorney

OTHERS PRESENT:

Brian Battles, Deputy CFO  
Martin Carmody, Budget Division Manager  
Rashad Jackson, Budget Analyst II  
Jason Wojkiewicz, Budget Analyst I  
Richard Vanderoef, Budget Analyst I  
Kristine Tate, Orlando Police Department Accounting Section Supervisor  
Jason Burton, City Planning Division Chief Planner  
Tisa Mitchell, Economic Development Fiscal Manager  
Lisa Henry, Streets and Stormwater Division Manager  
Renee Jackson, Families, Parks and Recreation Fiscal Manager  
Taryn Rutkowitz, Recreation District Manager  
Maria Cioce, Recording Secretary

PUBLIC COMMENT:

There were no public comments.

FY2015/16 BUDGET

NEW BUSINESS:

1. VARIOUS FUNDS

A. BA16-35, Various Projects – Request to resolve various project budgets from FY14/15 that were carried into FY15/16 during project budget roll forward. This transaction will realign actual department spending with project budgets in FY15/16. Net increase to budget: \$449,969.

2. DESIGNATED REVENUE FUND (0005 F)

A. BA16-36, DOJ Body Worn Cameras - MATCH (OPD0047\_G) – Request to transfer funds from Police Capital Projects and Equipment Replacement project (OPD0002\_P) to the Body Worn Camera Grant Match. Net increase to budget: \$497,480.

B. BA16-41, Florida Hospital SunRail Station Art (PND0002\_P) - Request to budget for the purchase of an exterior art piece at Florida Hospital SunRail Station. The \$50,000 in funding is derived from a \$25,000 contribution from Florida Hospital and a \$25,000 transfer from Commissioner Stuart's District 3 Capital account. Net increase to budget: \$50,000.

3. DUBSDREAD RENEWAL AND REPLACEMENT FUND (0016 F)

A. BA16-37, Dubsdread Improvement Projects (DUB0001\_P) – Request to allocate fund balance for the improvement of the parking lot at the Dubsdread Golf Course. Work

includes adding parking, installation of security cameras, new surface, and fencing. Net increase to budget: \$388,655.

4. FY14/15 SHIP FUND (1054 F)
  - A. BA16-34, SHIP FY14/15 Housing Strategies (HSG0106\_G) - Request to transfer the remaining FY 13/14 SHIP budget in Fund 1053 to FY 14/15 SHIP Fund 1054. Insufficient funds remained in FY 13/14 SHIP allocation to complete an activity; therefore, as allowed, these remaining funds are to be combined with the FY 14/15 SHIP allocation to be used to carry out the strategies listed in the City of Orlando's most recent Local Housing Assistance Plan. Net increase to budget: \$775.
5. TRANSPORTATION IMPACT FEE – NORTH FUND (1070 F)
  - A. BA16-39, Intelligent Transportation System (ITS) Downtown Master Plan (TRE00013\_P) – Request to allocate fund balance resulting from revenue received in FY14/15 from a Developer's Contribution via Escrow Funds and realign budget with project spending. Net increase to budget: \$125,000.
6. GRANTS FUND (1130 F)
  - A. BA16-42, State Homeland Security Grant Program 2015 (OFD0013\_G) - Request to budget the FY2015 State Homeland Security Grant Program (SHSGP) Grant, as approved by City Council on January 25, 2016. This grant funds the sustainment of the Orlando HazMat team, as directed by the ability to respond to terrorism and disaster events. Net increase to budget: \$43,981.
7. STORMWATER UTILITY FUND (4160 F)
  - A. BA16-38, Stormwater Utility Administration (STW0001\_C) – Request to add one (1) Neighborhood Outreach Coordinator position (S13) due to an increase in improvement and construction projects citywide. This position will be split among Solid Waste (4150\_F), Stormwater Utility Fund (4160\_F), Wastewater Revenue Fund (4100\_F) and Parking System Revenue Fund (4132\_F). This item relates to 9A below. Net increase to budget: \$35,510.
  - B. BA16-40, Kaley/Eola Drainage Improvements (CIP0124\_P) – Request to allocate fund balance to increase the project's budget for additional engineering, construction and inspection services and realign project budget with project spending. Net increase to budget: \$210,000.

#### POSITION / STAFFING ACTIONS

Before becoming final, all position action requires further review by Human Resources with effective dates, titles and grades dependent upon that review.


8. GENERAL FUND
  - A. Office of the Mayor (EXO0001\_C) – Request to add one (1) Senior Advisor to the Mayor on Homelessness position. As part of the City's continuing commitment to address homelessness in our community we are dedicating a position to focus on the complex issues associated with homelessness. This position will provide citywide coordination and a single point of contact for the City's partners in addressing homelessness. The cost will be covered by current budget. No increase to budget.

- B. Police Administration (OPD0001\_C) – Request to reclassify the Accounting Section Supervisor position (S15) to Accounting Section Manager (NB110). This action will align the position title and compensation with the actual work being performed. The cost will be absorbed within the existing budget.
  - C. Wadeview Pool and Community Center (REC0021\_C) – Request to drop one (1) Recreation Program Coordinator Position (NB108) at Dover Shores Community Center (REC0011\_C) and add one (1) Maintenance Worker (L01) to REC0021\_C. The Coordinator position was vacated via a voluntary demotion. The Maintenance Worker position is needed to address growing maintenance needs at Wadeview Pool and Community Center.
9. STORMWATER UTILITY FUND (4160 F)
- A. Stormwater Utility Administration (STW0001\_C) – Request to add one (1) Neighborhood Outreach Coordinator position (S13) due to an increase in improvement and construction projects citywide. This position will act as a liaison between the communities impacted by improvement/construction projects and City representatives. This item relates to 7A above.

Budget Division Manager, Martin Carmody, advised that the agenda had been amended. He stated that the original Item 8D, under Position/Staffing Actions, had been deleted.

A motion to approve items 1A through 9A as written above was made by Frank Billingsley. Wes Powell seconded the motion and vote carried to approve items 1A through 9A.

The meeting was adjourned at 3:32 p.m.



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Martin Carmody, Budget Division Manager



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Maria Cioce, Recording Secretary