



Amway Center • Bob Carr Performing Arts Centre • Florida Citrus Bowl
Tinker Field • Harry P. Leu Gardens • Mennello Museum • Public Art

MEMORANDUM

To: David Billingsley, Chief Procurement Officer

From: Charles Leone, Venues Operations Division Mgr

Date: February 12, 2016

**Subject: Increase to Contract Amount – Kone
SCN-001528, Services Repair Agreement**

A handwritten signature in black ink, appearing to be 'C. Leone', is written over the 'From' line.

During the construction of the Amway Center and Geico Garage, the necessary preventative and routine maintenance for elevators and escalators at both the Amway Center and Geico Garage was prepaid for a five year period. Since the opening of the Amway Center, Kone has performed these necessary services as outlined in the agreement. In order to continue receiving the required service level for the preventative and routine maintenance from Kone, Orlando Venues is requesting to add service of escalator & elevator units at the Amway Center to the City of Orlando's Master Agreement with Kone. There will be no net increase in the number of units being serviced for these two locations with this contract increase.

In addition, this contract increase would include the net addition of (2) units to receive service above the already existing preventative and routine maintenance for elevators and escalators at the Orlando Citrus Bowl.

Quality preventative and routine maintenance on escalators and elevators is integral to ensuring that they are fully operational on event days at each Venue. The estimated increased annual amount to the contract is \$98,556.58.

Please do not hesitate to contact me at 407-440-7060 if you have questions or concerns.