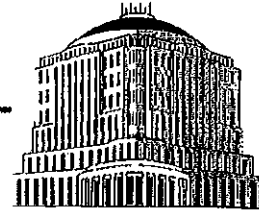




# CITY OF ORLANDO



## MEMORANDUM

DATE: January 29, 2016

TO: Alan Curran, Michael Tatum

FROM: Cindy Jordan; Purchasing Agent III

SUBJECT: Bid Submittals and Award Recommendation

**BID NUMBER/TITLE: IFB16-0105, Janitorial Services for the City Park Restrooms**

The bids for the subject solicitation were opened on January 28, 2016. Procurement and Contracts have reviewed the bid submittals for responsiveness. The Bid submittals and Bid Tabulation Sheet were provided to you. Pending final review by your office, the recommendation of award is as follows:

Line Item(s)	Recommended Award	Amount:
1-26	Final Touch Janitorial Services, Inc.	\$70,913.21

- M/WBE was taken into consideration and this resulted in no changes in the award.
- Jan-Pro of Central Florida was deemed "Non-Responsive".

Please sign below to acknowledge your concurrence of this recommendation of award and return to me. In addition, forward a Fiscal Impact Statement\* (in Word format).

Procurement will then prepare the Council Agenda for award approval and the timely development of the Contract(s).

\*A Fiscal Impact Statement must be provided to the assigned Purchasing Agent cite funding source; original approval date and contract amount, Documentary Number; applicable recurring costs (e.g., operating & maintenance); allocation of any generated revenues; etc.

Alan Curran  
Authorized Signature

Proc. MGR  
Title

2-5-2016  
Date

FPR/PARKS  
Department

### PROCUREMENT AND CONTRACTS DIVISION

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