

Application Overview

OVERVIEW 18A - Special Events Permit

View # 4770 ID # SPEC6677588

Dec 23, 2015
(start date)

12d 21h
(time elapsed)

N/A
(allowed time)

N/A
(time remaining)

Pre - Warning Over - Warning Based on Calendar Days

Client	
name	Doug Richards
physical address	400 South Orange Avenue Orlando, FL 32802
mailing address	400 South Orange Avenue Orlando, FL 32802
phone	(407) 246-2782
email	douglas.richards@cityoforlando.net
Organization: Sponsor	City of Orlando
Organization: Type	Not for Profit
Organization: Phone	4072462782
Organization: Head	Mayor Buddy Dyer
Organization: Address	400 South Orange Avenue
Organization: Billing	400 South Orange Avenue
Organization: 501 (c)(3)	Yes
Organization: Federal Tax ID#	85-8015427957C-9

Permit	
start date	Feb 27, 2015
end date	
Expires: No Standard End Date	
Renewal: None	
Council District	5
Describe Event	Blues B-Q is a free music festival featuring live music and delicious barbecue.
Details: Aerials	No
Details: Aerials Type	None
Details: Alcohol Served	Yes
Details: Alcohol Type	Beer, Wine & Liquor
Details: City Park	Yes
Details: City Park Facility	City Commons Plaza
Details: Clean-up street/sidewalk	City will hire cleanup crew
Details: Clean-up Trash	City will hire cleanup crew and utilize City garbage truck.
Details: Closure	Yes
Details: Street Closure	Orange Avenue between South Street and Anderson Street
Details: Entrance Fee	No
Details: Entrance Fee Type	Free
Details: Food Service	Yes
Details: Food Type	Food vendors under tents
Details: Pyrotechnics	No
Details: Pyrotechnics Type	
Details: Signs or Banners	Yes
Details: Signs or Banners Type	Banners on stage, vendor tents
Details: Sound	Yes
Sound Details	Amplified sound
Details: Tent, Stage, Structure	Yes
Details: Tent/Stage/Structure Type	Stage, 10x10 tents
Event: (1) Set-up	2/27/2016 @ 6:00am
Event: (2) Start Date	2/27/2016 @ 4:00pm
Event: (3) End	2/27/2016 @ 10:00pm
Event: (4) Breakdown	2/28/2016 @ 4:00am

Fees	
✓ Closures: Not for Profit	\$ 200.00
✓ Processing Fee: 501+ (alcohol)	\$ 500.00
▶ total fees	\$ 700.00
Other on 01/05/16 (Intracity Memo to Office of Communications)	(\$ 700.00)
▶ amount due	\$ 0.00

Event: Estimated Participants	400
Event: Estimated Spectators	8,000
Event: Location	In front of City Hall on Orange Avenue, City Commons Plaza, Seneff Arts Plaza
Event: Name	Blues B-Q
Parade: Conducted	No
Parade: Animals	
Parade: Closure	
Parade: Marshalling	@
Parade: Dispersal	@
Parade: People	
Parade: Total Units	
Parade: Vehicles	

Items Needed

Driver's License or Other Photo ID

▸ Item Missing

Miscellaneous Documents

▸ Item Missing

Site Plan / Route - 1

▸ Layout (6).pdf

Site Plan / Route - 2

▸ Item Missing

Street Closure Form

▸ DOC122315-12232015140137.pdf

501c3 Documentation

▸ Item Missing

Insurance: General Liability

▸ Item Missing

Insurance: Liquor Liability

▸ Item Missing

Liquor License

▸ Item Missing

Park Contract Documents

▸ Item Missing

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