

On December 17, 2015 the Consultants' Qualifications Board (CQB) met on the 8<sup>th</sup> floor of City Hall in the Eola Room, 400 South Orange Avenue, Orlando, Florida. The meeting was called to order at 2:07 pm.

Members Present:

Richard M. Howard, P.E., Public Works Director

Tom Connery, P.E., Capital Improvement/Infrastructure Division Manager

Kevin Walsh, MBE Official

Staff Present:

Sandy Shook, Public Works Administrative Specialist

Others Present:

No Others Present

APPROVAL OF MINUTES

A motion was made by Mr. Walsh to approve the draft minutes of the December 8, 2015 Consultants' Qualifications Board meeting. Mr. Connery seconded and the motion carried unanimously.

NEW BUSINESS

The Board had 6 respondents for the City of Orlando's Request for Proposals for Professional Engineering Consultant Services for the Final Design of the Econlockhatchee Trail Roadway Expansion Project RQS16-0094:

1. Dewberry Engineers, Inc.  
520 S. Magnolia Avenue  
Orlando, FL 32801
2. Kimley-Horn and Associates, Inc.  
3660 Maguire Blvd., Suite 200  
Orlando, FL 32803
3. Kisinger Campo & Associates Corp.  
135 W. Central Blvd., Suite 300  
Orlando, Florida 32801
4. Littlejohn Engineering Associates, Inc.  
1615 Edgewater Drive, Suite 200  
Orlando, FL 32804
5. Parsons Brinckerhoff, Inc.  
420 S. Orange Ave., Suite 400  
Orlando, FL 32801
6. Wantman Group, Inc.  
2910 Maguire Rd., Suite 2008  
Ocoee, FL 34761

Consultants' Qualifications Board Meeting Minutes

December 17, 2015

Page 2

After careful review and discussion, a motion was made by Mr. Connery to qualify all three responding firms in category #107 Traffic and Transportation Engineering, and forward all six proposals to the Selection Committee. Mr. Walsh seconded the motion and the motion carried unanimously.

The Chairman opened the meeting to public comment. Hearing no requests to comment, the meeting adjourned at 2:23 pm.

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Sandra A. Shook

Public Works Administrative Specialist