

**Minutes of the Risk  
Management Committee Regular Meeting  
December 02, 2015**

**1. CALL TO ORDER**

C. McCullion, Deputy Chief Financial Officer, called the regular meeting of the Risk Management Committee to order and opened the General Session at 1:04 p.m. The meeting was held in the Senate Conference Room on the 7<sup>th</sup> Floor of City Hall.

**Permanent Members Present:**

Chris McCullion, Deputy Chief Financial Officer, designee for Rebecca Sutton, Chief Financial Officer  
Brian Battles, Deputy Chief Financial Officer  
Jody Litchford, Deputy City Attorney, designee for Mayanne Downs, City Attorney  
Deborah Girard, Deputy Chief Administrative Officer, designee for Byron Brooks, Chief Administrative Officer  
Heather Fagan, Deputy Chief of Staff, designee for Frank Billingsley, Chief of Staff

**Staff Present:**

Ray Scullian, Risk Management Division Manager  
Martha Lombardy, Assistant City Attorney II  
Karen Zito, Claims Supervisor  
Elly Grasle, Recording Secretary

**2. APPROVAL OF MINUTES OF NOVEMBER 04, 2015**

J. Litchford made a MOTION TO APPROVE the November 04, 2015 minutes, seconded by B. Battles. THE MOTION WAS UNANIMOUSLY CARRIED.

### **3. ORLANDO COMMUNITY & YOUTH TRUST DIRECTORS AND OFFICERS LIABILITY POLICY**

R. Scullian advised that this is the renewal of the liability policy for the Orlando Community and Youth Trust. This policy protects the Directors and Officers in their official decision making capacity. The policy provides limits of \$1,000,000 per claim. The premium is \$572 and R. Scullian is recommending that this policy be renewed. Discussion ensued.

J. Litchford made a MOTION TO APPROVE the renewal of the Orlando Community & Youth Trust Directors and Officers liability policy for a premium of \$572, seconded by D. Girard. THE MOTION WAS UNANIMOUSLY CARRIED.

### **4. OTHER BUSINESS**

There being no further business to come before the Committee, Chairman C. McCullion adjourned the meeting at 1:07 p.m.

*Elly Grasl,*  
*Recording Secretary*