



APPEARANCE REVIEW BOARD

MEETING MINUTES

December 17, 2015

MEETING INFORMATION

Location:

Sustainability Conference Room
2nd Floor, City Hall
One City Commons
400 South Orange Avenue

Time:

2:00p.m.

Board Members Present:

Greg Witherspoon, Chair

Mike Beale, Vice Chair

Justin Ramb, left at 4:47pm

Matt Taylor

Daisy Staniszki

Jeffrey Bush

Board Member Absent:

Tim Lemons

OPENING SESSION:

- Chairman Greg Witherspoon called the meeting to order at 2:00 P.M.
- Shaniqua Rose, ARB Recording Secretary, conducted the Roll Call.
- Determination of a quorum was confirmed.
- Chairman Greg Witherspoon read the Welcome, General Rules of Order and the Appeals process.

MINUTES

A motion was made by Mike Beale and seconded by Jeff Bush to approve the November 19, 2015 ARB Meeting Minutes. The motion carried unanimously 6-0.

ANNOUNCEMENTS

- There were no announcements.

CONSENT AGENDA: None.

REGULAR AGENDA:

1. 529 W. Anderson Street – Orlando Rescue Mission

Owner/Applicant: City of Orlando/Randi Fitzgerald

Location: 529 W. Anderson Street

District: 5

Project Planner: Doug Metzger

ARB2015-00063

Request for a Courtesy
Review for the construction
of a new 32,000 s.f. social
services facility.

Recommended Action:
review comments:

Staff has reviewed and has the following

1. Appearance Review Board [ARB] Approval Required

a. DDB/CRA — This project is located in the Downtown Development Board/Community Redevelopment Area

[DDB/CRA] Overlay District, which requires review by the Appearance Review Board (ARB) for any new construction, substantial improvement and any major and/or minor exterior changes visible from the public ROW.

b. ARB Final Review — An ARB Major Certificate of Appearance Approval [CofAA], issued after an ARB Final Review, is required for this project prior to issuance of a Building Permit.

- c. General Code Compliance — Development of the proposed project should be consistent with the conditions in this report and all codes and ordinances of the City of Orlando, the State of Florida, and all other applicable regulatory agencies. All other applicable state or federal permits must be obtained before commencing development.
- d. Minor Modifications — Minor modifications and design changes including but not limited to fences, accessory structures, signs, bike racks, dumpster location, lighting, landscaping, and other minor changes, may be approved by through and ARB Minor [Staff] Review after approval of the Major CofAA without further review by the Appearance review Board. Major changes shall require an amendment of the Major CofAA.
- e. Final Site Plan Review — Construction and development shall conform to all conditions contained in this report, or as modified by the ARB, Municipal Planning Board and City Council. When submitting plans to the Permitting Division for permitting, the applicant shall attach to each submittal a copy of this staff report, and the excerpts of the ARB meeting minutes.

2. General Conditions

- a. Fencing — All fencing on-site shall meet the location and height requirements of the Land Development Code [LDC] unless otherwise specified in the Conditional Use Permit. Chain link fencing shall be prohibited. All fencing shall be a CPTED style fence, such as aluminum picket or architectural mesh.
- b. Transparency — All street facing facades shall meet the Traditional City requirement by providing 15% transparency per each floor. All glass shall be transparent. Low E glass with a minimum of 60% transmittance shall also be allowed. No windows shall be blocked, walled in or tinted. Glass block, spandrel glass or opaque or painted glass does not count towards meeting the transparency requirement.
- c. Lighting — All onsite lighting shall meet the requirement of the City Lighting Ordinance. A lighting plan shall be submitted as part of the final ARB review.
- d. Mechanical Equipment — All ground or roof mounted mechanical equipment shall meet the screening requirements of the LDC. A mechanical equipment plan shall be included with the Final ARB Review.
- e. Landscape — The landscape plan shall meet current City code. A landscape/hardscape plan shall be included in the ARB final review submittal.
- f. Proposed Setbacks — The following setbacks shall apply:
 - g. W. Anderson Street. The minimum building setback on W. Anderson Street shall be 16 feet from the property line.
 - h. S. Terry Avenue. The minimum building setback on S. Terry Avenue shall be 13 feet from the property line.
 - i. North. The minimum building setback shall be 24 feet from the north property line.
 - j. East. The minimum building setback shall be 10 feet from the east property line.

3. Streetscape

- a. Design Guidelines - All streetscape adjacent to the OURM property shall be designed and constructed in accordance with the standards and specifications of the Downtown Orlando Streetscape Guidelines or as otherwise approved by the City.
- b. Easements — A City Services Easement shall be provided over all portions of the streetscape located outside of the right-of-way.
- c. Maintenance – Unless approved through a separate agreement the Downtown Community Redevelopment Agency [CRA] shall only maintain those portions of the improvements within the public right-of-way. The CRA shall not be responsible for nor maintain any section of streetscape not constructed in accordance with the Downtown Orlando Streetscape Design Guidelines or as otherwise approved by the City.
- d. Streetscape Finishes and Furniture – Streetscape treatments adjacent to the site should be consistent with Treatment 4 of the streetscape design guidelines. This includes concrete sidewalks with troweled edge joints; double-acorn LED street lights, the lights shall be perpendicular to the adjacent

centerline. Construction standards and specifications shall be consistent with the requirements of the Downtown Orlando Streetscape Design Guidelines. Other streetscape treatments and alternatives may be approved through an ARB Minor Review.

e. Curbing - Unless otherwise approved all streets shall have Type "F" curb with gutter.

f. Structural Soil - To minimize root damage to adjacent pavement areas structural soil, or a Planning Official approved equivalent shall be installed around all oak street trees consistent with Detail 3.4-O and 3.4-P of the Downtown Streetscape Guidelines.

g. Root Barriers - Where a canopy tree is installed within 10 ft. of any existing or proposed underground utility line a root barrier should be installed.

h. Utility Boxes—Utility boxes and covers in the streetscape zone shall be traffic bearing grade.

i. Utility Lines — All above ground utility lines adjacent to the OURM site shall be placed underground during construction of the proposed streetscape improvements.

j. Vehicle Hardening—Any streetscape sidewalks that may be used to support motorized vehicles, maintenance vehicles or loading and unloading, including the pedestrian path between Terry St. and the Courtyard shall be 6-inches thick in order to support the weight of motorized vehicles.

k. Streetlights — The streetscapes on W. Anderson St. and S. Terry Ave. shall incorporate LED single acorn street lights spaced to meet OUC standards.

l. ARB Approval – Final streetscape hardscape, landscape and furnishing plans shall be submitted for an ARB Major Review prior to submittal for final building permit.

4. Proposed Bufferyards.

The following bufferyards shall apply:

a. W. Anderson Street — A 6-foot wide sidewalk from the back of curb shall be provided along the entire W. Anderson Street frontage — A minimum 10-foot planting strip with street trees spaced 25-feet on-center shall be provided between the back-of-sidewalk and face of building.

b. S. Terry Avenue — A 7.5-foot wide parkway strip with high-rise oak trees spaced 35 to 50 feet on center shall be provided from the back-of-curb to the sidewalk. A 5-foot wide sidewalk shall be provided along the entire S. Terry Avenue frontage. A 3-foot wide landscape area shall be provided between the back-of sidewalk and the building.

c. North Buffer — A 10 ft. bufferyard shall be provided along the north property line that includes a 6-foot tall CPTED fence or courtyard wall setback 7.5-feet from the property line. Between the fence and the property line a 3-foot tall hedge adjacent to the fence and high-rise live oak trees spaced 35-50 feet on-center shall be provided along the entire north property line.

d. East Area — A 10 foot wide landscape area shall be provided between the property line and the face-of building. The landscape areas shall include a 3 ft. tall hedge and 3 to 4 canopy trees.

5. Service Areas, Mechanical Equipment, Utilities, Venting

a. Service Area/Utilities - All utilities, trash disposal pick-up, and other maintenance facilities should be located on the interior of buildings, and not adjacent to the pedestrian sidewalks or streetscape zones to the fullest extent possible.

b. Mechanical Equipment - All ground and roof mounted mechanical equipment shall be screened from view and meet the conditions of the City Land Development Code [LDC] including transformers and other above ground utility structures and cabinets.

c. Dumpster Enclosure — Plans showing a dumpster and related enclosure shall meet the design and location requirements of the City Solid Waste Division and be submitted at time of final ARB Major review.

d. Telecommunications Equipment Screening - Buildings should be designed to accommodate future placement of telecommunications equipment (including any communications equipment required by the police or fire department). It is recommend that screening areas be built into rooftop areas so that the placement and screening of the equipment does not become an afterthought.

e. Streetscape - In no instance shall any above grade transformer, utility box, traffic signal control box, backflow preventer or vertical impediment be located in the Pedestrian Clear Zone.

f. Venting & Exhaust - All kitchen venting and exhaust shall be directed to the roof of the building, shall not be visible from the public right-of-way, and is not permitted on any street facing façade of the building. All other venting and exhaust for mechanical equipment and utilities shall be a minimum of 8 ft. above grade, and shall be designed and integrated into the structures so as to be seamless with the overall architecture of the structures. Venting shall not occur over or be directed towards primary pedestrian areas.

g. Backflow Preventer - Backflow preventers shall be located so as not to be directly visible from the right-of way and should be screened from view where necessary.

h. ARB Approval — The final location of exterior or rooftop mechanical equipment, utilities, vaults and vents shall be submitted for an ARB Major Review prior to submittal for final building permit.

6. Lighting

a. Lighting Standards – Lighting shall comply with the City's approved lighting ordinance [Ord. 2013-73]. A signed and sealed lighting plan with photometrics consistent with the lighting ordinance or a photometric plan is subject to approval by the Planning Official and ARB Major Review. The submittal shall also include details of all proposed lighting fixtures on the exterior of the building site. The final lighting and photometric plan shall be submitted for an ARB Major Review prior to submittal of final building permits.

b. Security Lighting - Security lighting shall not be substituted for parking or pedestrian area lighting fixtures. Security lighting is restricted to lighting service, storage, loading and other similar uses. Security lighting shall not extend beyond the fascia or roofline of any building.

c. Light Shields - Security lighting and pedestrian area lighting fixtures shall be fully shielded and similar in color with the surface to which the fixture is attached.

d. Service Areas - Lighting under awnings, canopies, and porte-cocheres should be recessed. If not recessed, the box type or other lighting fixture shall be opaque on all sides (no light shall emanate from any side of the fixture).

e. Pedestrian Areas – Pedestrian area lighting fixtures should be provided along the northern courtyard access path, Fixtures shall be pedestrian in scale, as well as decorative in appearance, style and finish.

7. Master Sign Program

a. Master Sign Plan - Prior to issuance of a Certificate of Occupancy for the OURM facility a Master Sign Plan [MSP] shall receive a Major Certificate of Appearance Approval from the Appearance Review Board.

b. Maximum Copy Area - Maximum allowable copy area shall be established in the Master Sign Plan.

c. Amendments - The Sign Master Plan may be amended as needed from time-to-time thru an Appearance Review Board Minor Review.

d. Sign Permit – A sign permit is required for all permanent and individual signs.

e. ARB Review — All permanent signage shall be subject to aesthetic and design review by the Appearance Review Board to ensure the overall theme and design criteria of the complex is maintained.

8. Architecture

a. Rooftop Cross — A cross, replicating the design of the historic cross on top of the existing mission shall be permitted on the roof of the new mission building. The cross may include decorative lighting. The proposed cross design shall be reviewed during the final site plan an ARB review.

b. Courtyard — The courtyard shall have a maximum 7-foot high wall. The wall shall be opaque on the north side and shall include 2 to 3 decorative openings on the east-side for light and air flow.

c. Interior Sidewalks — The sidewalk connection from S. Terry Ave. to the courtyard area on the north side of the project shall be a minimum of 12-feet wide. The sidewalk connection from the courtyard area to the dumpster enclosure shall be a minimum of 6-feet wide.

d. Principal Entrances – The principal pedestrian entrances shall be architecturally treated and emphasized with canopies, awnings, enhanced hardscape, landscape or other material changes or architectural features.

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- e. Articulation – Not more than 30 ft. of any exterior façade shall be unbroken by architectural changes such as materials, colors, patterns, windows, columns, canopies, recesses, projections, pilasters, etc. Long single plane exterior walls should be avoided.
 - f. Glazing - All glass at the ground level should be clear. Minimum light transmittance shall be 80%. High performance or low-e glass may be considered as an alternative with a minimum transmittance of 60%. No windows shall be dry-walled, or have permanent partitions installed on the interior to block natural surveillance. Tinted or reflective glass shall not be permitted.
 - g. Exterior Doors – At a minimum a 4-inch by 6-inch view panel shall be provided in all exterior solid doors that provide ingress or egress to the stadium in order to provide visibility for entering and exiting pedestrians. Mechanical and equipment room doors are exempt from this requirement.
 - h. Stormwater Run-Off - Water shall not spill out onto the sidewalk or plaza areas from any downspout, nor shall any downspout project into the public ROW. Canopies shall incorporate downspouts or other rain water management systems that prevent water spillage or drainage onto the pedestrian path or ROW.
 - i. Appearance Approval – Final architectural elevations shall be provided for final approval through an ARB Major Review prior to submittal of final building permits.
 - j. Model - Prior to permitting, a physical 1"= 100' model of the stadium should be provided for the DDB/CRA model in the Downtown Information Center on S. Orange Avenue.

Doug Metzger, explained the project to the Board and reviewed staff comments. The Board thanked Doug for his presentation.

Lawanna Gelzer gave public comment on her concerns with the proposed fence and the building appearance to the residents in the area.

Cynthia Harris gave public comment on her concerns that the proposed fence and building appearance will not have a positive effect on the community and residents.

The Board was concerned about the following things:

- The fence height and its appearance to the community.
- The location, size and ordinance allowance of the proposed roof top cross being used as a sign.
- The materials and location of the proposed temporary parking lot.

2. Various Locations in CRA – City of Orlando –Mobilitie LLC

Owner/ Applicant:	City of Orlando/Vikek Dave
Location:	Various Locations Throughout the CRA
District:	3, 4, 5
Project Planner:	Jason Burton

ARB2015-00082	Request for a Major Certificate of Appearance Approval for new telecommunications equipment installed in the right-of-way.
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Recommended Action: Staff recommends APPROVAL of the request with the following conditions:

1. Appearance Review Board [ARB] Approval Required

a. DDB/CRA — This project is located in the Downtown Development Board/Community Redevelopment Area [DDB/CRA] Overlay District, which requires review by the Appearance Review Board (ARB) for any new construction, substantial improvement and any major and/or minor exterior changes visible from the public ROW.

- b. ARB Final Review — An ARB Major Certificate of Appearance Approval [CofAA], issued after an ARB Final Review, is required for this project prior to issuance of a building permits.
- c. Conditional Use Permit — Because the proposed pole heights exceed 35-feet a Conditional Use Permit [CUP] will be required for each proposed node location.
- d. Building Permits — Issuance of a Major CofAA does not grant permission to construct. All applicable permits shall be obtained prior to commencement of work at each location.
- e. General Code Compliance — Development of the proposed project should be consistent with the conditions in this report and all codes and ordinances of the City of Orlando, the State of Florida, and all other applicable regulatory agencies. All other applicable state or federal permits must be obtained before commencing development.
- f. Minor Modifications — Minor modifications and design changes including but not limited to fences, accessory structures, signs, bike racks, dumpster location, lighting, landscaping, and other minor changes, may be approved by through and ARB Minor [Staff} Review after approval of the Major CofAA without further review by the Appearance Review Board. Major changes shall require an amendment of the Major CofAA.

2. General Conditions

- a. Compliance with LDC2015-00484 — The design and installation of each DAS node location shall comply with the requirements and conditions of LDC2015-00484 Small Cell Distributed Antenna System Installations in the Right-of-Way Planning Official Determination.
- b. Compliance with the City Code of Ordinances — The design and installation of each DAS node shall comply with Chapter 23 and Sec. 58.840 to Sec. 58.850 of the City's Code of Ordinances as it exists at the time of permitting or if applicable as it may be amended from time to time.
- c. Downtown Orlando Streetscape Design Guidelines - All streetscape alterations or repairs shall conform to the appropriate details and requirements in the Downtown Orlando Streetscape Design Guidelines. A copy of the guidelines can be found at www.cityoforlando.net/ARB.
- d. Plan Compliance — Construction and development plans shall conform to all conditions contained in this report, or as modified by the ARB, Municipal Planning Board and City Council. When submitting plans to the Permitting Division for permitting, the applicant shall attach to each submittal a copy of this staff report, and the excerpts of the ARB meeting minutes.
- e. Maintenance and Repair – The applicant is responsible for maintaining and repairing their DAS poles and equipment. All maintenance and repair work shall require a building permit.

3. McQuigg Avenue

- a. Location - is approved as submitted.
- b. Pole Material - Wood poles are not permitted at this location. The Applicant shall install a galvanized metal pole with internal conduit at this location.
- c. Equipment Configuration - All equipment and meters shall be mounted on the pole. Equipment cases and boxes shall match the pole color.

4. N. Rosalind Avenue

- a. Location - This proposed location is very close to a Crown Castle proposed DAS node location [ARB2015-00083]. The Crown Castle node was submitted first and therefore has location priority. Telemobilitie shall re-locate the node location in order to meet the distance separation requirements in Sec. 58.844. The Applicant shall re-submit this location for an ARB Minor Review once a new node location has been determined or the two providers agree to co-locate their equipment on to a single pole.
- b. Pole Material—The Applicant shall install a black metal pole with internal conduit at this location. The pole shall be stylized to match the fluted finish of the Downtown double-acorn street light poles.
- c. Equipment Configuration - The equipment configuration is approved as submitted. Equipment cases and boxes shall match the pole color.

Doug Metzger noted for the record that a family member was the applicant on this case and staff member Jason Burton presented the cases 2 through 4.

Jason Burton reviewed the Conditional Use Permit and new policy created due to Federal regulations allowing for new telecommunication devices within the City.

The Board was concerned about the following:

- The cabinets on the pole, their location and their color.
- The pole location and height.
- The amount of telecommunication devices within an area.
- The street furniture surrounding the poles.
- The lack of integration of the telecommunication devices with the existing utility poles.

Jason explained that the City is working through the applications as they come in and creating a policy to ensure that they fit in with the design of the specified location.

Jason requested presenting the third agenda item before the second item.

A motion was made by Matt Taylor and seconded by Mike Beale to defer this item and invert the order. The motion carried unanimously.

3. Various Locations in CRA – City of Orlando – Crown Castle

Owner/ Applicant:	City of Orlando/Christopher Milnes
Location:	Various Locations throughout the CRA
District:	3, 4,5
Project Planner:	Jason Burton

ARB2015-00083	Request for a Major Certificate of Appearance Approval for new telecommunications equipment installed in the right-of-way.
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Recommended Action: Staff recommends APPROVAL of the request with the following conditions:

1. Appearance Review Board [ARB] Approval Required

- a. DDB/CRA — This project is located in the Downtown Development Board/Community Redevelopment Area [DDB/CRA] Overlay District, which requires review by the Appearance Review Board (ARB) for any new construction, substantial improvement and any major and/or minor exterior changes visible from the public ROW.
- b. ARB Final Review — An ARB Major Certificate of Appearance Approval [CofAA], issued after an ARB Final Review, is required for this project prior to issuance of a building permit.
- c. Building Permits — Issuance of a Major CofAA does not grant permission to construct. All applicable permits shall be obtained prior to commencement of work at each location.
- d. General Code Compliance — Development of the proposed project should be consistent with the conditions in this report and all codes and ordinances of the City of Orlando, the State of Florida, and all other applicable regulatory agencies. All other applicable state or federal permits must be obtained before commencing development.
- e. Minor Modifications — Minor modifications and design changes and other minor changes, may be approved by through an ARB Minor [Staff] Review after approval of the Major CofAA without further review by the Appearance Review Board. Major changes shall require an amendment of the Major CofAA.

2. General Conditions

- a. Compliance with LDC2015-00484 — The design and installation of each DAS node location shall comply with the requirements and conditions of LDC2015-00484 Small Cell Distributed Antenna System Installations in the Right-of-Way Planning Official Determination.
- b. Compliance with the City Code of Ordinances — The design and installation of each DAS node shall comply with Chapter 23 and Sec. 58.840 to Sec. 58.850 of the City's Code of Ordinances as it exists at the time of permitting or if applicable as it may be amended from time to time.
- c. Downtown Orlando Streetscape Design Guidelines - All streetscape alterations or repairs shall conform to the appropriate details and requirements in the Downtown Orlando Streetscape Design Guidelines. A copy of the guidelines can be found at www.cityoforlando.net/ARB.
- d. Plan Compliance — Construction and development plans shall conform to all conditions contained in this report, or as modified by the ARB, Municipal Planning Board and City Council. When submitting plans to the Permitting Division for permitting, the applicant shall attach to each submittal a copy of this staff report, and the excerpts of the ARB meeting minutes.
- e. Maintenance and Repair – The applicant is responsible for maintaining and repairing their DAS poles and equipment. All maintenance and repair work shall require a building permit.

3. 401 E. Colonial Drive

- a. Location - is approved as submitted.
- b. Pole Material - Wood poles are not permitted at this location. The Applicant shall install a concrete pole with internal conduit at this location.
- c. Equipment Configuration - The ground mounted cabinet at this location is not approved unless required by police or emergency services. All equipment and meters shall be mounted on the pole. Equipment cases and boxes shall match the pole color.

4. 250 E. South Street

- a. Location - is approved as submitted.
- b. Pole Material—The Applicant shall install a concrete pole with internal conduit at this location.
- c. Equipment Configuration - The equipment configuration is approved as submitted. Equipment cases and boxes shall match the pole color.

5. 458 Robinson St.

- a. Location - The proposed pole location shall be moved 15-feet west of the Robinson pedestrian crosswalk.
- b. Pole Material - The Applicant shall install a galvanized metal pole with internal conduit at this location.
- c. Equipment Configuration - The equipment configuration is approved as submitted. All equipment cases and boxes shall match the pole color.

6. 125 E. Livingston St.

- a. Location - is approved as submitted.
- b. Pole Material - The Applicant shall install a concrete pole with internal conduit at this location.
- c. Equipment Configuration - The equipment configuration is approved as submitted. All equipment cases and boxes shall match the pole color.
- d. Distance Separation — It should be noted that Telemobilitie [ARB2015-00082] also has a DAS node location proposed near this site that may not meet separation requirements. The Crown Castle building permit was submitted for this location before the Telemobilite permit. Therefore the Crown Castle node at this location shall have the priority.

7. 7 E. Colonial Dr.

- a. Location - There is insufficient space at the proposed location because of minimal building setbacks. This pole location shall be relocated to the second double-acorn street pole on the west side of the Orange and Colonial intersection,

- b. Pole Material - The Applicant shall install a black double-acorn stealth pole with internal conduit and equipment at this location.
- c. Equipment Configuration - The equipment shall be internal to the pole.

8. 111 Lake Ave.

- a. Location - There is currently a 23-story building under construction at this location. The applicant shall relocate the node to the west side of Lake Ave.
- b. Pole Material - The Applicant shall install a concrete pole with internal conduit at this location.
- c. Equipment Configuration - The equipment configuration is approved as submitted. All equipment cases and boxes shall match the pole color.

9. Double Acorn Stealth Pole

- a. Location - To be determined if needed. Each new location shall require an ARB Minor Review prior to submittal of building permits.
- b. Pole Material - The decorative pole and acorn light design is approved as submitted.
- c. Equipment Configuration - The internal equipment configuration is approved as submitted.

10. After the double acorn pole is installed there will be an ARB workshop on site to view the installation and product to determine if the application needs to be revised .

Jason Burton reviewed the Conditional Use Permit and new policy created due to Federal regulations allowing for new telecommunication devices within the City.

The Board was concerned about the following:

- The cabinets on the pole, their location and their color.
- The pole location and height.
- The amount of telecommunication devices within an area.
- The street furniture surrounding the poles.
- The lack of integration of the telecommunication devices with the existing utility poles.

Jason explained that the City is working through the applications as they come in and creating a policy to ensure that they fit in with the design of the specified location.

Christopher Milnes, applicant, clarified that the drawings presented in the application were submitted prior to the City standard were set and the application will comply with new standards and conditions.

The Board recommended a mock up before mass installations.

A motion was made by Greg Witherspoon adding condition #10 and seconded by Jeff Bush to approve the item based on the conditions in the staff report. The motion carried unanimously.

4. Various Locations in CRA – City of Orlando –Mobilitie LLC (deferred from item #2 to #4)

Owner/ Applicant:	City of Orlando/Vikek Dave
Location:	Various Locations Throughout the CRA
District:	3, 4, 5
Project Planner:	Jason Burton

ARB2015-00082

Request for a Major Certificate of Appearance Approval for new telecommunications equipment installed in the right-of-way.

Recommended Action: Staff recommends APPROVAL of the request with the following conditions:

1. Appearance Review Board [ARB] Approval Required

- a. DDB/CRA — This project is located in the Downtown Development Board/Community Redevelopment Area [DDB/CRA] Overlay District, which requires review by the Appearance Review Board (ARB) for any new construction, substantial improvement and any major and/or minor exterior changes visible from the public ROW.
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- c. Conditional Use Permit — Because the proposed pole heights exceed 35-feet a Conditional Use Permit [CUP] will be required for each proposed node location.
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- f. Minor Modifications — Minor modifications and design changes including but not limited to fences, accessory structures, signs, bike racks, dumpster location, lighting, landscaping, and other minor changes, may be approved by through and ARB Minor [Staff] Review after approval of the Major CofAA without further review by the Appearance Review Board. Major changes shall require an amendment of the Major CofAA.

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- c. Downtown Orlando Streetscape Design Guidelines - All streetscape alterations or repairs shall conform to the appropriate details and requirements in the Downtown Orlando Streetscape Design Guidelines. A copy of the guidelines can be found at www.cityoforlando.net/ARB.
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- e. Maintenance and Repair — The applicant is responsible for maintaining and repairing their DAS poles and equipment. All maintenance and repair work shall require a building permit.

3. McQuigg Avenue

- a. Location - is approved as submitted.
- b. Pole Material - Wood poles are not permitted at this location. The Applicant shall install a galvanized metal pole with internal conduit at this location.
- c. Equipment Configuration - All equipment and meters shall be mounted on the pole. Equipment cases and boxes shall match the pole color.

4. N. Rosalind Avenue

- a. Location - This proposed location is very close to a Crown Castle proposed DAS node location [ARB2015-00083]. The Crown Castle node was submitted first and therefore has location priority. Telemobilitie shall re-locate the node location in order to meet the distance separation requirements in Sec. 58.844. The Applicant shall re-submit this location for an ARB Minor Review once a new node

location has been determined or the two providers agree to co-locate their equipment on to a single pole.

b. Pole Material—The Applicant shall install a black metal pole with internal conduit at this location. The pole shall be stylized to match the fluted finish of the Downtown double-acorn street light poles.

c. Equipment Configuration - The equipment configuration is approved as submitted. Equipment cases and boxes shall match the pole color.

Jason Burton reviewed the proposed locations for the telecommunications equipment.

The Board was concerned with the poles being wooden instead of concrete and that the conduit be internal.

A motion was made by Mike Beale and seconded by Greg Witherspoon to approve the item based on the conditions in the staff report. The motion carried unanimously.

NEW BUSINESS: The Chair recognized Daisy Staniszkis and Mike Beale for their service on the Board and presented them with a plaque.

OTHER BUSINESS:

ARB Minor Reviews completed since the November ARB Meeting:

1. ARB2015 – 00084 – 55 E. Washington Street – One Wall Sign

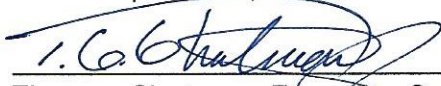
OLD BUSINESS: NONE.

ADJOURNMENT: THE MEETING ADJOURNED AT 5:03 PM.

NEXT MEETING: THE NEXT MEETING OF THE APPEARANCE REVIEW BOARD WILL BE THURSDAY, JANUARY 21, 2016 AT 2:00 PM.

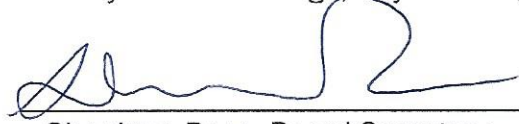
STAFF PRESENT:

David Bass, Assistant City Attorney
Melissa Clarke, Assistant City Attorney
Thomas C. Chatmon Jr., Executive Secretary
Doug Metzger, City Planning
Terrence Miller, City Planning
Shaniqua Rose, Board Secretary



Thomas Chatmon, Executive Secretary

Kenneth Pelham, City Planning
Jason Burton, City Planning
Richard Forbes, City Planning
Edward Petersen, City Planning
Mary-Stewart Droege, City Planning



Shaniqua Rose, Board Secretary