

On **WEDNESDAY, AUGUST 19, 2015**, the **GREATER ORLANDO AVIATION AUTHORITY** met in regular session in the Carl T. Langford Board Room of the Aviation Authority offices in the main terminal building at the Orlando International Airport (OIA), One Jeff Fuqua Boulevard, Orlando, Florida. Chairman Frank Kruppenbacher called the meeting to order at 2:02 p.m. The meeting was posted in accordance with Florida Statutes and a quorum was present.

Authority members present,

Frank Kruppenbacher, Chairman  
Dean Asher, Vice Chairman  
Domingo Sanchez, Treasurer  
Mayor Buddy Dyer  
Mayor Teresa Jacobs  
Ed Fouche  
Jim Palmer

Also present,

Phillip N. Brown, Executive Director and Secretary  
Dayci S. Burnette-Snyder, Director of Board Services and Assistant Secretary  
Marcos Marchena, General Counsel

*For individuals who conduct lobbying activities with Aviation Authority employees or Board members, registration with the Aviation Authority is required each year prior to conducting any lobbying activities. A statement of expenditures incurred in connection with those lobbying instances should also be filed prior to April 1 of each year for the preceding year. As of January 16, 2013, lobbying any Aviation Authority Staff who are members of any committee responsible for ranking Proposals, Letters of Interest, Statements of Qualifications or Bids and thereafter forwarding those recommendations to the Board and/or Board Members is prohibited from the time that a Request for Proposals, Request for Letters of Interests, Request for Qualifications or Request for Bids is released to the time that the Board makes an award. As adopted by the Board on September 19, 2012, lobbyists are now required to sign-in at the Aviation Authority offices prior to any meetings with Staff or Board members. In the event a lobbyist meets with or otherwise communicates with Staff or a Board member at a location other than the Aviation Authority offices, the lobbyist shall file a Notice of Lobbying (Form 4) detailing each instance of lobbying to the Aviation Authority within 7 calendar days of such lobbying. As of January 16, 2013, Lobbyists will also provide a notice to the Aviation Authority when meeting with the Mayor of the City of Orlando or the Mayor of Orange County at their offices. The policy, forms, and instructions are available in the Aviation Authority's offices and the web site. Please contact the Director of Board Services with questions at (407) 825-2032.*

#### **LIVE STREAMING**

1. Chairman Kruppenbacher announced that as of today the Aviation Authority board meetings will be live streamed. For purposes of disclosure, live streaming may not be possible at board meetings held off property in facilities without the capability or technology to live stream.

Chairman Kruppenbacher acknowledged the visit of Vice Chairman Asher's family and asked Mayor Dyer and Mayor Jacobs to pose for a group picture.

#### **TWENTY-FIVE YEAR SERVICE AWARDS**

2. Chairman Kruppenbacher along with Mr. Brown and staff acknowledged Mr. Jose Acevedo and Ms. Laura Petrie's 25 years of service to the Aviation Authority.

#### **MINUTES**

3. Upon motion by Vice Chairman Asher, second by Mr. Sanchez, vote carried to accept the June 24, 2015, minutes as written.

#### **CONSENT AGENDA**

4. Upon motion by Vice Chairman Asher, second by Mr. Palmer, vote carried to adopt a resolution as follows: It is hereby resolved by the Greater Orlando Aviation that the following Consent Agenda items are approved, accepted, and adopted and execution of all necessary documents is authorized by the Aviation Authority's Officers or Executive Director:

A. accept for filing the following Committee minutes - July 27, 2015, Ad Hoc Committee for RFQ for International Cultural Consultant; July 8, 2015, Capital Management Committee; May 26 June 5, June 22, and July 13, 2015, Concessions/Procurement Committee; May 26, June 2, June 9, June 16, June 30, and July 14, 2015, Construction Committee; May 12 and June 16, 2015, Construction Finance Oversight Committee; May 27, 2015, Design Review Committee; May 14, May 21, June 2, June 9, June 10, June 16, June 23, June 30, July 14 and July 21, 2015, Professional Services Committee; and February 5, March 5, April 2, May 7, and June 4, 2015, Retirement Benefits Committee;

B. the appointment of Eric Spaulding to the Aviation Noise Abatement Committee with a term expiring on April 4, 2018; (2) approve the re-appointment of Sarah R. Goodwin with a term expiring on April 4, 2019; and (3) approve the appointment of Edwin Haas with a term expiring on April 4, 2018;

**CONSENT AGENDA (cont)**

C. find the property listed in the memorandum no longer necessary, useful, or profitable in the operation of the Airport System; request Orlando City Council concurrence and resolution of this finding; and authorize Staff to dispose of this property in accordance with the Aviation Authority's Policies and Procedures;

D. (1) approve the Temporary Property License Agreement by and between the Greater Orlando Aviation Authority and Central Florida Expressway Authority (CFX) for the Use of a Portion of MCO Property for Maintenance of Traffic and (2) authorize an Aviation Authority Officer or the Executive Director to execute all documents related to the Temporary Property License Agreement, subject to satisfactory review by legal counsel [**FILED DOCUMENTARY NO. 9106 - 9107**];

E. the recommendation of the Concessions/Procurement Committee to (1) exercise the first renewal option of Purchasing Contract 10-12, Operation and Management of Parking Facilities, with ABM Parking Services, Inc.; (2) authorize funding from the Operation and Maintenance Fund in the not-to-exceed amount of \$4,834,421.40; and (3) authorize an Aviation Authority Officer or the Executive Director to execute the necessary documents, following satisfactory review by legal counsel [**FILED DOCUMENTARY NO. 9108**];

F. accept the recommendation of the Concessions/Procurement Committee to (1) exercise the second and final renewal option of Purchasing Contract 15-11, Trash Removal Services, at Orlando International Airport with Republic Services of Florida, LP; (2) authorize funding from the Operation and Maintenance Fund in the not-to-exceed amount of \$244,800; and (3) authorize an Aviation Authority Officer or the Executive Director to execute the necessary documents, following satisfactory review by legal counsel [**FILED DOCUMENTARY NO. 9109**];

G. approve the recommendation of the Concessions/Procurement Committee to (1) allow multiple purchase orders to be issued to various landfill facilities; (2) authorize funding from Operation and Maintenance Fund in the not-to-exceed amount of \$296,340; and (3) authorize an Aviation Authority Officer or the Executive Director to execute the necessary documents, following satisfactory review by legal counsel;

H. accept the recommendation of the Concessions/Procurement Committee to (1) extend purchasing contract 23-05 with Signature Technologies, Inc., d/b/a Com-Net Software Specialists for Multi-Use Flight Information Display System Installation and Maintenance through December 12, 2018; (2) authorize funding from the Operation and Maintenance Fund in the not-to-exceed amount of \$1,496,360; and (3) authorize an Aviation Authority Officer or the Executive Director to execute the necessary documents, following satisfactory review by legal counsel [**FILED DOCUMENTARY NO. 9110**];

I. accept the recommendation of the Concessions/Procurement Committee to authorize a single source purchase of six (6) Refurbished COBUS 3000 Airport Buses from COBUS Industries, LP; (2) authorize the Executive Director to execute a single source procurement justification form for a total not-to-exceed amount of \$2,355,000 in accordance with Aviation Authority policy; (3) authorize funding from the Aviation Authority's Line of Credit to be reimbursed by Future Revenue Bonds; and (4) authorize the Purchasing Office to issue the necessary purchase order;

J. adopt a Resolution accepting Supplemental No. 3 to Joint Participation Agreement FM No. 431588 in the amount of \$10,944,185 and authorize the Executive Director and the Assistant Secretary to execute the necessary documents;

K. accept the recommendation of the Professional Services Committee and approve the ranking of the firms for Professional Services for WS113, Technology and Multi-Media Systems Specialty Engineer for the South Terminal C, Phase 1, at the Orlando International Airport as follows: First - Burns Engineering, Inc.; Second - Ross & Baruzzini, Inc.; and, Third - Burns & McDonnell Engineering Co., Inc.; (2) authorize hourly rate negotiations with the first-ranked firm in accordance with the Aviation Authority's policy, and if those negotiations are unsuccessful, negotiate with the other firms in their ranked order; and (3) subject to successful negotiations with the first-ranked firm: (a) approve a no cost Professional Services Agreement for WS113, Technology and Multi-Media Systems Specialty Engineer for the South Terminal C, Phase 1, at the Orlando International Airport, with the first-ranked firm for its negotiated hourly rates; (b) authorize the Construction Committee to approve an Addendum to the Professional Services Agreement for WS113, Technology and Multi-Media Systems Specialty Engineer for the South Terminal C, Phase 1, at the Orlando International Airport, with the first-ranked firm for the initial services in a not-to-exceed amount up to \$1 million, with interim funding from previously-approved Discretionary Funds to be reimbursed by the Aviation Authority's Line of Credit with permanent funding from future Revenue Bonds and PFC-backed Bonds to the extent eligible; and, (c) authorize an Aviation Authority Officer or the Executive Director to execute the necessary contract documents following satisfactory review by legal counsel;

**CONSENT AGENDA (cont)**

L. accept the recommendation of the Construction Committee to approve a no cost Change Order E135-01 and Change Order V739-01 in the amount of \$17,158.77 with funding as outlined in Attachment A; and (2) authorize an Aviation Authority Officer or the Executive Director to execute the change orders following satisfactory review by legal counsel;

M. accept the recommendation of the Construction Committee and (1) approve a no cost Addendum to the Continuing MEP Engineering Services Agreement with C&S Engineers, Inc. to exercise the first one-year renewal option and extend the Agreement to October 19, 2016; (2) approve a no cost Addendum to the Continuing MEP Engineering Services Agreement with Matern Professional Engineering, Inc. to exercise the first one-year renewal option and extend the Agreement to October 19, 2016; (3) approve a no cost Addendum to the Continuing MEP Engineering Services Agreement with Milan Engineering, Inc. to exercise the first one-year renewal option and extend the Agreement to October 19, 2016; (4) approve a no cost Addendum to the Continuing MEP Engineering Services Agreement with SGM Engineering, Inc. to exercise the first one-year renewal option and extend the Agreement to October 19, 2016; and (5) authorize an Aviation Authority Officer or the Executive Director to execute the necessary documents following satisfactory review by legal counsel **[FILED DOCUMENTARY NO. 9111-9115]**;

N. accept the recommendation of the Construction Committee and approve an Addendum to the General Consulting Services Agreement with Schenkel & Shultz, Inc. for the continuation of general consulting services for the planning oversight for the conceptual design of the South Terminal C, Phase 1, at the Orlando International Airport for a total amount of \$1,285,078, which includes a not-to-exceed fee amount of \$1,268,788, and a not-to-exceed reimbursable expenses amount of \$16,290, with interim funding from previously-approved Discretionary Funds to be reimbursed by the Aviation Authority's Line of Credit with permanent funding from future Revenue Bonds and PFC-backed Bonds to the extent eligible; and (2) authorize an Aviation Authority Officer or the Executive Director to execute the necessary documents following satisfactory review by legal counsel **[FILED DOCUMENTARY NO. 9116]**;

O. accept the recommendation of the Professional Services Committee and approve Addendum No. 12 to the Information Technology Consulting Services Agreement with Faith Group Consulting, LLC for services to update the Information Technology (IT) Master Plan for the Orlando International Airport in the not-to-exceed fee amount of \$295,536, with funding from Capital Expenditure Funds; and (2) authorize an Aviation Authority Officer or the Executive Director to execute the necessary documents following satisfactory review by legal counsel **[FILED DOCUMENTARY NO. 9117]**;

P. accept the recommendation of the Concessions/Procurement Committee to exercise the first renewal option of Purchasing Contract 04-13, Vehicle Towing and Storage Services, with Kissimmee B-Logistic Service, Inc.; (2) authorize funding from the Operation and Maintenance Fund and OEA Revenue Fund in the not-to-exceed amount of \$279,980; and (3) authorize an Aviation Authority Officer or the Executive Director to execute the necessary documents, following satisfactory review by legal counsel **[FILED DOCUMENTARY NO. 9118]**;

Q. accept the recommendation of the Concessions/Procurement Committee to: exercise the first renewal option for Purchasing Contract 15-12, Operation and Management of CUPPS Work Stations, CUSS Kiosks and Peripheral Devices, with SITA Information Networking Computing USA, Inc. (SITA).; (2) authorize funding from the Operation and Maintenance Fund in the not-to-exceed amount of \$581,672.00; and (3) authorize an Aviation Authority officer or the Executive Director to execute an Amendment following satisfactory review by legal counsel **[FILED DOCUMENTARY NO. 9119]**;

R. deem the proposal submitted by Airport MarketMedia Communications, Inc. non-responsive and accept the ranking of the Concessions/Procurement Committee as follows: First, JCDecaux Airport, Inc.; second, Clear Channel Outdoor, Inc.; authorize staff to finalize the Concession A with the first ranked firm or, if unsuccessful, the second ranked firm; and authorize an Aviation Authority officer or the Executive Director to execute the necessary documents following satisfactory review by legal counsel **[FILED DOCUMENTARY NO. 9120]**;

S. approve and ratify placing OPPI coverage for the BP-443 Airside 4 Improvement Program and BP-447 Ticket Lobby Improvement Program as an endorsement onto the existing All Other Projects/S.APM OPPI policies, to share primary coverage of \$20 million from Catlin Specialty Insurance Company and share excess coverage of \$25 million from Indian Harbor Insurance Company (50%) and North American Capacity Insurance Co. (50%); (2) authorize funding from FDOT grants, Capital Expenditure Funds, and the Aviation Authority's line of credit to be reimbursed by future

**CONSENT AGENDA (cont)**

revenue bonds and PFC bonds to the extent eligible, in the not-to-exceed amount of \$446,907.24; and (3) authorize an Aviation Authority Officer or the Executive Director to execute the necessary documents, following satisfactory review;

T. accept the recommendation of the Concessions/Procurement Committee and Reject Oshkosh's bid as non-responsive; (2) award Purchasing Bid 18-15, Aircraft Rescue and Fire Fighting Vehicle, to Rosenbauer Minnesota, LLC, as the low, responsive and responsible Bidder; (3) authorize funding of the matching funds and optional equipment costs in the combined amount of \$284,819.75 from the Capital Expenditure Fund; and (4) authorize an Aviation Authority Officer or the Executive Director to execute an agreement following satisfactory review by legal counsel **[FILED DOCUMENTARY NO. 9121];**

U. accept the recommendation of the Concessions/Procurement Committee and: (1) approve the second and final renewal option of Purchasing Contract 04-12, Fire Suppression Systems Testing, Certification and Maintenance with Space Coast Fire and Safety, Inc., expiring April 11, 2017; (2) authorize funding from the Operation and Maintenance Fund in the not-to-exceed amount of \$40,520; and (3) authorize an Aviation Authority Officer or the Executive Director to execute an amendment following satisfactory review by legal counsel **[FILED DOCUMENTARY NO. 9122];**

V. accept the recommendation of the Concessions/Procurement Committee and: (1) approve the five (5) year sole source contract extension to Purchasing Contract 06-11, Building Automation System Preventative Maintenance and Repair Services with MC<sup>2</sup>, Inc., expiring December 31, 2020; (2) authorize funding from Operation & Maintenance Funds for the five (5) year extension in an amount not-to-exceed \$4,097,784; and (3) authorize an Aviation Authority Officer or the Executive Director to execute the necessary documents following satisfactory review by legal counsel **[FILED DOCUMENTARY NO. 9123];**

W. accept the recommendation of the Concessions/Procurement Committee and: (1) exercise the first renewal option of Purchasing Contract 13-12, Roadway Landscape Maintenance and Irrigation Services with Riccy's Landscaping Service, Inc.; (2) authorize funding from the Operation and Maintenance Fund in the not-to-exceed amount of \$384,100; and (3) authorize an Aviation Authority Officer or the Executive Director to execute an amendment following satisfactory review by legal counsel **[FILED DOCUMENTARY NO. 9124];**

X. concur with the recommendation of the Concessions/Procurement Committee and: (1) exercise Amendment No.3, the second and final renewal option of Purchasing Contract 16-11, Landside Terminal Landscape Maintenance and Irrigation Services, with Carol King; (2) authorize funding from the Operation and Maintenance Fund in the not-to-exceed amount of \$1,273,120.69; and (3) authorize an Aviation Authority Officer or the Executive Director to execute an amendment following satisfactory review by legal counsel **[FILED DOCUMENTARY NO. 9125];**

Y. approve the Amendment to the Ground Lease by and between the United States Postal Service (USPS) and the Greater Orlando Aviation Authority and exercise the Renewal Option and annual rent of \$588,000, and the Addendum to add the additional five year Renewal Option; (2) request concurrence from the Orlando City Council; and (3) authorize an Aviation Authority Officer or the Executive Director to execute the Ground Lease Agreement following satisfactory review by legal counsel **[FILED DOCUMENTARY NO. 9126];**

Z. accept the recommendation of the Construction Committee and approve the award of BP No. 453, Remark Runway 17R-35L and Runway 18L-36R at the Orlando International Airport, to Hi-Lite Airfield Services, LLC for the total bid amount of \$1,582,945 (i.e., base bid plus Alternate Nos. 1 and 2), with funding from FDOT grants to the extent eligible and the Aviation Authority's Line of Credit to be reimbursed by Capital Expenditure Funds and future Passenger Facility Charges to the extent eligible and authorize an Aviation Authority Officer or the Executive Director to execute the necessary documents following satisfactory review by legal counsel **[FILED DOCUMENTARY NO. 9127];**

AA. accept the recommendation of the Construction Committee and approve an Addendum to the Construction Management at Risk Services Agreement with Hensel Phelps Construction Co. for BP No. S113, South Airport APM Complex - APM Structure (GMP No. 6) at the Orlando International Airport, for a total negotiated GMP amount of \$35,163,844, which includes \$30,920,681 for direct cost of the work, \$672,691 for the CM&R's Contingency, \$1,345,382 for the Owner's Contingency, a fee amount of \$1,735,873 (5.27% of actual direct cost), and \$489,217 for general conditions, with funding with funding from the Aviation Authority's Line of Credit to be reimbursed by Aviation Authority funds, future Revenue Bonds, and Passenger Facility Charges to the extent eligible for the APM-related work, and from the Aviation Authority's Line of Credit to be reimbursed by Aviation Authority funds, future Revenue Bonds, and Facility Improvement Funds to the extent eligible for the garage-related work

## MINUTES OF THE AUGUST 19, 2015, MEETING OF THE GREATER ORLANDO AVIATION AUTHORITY

and authorize an Aviation Authority Officer or the Executive Director to execute the necessary documents following satisfactory review by legal counsel [**FILED DOCUMENTARY NO. 9128**];

BB. accept the recommendation of the Construction Committee and approve an Addendum to the Construction Management at Risk Services Agreement with Turner-Kiewit Joint Venture for BP No. S107, South Airport Intermodal Terminal Facility (ITF) - Viaduct (GMP No. 13), for a total negotiated GMP amount of \$19,145,558, which includes \$16,564,481 for direct cost of the work, \$816,723 for the CM@R's Contingency, \$408,361 for the Owner's Contingency, a fee amount of \$978,426 (5.5% of actual direct cost), and \$377,567 for general conditions, with funding from FDOT grants and authorize an Aviation Authority Officer or the Executive Director to execute the necessary documents following satisfactory review by legal counsel [**FILED DOCUMENTARY NO. 9129**];

CC. accept the recommendation of the Construction Committee and approve an Addendum to the Construction Management at Risk Services Agreement with Turner-Kiewit Joint Venture for BP No. S122, South Airport Intermodal Terminal Facility (ITF) - South Abutment and MSE Wall (GMP No. 17), for a total negotiated GMP amount of \$971,318, which includes \$900,811 for direct cost of the work, a fee amount of \$49,545 (5.5% of actual direct cost), and \$20,962 for general conditions, with funding from All Aboard Florida and authorize an Aviation Authority Officer or the Executive Director to execute the necessary documents following satisfactory review by legal counsel [**FILED DOCUMENTARY NO. 9130**];

DD. accept the recommendation of the Construction Committee and (1) approve a no cost Amendment to each of the GMP Addendum Nos. 3 through 13 to the Construction Management at Risk Services Agreement with Hensel Phelps Construction Co. for South Airport Automated People Mover (APM) Complex at the Orlando International Airport to replace each individual project schedule with the new integrated Master Baseline Schedule for the South Airport APM/Intermodal Terminal Facility (ITF) Programs; approve a no cost Amendment to each of the GMP Addendum Nos. 3 through 6 to the Construction Management at Risk Services Agreement with Turner-Kiewit Joint Venture for South Airport ITF at the Orlando International Airport to replace each individual project schedule with the new integrated Master Baseline Schedule for the South Airport APM/ITF Programs; and authorize an Aviation Authority Officer or the Executive Director to execute the necessary documents following satisfactory review by legal counsel;

EE. accept the Executive Director's recommendation and confirm the appointment of Ms. Kathleen M. Sharman as the Director of Finance;

FF. accept the Executive Director's recommendation and confirm the appointment of Mr. Gary M. Hunt as the Director of Maintenance; and

GG. concur with the Finance Committee and approve the Ad Hoc Committee's recommendation of award to Karen Fontenot, CPA and L.F. Harris & Associates, CPA, P.A. and (2) authorize an Aviation Authority officer or the Executive Director to execute the necessary documents, following satisfactory review [**FILED DOCUMENTARY NO. 9131**].

### **RECOMMENDATION TO APPROVE PRELIMINARY FY 2016 AVIATION AUTHORITY BUDGET**

5. Ms. Jacki Churchill, Chief Financial Officer, reviewed the budget timeline, the cost centers, and the sub-cost centers. She then talked about the ratemaking methodology and the airfield cost center. In spite of the increase in airfield costs due to specific projects, the landing fee is projected to decrease from \$1.5901 for FY 2015 to \$1.5834 in FY 2016. As to the terminal cost center, the terminal premises rate will increase from \$119.22 in FY 2015 to \$126.94 for FY 2016. Ms. Churchill then briefed the Board on the budget comparisons for budgeted FY 2015 and preliminary FY 2016. As to the preliminary Operations and Maintenance Fund, personnel is 27% of the budget, followed by maintenance of 16% and other contracts at 13%. As to the preliminary budgeted revenues, terminal rent makes up 25%, RAC fees and rents makes up 19% and 14% is parking and ground transportation. As to concession sales per enplanement, we have a strong showing with a ranking of 7<sup>th</sup> and a ranking of number 1 for rental car sales. Ms. Churchill mentioned that MCO's Cost per Enplaned Passenger is below the 25<sup>th</sup> percentile for large hubs which continues to attract airlines. She then briefly discussed the community partnerships at OIA for FY 2016. (Mrs. Snyder provided a copy of the slides listing each community partner to each board member under separate cover).

Moving on to the Orlando Executive Airport, Ms. Churchill discussed the budget comparisons for budgeted FY 2015 at \$2,838,000 and preliminary FY 2016 of \$2,826,000. Personnel makes up 47% of the budget and 31% for contractual services. As to revenues, 67% is from commercial properties and 24% from aviation related.

**RECOMMENDATION TO APPROVE PRELIMINARY FY 2016 AVIATION AUTHORITY BUDGET (cont)**

It was respectfully requested that the Aviation Authority Board resolve to adopt the Resolution for the FY 2016 Preliminary Budget of \$471,415,000 for Orlando International Airport and \$2,826,000 for Orlando Executive Airport.

Chairman Kruppenbacher requested that Mr. Marchena look into the ability of the Aviation Authority expanding its participation with the Economic Development Commission.

Upon motion by Mr. Palmer, second by Vice Chairman Asher, vote carried to approve the recommendation [**FILED DOCUMENTARY NO. 9132**].

**RECOMMENDATION OF THE PROFESSIONAL SERVICES COMMITTEE TO RANK FIRMS SHORTLISTED FOR PROFESSIONAL SERVICES FOR WS109 PRIME ARCHITECTURAL DESIGN CONSULTANT FOR THE SOUTH TERMINAL C, PHASE 1 AT OIA**

6. Mr. Davin Ruohomaki, Senior Director of Planning, Engineering, and Construction, provided detailed background information which lead to today's recommendation including delivery key consultants; selection schedule; DBE/MWBE/LDB participation goals; conceptual design overview; and scope of services summary.

On May 21, 2015, RFPs/RFQs were publically advertised for the following selections related to the South Terminal C, Phase 1:

Prime Architectural Design Consultant  
Architect of Record

Major Subconsultants to the Architect of Record [i.e., Structural Engineer, Mechanical/Plumbing Engineer, Electrical Engineer, Airfield Civil Engineer, Landside Civil Engineer, Baggage Handling System (BHS) Engineer, and Ground Support Equipment (GSE) Systems Specialty Engineer]  
Technology and Multi-Media Systems Specialty Engineer  
Program and Project Management Services Consultants  
International Cultural Consultants  
Construction Manager at Risk Services for Landside and Airside Terminals  
Construction Manager at Risk Services for Airfield

The Aviation Authority utilized the following three media outlets to advertise its procurements and reach its target audience in the most effective way possible: archdaily.com (online advertising), Airport Council International (online advertising), and Engineering News Report (online and print advertising). Both online and print mediums were utilized to reach a wide-range of the target audience. The Aviation Authority also utilized its traditional local advertisements and website postings.

The following eight firms responded by July 7, 2015, to the Aviation Authority's advertisement for Professional Services for WS109 (Prime Architectural Design Consultant for the South Terminal C, Phase 1) in alphabetical order:

- Fentress Architects, LTD., Inc.
- Grimshaw Architects, P.C.
- Hellmuth, Obata & Kassabaum, Inc.
- M. Arthur Gensler Jr. & Associates, Inc.
- Minnesota Architectural Alliance, Inc.
- Perkins & Will, Inc.
- SHoP Architects, P.C.
- ZH-MA Joint Venture

On July 30, 2015, the PSC met to consider the Statements of Qualifications (SOQs). Based on the SOQs, staff's evaluation, and past performance, the PSC shortlisted the three firms listed below, in alphabetical order:

- Fentress Architects, LTD., Inc.
- Grimshaw Architects, P.C.
- M. Arthur Gensler Jr. & Associates, Inc.

**RECOMMENDATION OF THE PROFESSIONAL SERVICES COMMITTEE TO RANK FIRMS SHORTLISTED FOR PROFESSIONAL SERVICES FOR WS109 PRIME ARCHITECTURAL DESIGN CONSULTANT FOR THE SOUTH TERMINAL C, PHASE 1 AT OIA (cont)**

On August 5, 2015, the PSC met to consider the shortlisted firms. Each of the shortlisted firms was interviewed and evaluated by the PSC based on the following, but not exclusive, criteria:

- Comprehensive project approach
- Qualifications and experience of the firm
- Qualifications and experience of the key personnel
- Licensure
- Insurance
- Financial Analysis
- Claim Information
- References

Mr. Ruohomaki stated that Ms. Arthur Gensler Jr. & Associates, Inc. was ranked third; Grimshaw Architects, PC was ranked second; and Fentress Architects, LTD was ranked first. Fentress was ranked first for these reasons: its international aviation experience including experience with the FAA, TSA, and CBP; it has the most cohesive team; and it demonstrated the best practical implementation of technology. The Fentress approach focuses on 8 touchstones for airport terminal design. Discover the natural order; Use context to create identity; Let Culture Guide Design; Celebrate the Entry; Listening closely and staying focused; Eco constraints; and Timeless design for the passenger experience, now and for generations to come.

Mr. Ruohomaki mentioned the next steps and roadmap which includes a board workshop in January to capture what is important through the Board's perspective.

It was respectfully requested that the Aviation Authority Board resolve to (1) accept the recommendation of the Professional Services Committee and approve the ranking of the firms for Professional Services for WS109, Prime Architectural Design Consultant for the South Terminal C, Phase 1, at the Orlando International Airport as follows: First - Fentress Architects, LTD., Inc.; Second - Grimshaw Architects, P.C.; and, Third - M. Arthur Gensler Jr. & Associates, Inc.; (2) authorize hourly rate negotiations with the first-ranked firm in accordance with the Aviation Authority's policy, and if those negotiations are unsuccessful, negotiate with the other firms in their ranked order; and (3) subject to successful negotiations with the first-ranked firm: (a) approve a no cost Professional Services Agreement for WS109, Prime Architectural Design Consultant for the South Terminal C, Phase 1, at the Orlando International Airport, with the first-ranked firm for its negotiated hourly rates; (b) authorize the Construction Committee to approve an Addendum to the Professional Services Agreement for WS109, Prime Architectural Design Consultant for the South Terminal C, Phase 1, at the Orlando International Airport, with the first-ranked firm for the initial services in a not-to-exceed amount up to \$1.5M, with interim funding from previously-approved Discretionary Funds to be reimbursed by the Aviation Authority's Line of Credit with permanent funding from future Revenue Bonds

and PFC-backed Bonds to the extent eligible; and, (c) authorize an Aviation Authority Officer or the Executive Director to execute the necessary contract documents following satisfactory review by legal counsel.

Mayor Jacobs made the motion to approve the recommendation, seconded by Mayor Dyer for discussion.

Chairman Kruppenbacher asked Mr. Marchena to review the cone of silence. Mr. Marchena stated that as soon as the solicitation is released, the cone of silence (contact between any Board member and a lobbyist or representative of any of the competitors) regarding the solicitation is prohibited from the time it is released all the way to the time all of the awards are made. As indicated, all awards will not be completed until December 2015. If any of the Board members receive a call or a request to meet from any of the competitors they need to refuse the request. Chairman Kruppenbacher stated that if they are contacted by anyone for a meeting, please check with Mrs. Snyder to ensure they are not a participant in the competition.

Chairman Kruppenbacher mentioned that progress has been made in the implementation of an independent fraud reporting process and it will be embedded in all the agreements.

**RECOMMENDATION OF THE PROFESSIONAL SERVICES COMMITTEE TO RANK FIRMS SHORTLISTED FOR PROFESSIONAL SERVICES FOR WS109 PRIME ARCHITECTURAL DESIGN CONSULTANT FOR THE SOUTH TERMINAL C, PHASE 1 AT OIA (cont)**

Mr. Ruohomaki then introduced Mr. Fentress.

Chairman Kruppenbacher then called for the vote. Motion passed unanimously [**FILED DOCUMENTARY NO. 9133**].

Mayor Dyer mentioned that when the design was done for the Amway Center and for the Dr. Phillips Art Center, both architects surveyed the Orlando landscape to try to get a feel for what is iconic in Orlando architecture and OIA was what we came up with. The mix of being able to see inside from outside and the land, sky, and surrounding environment is important and the community holds this facility as an iconic architectural statement and Fentress will have fun working on the new facilities.

Chairman Kruppenbacher stated to Mr. Fentress that he may be meeting with board members from time to time and he should feel free to reach out to Mayor Dyer and Mayor Jacobs because they represent the community.

**CHAIRMAN'S REPORT**

7. Vice Chairman Asher provided his monthly report on Orlando Executive Airport. Staff will be reporting next month on TSA's performance and Vice Chairman Asher will provide an update on our ongoing communications with Port Canaveral.

Mayor Jacobs was pleased to hear that the Aviation Authority meetings are being steamed live. She mentioned that the Expressway Authority is now televising their meetings through Orange TV and there is space available. Mayor Jacobs feels that meetings such as this should be the kind of venues available on Orange TV. Chairman Kruppenbacher thanked Mayor Jacobs and stated that he had asked Mr. Brown to meet with the county staff regarding this matter.

Chairman Kruppenbacher, joined by the Board, congratulated Mr. Brown for being elected Vice Chairman of the Gateway Airport Committee and the Chairman of the Airport Legislative Alliance of the American Association of Airport Executives. Both focused on issues that impact OIA and OEA.

Chairman Kruppenbacher congratulated Mr. Marchena for being elected the Chairman of the University of Central Florida.

Chairman Kruppenbacher stated that the Board may be approached regarding questions concerning Maglev. There are a significant number of issues that staff is vetting. When staff is ready, they will come back with a recommendation. There are issues with safety, protecting the Orlando experience, and financial impact.

Mr. Brown acknowledged the appointment of Gary Hunt, Director of Maintenance. In addition, Kathleen Sharman was appointed Director of Finance.

Chairman Kruppenbacher asked Mrs. Snyder to remind the Board of important events coming up with Emirates.

Chairman Kruppenbacher informed the Board that OIA is going to host the first conference of the airport through Enterprise Florida. He asked Mr. Fouche to play a major role in the event.

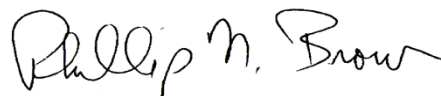
**ADJOURNMENT**

8. There being no further business to be considered, Chairman Kruppenbacher adjourned the meeting - 2:47 p.m.

*(Digitally signed on October 28, 2015*



Dayci S. Burnette-Snyder  
Director of Board Services



Phillip N. Brown, A.A.E.  
Executive Director