

BUDGET REVIEW COMMITTEE  
SUSTAINABILITY ROOM, 2<sup>nd</sup> FLOOR

The Budget Review Committee meeting on November 24, 2015 was called to order by Byron Brooks at 3:30 p.m.

**MEMBERS PRESENT:**

Byron Brooks, Chief Administrative Officer  
Michele Brennan, Communications and Neighborhood Relations Director  
Wes Powell, Assistant City Attorney

**OTHERS PRESENT:**

Brian Battles, Deputy CFO  
Christopher McCullion, Deputy CFO  
Martin Carmody, Budget Division Manager  
Rashad Jackson, Budget Analyst II  
Jason Wojkiewicz, Budget Analyst I  
Richard Vanderoef, Budget Analyst I  
Brendan Gibson, Financial System Administrator  
Tisa Mitchell, Economic Development Fiscal Manager  
Tara Culver, Housing and Community Development Fiscal Manager  
Lisa Henry, Streets and Stormwater Division Manager  
Maria Neff Caulder, Orlando Police Department Fiscal Manager  
Thomas Papsodero, Parking Maintenance and Support Program Manager  
Ashley Connolly, Public Works Fiscal Manager  
Victor Godlewski, Wastewater Division Manager  
Jose Taitt, Permitting Services Fiscal Coordinator  
Douglas Horner, Financial Reporting Manager  
Ron Proulx, CIP Construction Manager  
Maria Cioce, Recording Secretary

**PUBLIC COMMENT:**

There were no public comments.

**SUMMARY OF FY 2014/2015 YEAR END ITEMS:**

**1. VARIOUS FUNDS**

- A. BA15-92, Various Cost Centers and Projects and Resolution – Office of Management and Budget – Request to align revenue budgets to actual funding received from Federal, State, and Local sources. This is needed to match revenues to budget for those sources that weren't originally planned or were projected differently and to increase or decrease their corresponding activity expense budgets. This is also a best practice method to ensure all funds are captured during the multi-year project budgeting process. Net Increase: \$24,078,890 and Transfer of Existing Budget: \$8,596,294.
- B. BA15-98, Various Cost Centers and Projects and Resolution – Office of Management and Budget – Request to transfer budget between cost centers and ongoing projects related to agreements and commitments that will continue into the next fiscal year. This affects the Commissioners' Capital Project, Mayor's Matching Grants Program, Revolving and Renewable Energy Program and Economic Development Incentives. Net Increase: \$378,411 and Transfer of Existing Budget: \$547,081.

2. VARIOUS COMMUNITY VENUES FUNDS

- A. BA15-91, Various Project Nos. and Resolution – Treasury – Request to appropriate credits from Owner Direct Purchases, reallocate various project accounts to address overages and re-direct savings, budget for interest earnings on CRA Bonds and UCF/State Funds to cover costs originally under Commercial Paper Funds, budget for liquidated damages received on the Round Building Demolition Project and move existing project contingencies in DPAC-related Construction Funds from Cost Centers to Projects as well as to revise the contingencies to reflect FY13/14 and FY14/15 interest earnings. Net Increase Performing Arts Center Funds: \$4,170,093 and Transfer of Existing Budget: \$4,336,648.
- B. BA15-94, Various Project Nos. and Resolution – Treasury – Request to reconcile the budgets related to the Florida Citrus Bowl Construction Project, appropriate remaining excess fund balance and close-out of the former CFA R&R fund for stadium project expenses, cancel internal loans related to construction of the soccer stadium, move Tourist Development Tax (TDT) Series 2014A Bond proceeds from the Soccer Stadium to the Performing Arts Center to cover already authorized funding levels, and to recognize all interest received for the Events Center. (This move of proceeds from TDT Series 2014A to the Performing Arts Center does not constitute an increase in the commitment of TDT towards construction, but instead is a funding of the previous commitment.) Net Increase: \$9,349,021 and Transfer of Existing Budget: \$28,599,298.

3. NEW PUBLIC SAFETY CONSTRUCTION BOND FUND (3031 F)

- A. BR15-20, Orlando Police Department Tower Capital Project (OPD0007\_P) and the New OPD Headquarters Construction – Bond Proceeds Project (CIP0143\_P) – Request to transfer \$151,659 of unused budget from the completed OPD Tower Capital Project to the New OPD Headquarters Construction – Bond Proceeds Project. No change in total budget authority, but transfer of Existing Budget: \$151,659.

4. CAPITAL IMPROVEMENTS FUND (3001 F)

- A. BA15-93, Various Project Nos. – Families, Parks and Recreation – Request to allocate budget between projects based on revised capital needs of the department. No change in total budget authority, but transfer of Existing Budget: \$576,542.

5. EMERGENCY MEDICAL SERVICES TRANSPORT FUND (0017 F)

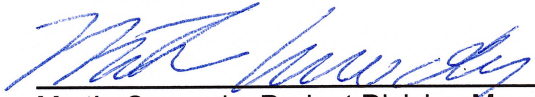
- A. BA15-112, Emergency Medical Services Transport Fund – Request to reduce EMS budget by the actual amount written off through Medicaid/Medicare adjustments and to recognize revenue brought in over what was projected during FY2014/15. This is needed based on a mid-year change in accounting practice utilizing net amounts instead of gross. The new method was already changed for the FY15/16 budget. Net Decrease to Fund: \$6,920,700.

6. VARIOUS HOUSING FUNDS

- A. BA15-96, Various Project Nos. and Resolution – Housing - Request to reconcile costs incurred during FY2014/15 related to the administration of Housing and Urban Development (HUD) and State Housing Initiatives Program (SHIP) projects. Net Increase to SHIP Funds: \$7,980 and Transfer of Existing Budget \$27,384; Net Increase to HUD Funds: \$339,033 and Transfer of Existing Budget: \$819,132.

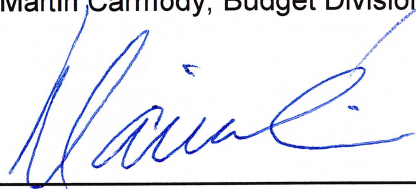
Budget Division Manager, Martin Carmody, addressed the agenda. A motion to approve items 1A through 6A as written above was made by Wes Powell. Michele Brennan seconded the motion and vote carried to approve items 1A through 6A.

The meeting was adjourned at 3:32 p.m.



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Martin Carmody, Budget Division Manager



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Maria Cioce, Recording Secretary