

November 23, 2015

MEMORANDUM

TO: David Billingsley, Chief Procurement Officer

FROM: Brooke Bonnett, Economic Development Director

SUBJECT: Economic Development Information Systems (EDIS) RFP15-0011

We are requesting approval of the attached amendment to the current Infor contract dated July 2015. This amendment will cover additional design scope and licenses not covered in the original contract. The requested licenses and scope design will provide significant enhancements that will provide enhance customer service. After extensive analysis, it was determined that the items identified within the amendment are crucial to the successful launch of the City's Digital Economic Development platform.

This amendment covers licenses and design additions added to enhance City services. Some of the services added is a cashiering module for Accounts Receivable to process and more effective route payment to Workday, providing the Fire Department administration a method to collect payments in their office and online, and offer additional online options. Six of the requested design enhancements in this amendment must be outsourced due to their complexity. We are now able to add additional features and functions that will greatly enhance customer service and responsiveness once the additional conversions are completed. Finally, additional training needs, licenses and an upgraded support package have been included within this contract amendment.

Additional costs related to the new scope of work total \$1,868,412.20 bringing the project total to \$5,284,222.20. Our original estimated budget for all the work we contemplated may be necessary to deliver a completely new customer oriented system that coordinated and covered Permitting and all related development functions. \$7 million is our original estimated budget. The additional funds for this amendment will be paid out of the project contingency fund. We are requesting approval of the Infor contract amendment of \$1,868,412.20.

Please contact me if you have questions.

