

BUDGET REVIEW COMMITTEE
SUSTAINABILITY ROOM, 2nd FLOOR

The Budget Review Committee meeting on November 24, 2015 was called to order by Byron Brooks at 3:32 p.m.

MEMBERS PRESENT:

Byron Brooks, Chief Administrative Officer
Michele Brennan, Communications and Neighborhood Relations Director
Wes Powell, Assistant City Attorney

OTHERS PRESENT:

Brian Battles, Deputy CFO
Christopher McCullion, Deputy CFO
Martin Carmody, Budget Division Manager
Rashad Jackson, Budget Analyst II
Jason Wojkiewicz, Budget Analyst I
Richard Vanderoef, Budget Analyst I
Brendan Gibson, Financial System Administrator
Tisa Mitchell, Economic Development Fiscal Manager
Tara Culver, Housing and Community Development Fiscal Manager
Lisa Henry, Streets and Stormwater Division Manager
Maria Neff Caulder, Orlando Police Department Fiscal Manager
Thomas Papsodero, Parking Maintenance and Support Program Manager
Ashley Connolly, Public Works Fiscal Manager
Victor Godlewski, Wastewater Division Manager
Jose Taitt, Permitting Services Fiscal Coordinator
Douglas Horner, Financial Reporting Manager
Ron Proulx, CIP Construction Manager
Maria Cioce, Recording Secretary

PUBLIC COMMENT:

There were no public comments.

FY2015/16 BUDGET

NEW BUSINESS:

1. GENERAL FUND (0001 F)
 - A. BA16-17, Stormwater Material and Equipment Management (STW0007_C) – Request to budget costs associated with an expanded right-of-way maintenance program and partial reimbursement from Stormwater and Solid Waste for right-of-way maintenance and litter control. Net increase to General Fund: \$343,000; Net increase to Stormwater Fund: \$171,500. Transfer of existing budget Solid Waste Fund: \$171,500
 - B. BR16-02, Fire Administration (OFD0001_C) and Fire Planning and Resource Management (OFA0001_C) – Request to move Salary and Benefits related to one (1) District Chief position currently housed in Planning and Resource Management to the Fire Administration. Transfer of existing budget: \$163,798.

2. EMERGENCY TRANSPORT FUND (0017 F)
 - A. BA16-18, Emergency Transport Services (OFR0006_C) and Fire Administration (OFD0001_C) – Request to move Travel budget from Emergency Transport Services

to Fire Administration to centralize Travel and provide the Fire Chief further discretion in spending. Transfer of existing budget: \$7,095.

3. GRANTS FUND (1130 F)

- A. BA16-14, FDOT DUI Enforcement Grant (OPD0043_G) – Police – Request to budget grant revenue from the FY15 Florida Department of Transportation grant for enforcement activities related to driving under the influence. This was approved by City Council on October 19, 2015. Net increase: \$100,000.
- B. BA16-15, DOJ Body Worn Cameras Grant (OPD0044_G) – Police – Request to budget grant revenue from the Department of Justice, Office of Justice Programs FY15 Body Worn Camera Policy and Implementation Program. This was approved by City Council on October 19, 2015. Net increase: \$497,480.
- C. BA16-11, Florida Department of Health After School Nutrition Grant (FPR0015_G) - Request to budget the FY15/16 grant which will provide a reimbursement to the City of \$3.30 per meal served. The total reimbursement will be given to OCPS Food and Nutrition Services to cover the cost of food preparation and delivery to the City's seventeen (17) locations. The 3-year grant was approved at the January 28, 2013 City Council meeting. Net increase: \$475,200

4. CNL RENEWAL AND REPLACEMENT FUND (0012 F)

- A. BA16-09, CNL Garage Renewal and Replacement Cost Center (CCA0011_C) – Request to transfer \$30,000 from Contingency (SB400) to Contractual (SB260) and to budget an additional \$35,727 from fund balance to pay for repairs and maintenance within the basement and tunnel. Net increase: \$35,727 and transfer of existing budget: \$30,000.

5. 55 WEST GARAGE RENEWAL AND REPLACEMENT FUND (4134 F)

- A. BA16-10, 55 West Garage Renewal and Replacement Cost Center (CCA0012_C) – Request to budget an additional \$70,000 from fund balance to pay for new parking structure light fixtures expected to result in lower utility costs. Net increase: \$70,000.

6. MENNELLO FUND (0020 F)

- A. BR16-05, Mennello Museum of American Art (LEU0002_C) - Request to transfer budget authority from Contingency (SB400) to Temporary / Seasonal Employees (SB155) and Utilities (SB275). Transfer of existing budget authority: \$70,000.

7. WASTEWATER GENERAL CONSTRUCTION FUND (4106 F)

- A. BA16-16, Iron Bridge Lime Silo Replacement Project (CIP0183_P) – Request to allocate fund balance to replace three (3) lime silos at Iron Bridge. This project is included in Wastewater's Capital Improvement Program for FY16/17; however, the silos are too unreliable and must be replaced this year. Net Increase both: \$500,000.

8. BUILDING CODE ENFORCEMENT FUND (1110 F)

- A. BA16-13, Permitting Services (PER0003_C) and Field Inspection and Review (PER0006_C) – Request to add nine (9) contract positions to meet the demands from construction activity and the expectations of our citizens. Two (2) technicians will be assigned to phone queue; seven (7) construction inspectors will be assigned to field work. Net increase: \$820,034.

POSITION / STAFFING ACTIONS

Before becoming final, all position action requires further review by Human Resources with effective dates, titles and grades dependent upon that review.

9. GENERAL FUND

- A. Fire – OFD0001_C and OFA0001_C – Request to move one (1) District Chief position from Planning and Resource Management to Fire Administration. This relates to 1B above.

10. VENUES FUND

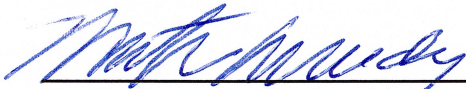
- A. Blueprint Office - CVA0002_C – Request to add one (1) Venues Blueprint Specialist – Contract and to delete one (1) Office Assistant - Contract.

11. BUILDING CODE ENFORCEMENT FUND (1110 F)

- A. Permitting Services (PER0003_C) and Field Inspection and Review (PER0006_C) – Request to add a total of nine (9) positions. Two (2) positions are to be added in Permitting Services and seven (7) positions are to be added in Field Inspection and Review. This relates to 8A above.

A motion to approve items 1A through 11A as written above was made by Wes Powell. Michele Brennan seconded the motion and vote carried to approve items 1A through 11A.

The meeting was adjourned at 3:33 p.m.



Martin Carmody, Budget Division Manager



Maria Cioce, Recording Secretary