Application Overview

OVERVIEW

18A - Special Events Permit



Pre - Warning Over - Warning * Based on Calendar Days

View # 9250

ID # SPEC4641636

Client		Permit		Fees
name	Andrea Kudlacz	start date	Dec 3, 2015	Closures: Not for Profit \$200.00
physical address	648 Dartmouth Street	end date		Processing Fee: 501+ (no alcohol) \$200.00
mailing address	Orlando, FL 32804 PO Box 547744 Orlando, FL 32854	 Expires: No Standar Renewal: None 	rd End Date	total fees \$ 400.00 Credit Card on 11/05/15 (\$ 400.00)
phone	(407) 579-0023	Council District	3	▶ amount due \$ 0.00
mobile	(407) 579-0023	Describe Event	Holiday on the Drive is a	
email	kudlacz@bellsouth.net		family holiday event with a Christmas tree lighting	
Organization: Sponsor	Downtown COllege Park Partnership		ceremony, live music, Santa Claus, a horse drawn wagon, snow, characters, etc.	
Organization: Type	Not for Profit			
Organization: Phone	407-579-0023	Details: Aerials	No Only a horse drawn	
Organization: Head	Andrea Kudlacz	Details: Aerials Type	wagon	
Organization: Address	648 Dartmouth Street	Details: Alcohol Served	No	
Organization: Billing	Orlando, FL 32804	Details: Alcohol Type	None	
Organization: 501	Yes	Details: City Park	Yes	
(c)(3)		Details: City Park Facility		
Organization: Federal Tax ID#	23-7250533	Details: Clean-up street/sidewalk	We hire a cleaning service to clean up during and after the event	
		Details: Clean-up Trash	same as above	
		Details: Closure	Yes	
		Details: Street Closure	Edgewater Drive from Smith to Clayton Streets are closed. Barricades provided by Flashrite	
		Details: Entrance Fee	No	
		Details: Entrance Fee Type	none	
		Details: Food Service	Yes	
		Details: Food Type	Restaurants and vendors	
		Details: Pyrotechnics	No	
		Details: Pyrotechnics Type		
		Details: Signs or Banners	No	
		Details: Signs or Banners Type		
		Details: Sound	No	
		Sound Details		
		Details: Tent, Stage, Structure	No	
		Details: Tent/Stage/Structure Type	no stages this year only 10\'x10\' tents for vendors	
		Event: (1) Set-up	12/3/2015 @ 12:00pm	1

Event: (2) Start Date	12/3/2015 @ 5:00pm	
		ш
Event: (3) End	12/3/2015 @ 9:00pm	ш
Event: (4) Breakdown	12/3/2015 @ 9:00pm	ш
Event: Estimated Participants	30	
Event: Estimated Spectators	3000	
Event: Location	Along Edgewater Drive between Smith and Clayton in COllege Park	
Event: Name	Holiday on the Drive	
Parade: Conducted	No	
Parade: Animals		
Parade: Closure		
Parade: Marshalling	@	
Parade: Dispersal	@	
Parade: People		
Parade: Total Units		
Parade: Vehicles		

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iver's License or Other Photo ID Drivers Lic.jpg	
scellaneous Documents Item Missing	
te Plan / Route - 1 Map - Holiday on the Drive 2015.docx	
te Plan / Route - 2 Item Missing	
reet Closure Form Item Missing	
1c3 Documentation Item Missing	
surance: General Liability Item Missing	
surance: Liquor Liability Item Missing	
quor License Item Missing	
rk Contract Documents Item Missing	

1 Screen Ap ► 12/03/15 Status History	(Started) +11/05/15 (Completed)	(<u>edit</u>) -27d 15h
status	date	user
Ready	12/03/15 12:00 AM	Step Started
Approved	11/05/15 08:45 AM	Amy Ameye
There are no r	notes for this step.	

Payment Du	e tarted) ►11/05/15 (Completed)	(<u>edit</u>) -0d 0h
tatus History		
status	date	user
status Ready	date 11/05/15 08:45 AM	user Step Started

2 **Check: Certificate of Insurance** 3 -0d 0h (edit) ▶ 11/05/15 (Started) ▶ Ready Status History date status user Ready 11/05/15 08:45 AM Step Started Notes (add note) There are no notes for this step.

4	Review: Downtow 11/05/15 (Started)	n Development Board ▶ Ready	-0d 0h
Sta	atus History		
S	tatus	date	user
R	eady	11/05/15 08:45 AM	Step Started
,	Review: DDB		(add note) Auto-added on Nov 5, 2015

5	5 Review: Transportation 11/05/15 (Started) Ready		(<u>edit</u>) -0d 0h
Sta	tus History		
st	atus	date	user
R	eady	11/05/15 08:45 AM	Step Started
No	tes		(add note)
►	Review: Transp	ortation	Auto-added on Nov 5, 2015
F	Record review notes.		

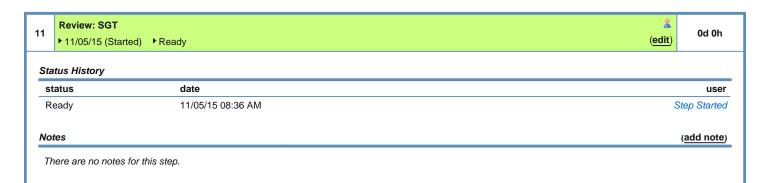
6	Review: Fire Safet + 11/05/15 (Started)		(<u>edit)</u> 0d 0h
Sta	tus History		
sta	atus	date	user
Re	eady	11/05/15 08:36 AM	Step Started
Not	es		(<u>add note</u>)
Th	ere are no notes for	this step.	

7 Review: Medica • 11/05/15 (Star		(edit) Od 0h
Status History		
status	date	user
Ready	11/05/15 08:36 AM	Step Started
		(add note

Review: Orland ▶ 11/05/15 (Star		(<u>edit</u>) 0d 0h
Status History		
status	date	user
Ready	11/05/15 08:36 AM	Step Started
		(add note

9	Review: Parking 11/05/15 (Started)	▶ Ready	(<u>edit)</u> 0d 0h
Sta	atus History		
st	tatus	date	user
R	eady	11/05/15 08:36 AM	Step Started
No	tes		(add note)
Tł	here are no notes for	this step.	

i) +11/05/15 (Completed)	(<u>edit</u>)
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12/03/15 12:00 AM	Step Starte
11/05/15 08:45 AM	Peter Effaldan
o not release	Peter Effaldana on Nov 5, 2015
nd we need insurance.	
c	date 12/03/15 12:00 AM 11/05/15 08:45 AM



2 Review: Solid V ▶ 11/05/15 (Start		(edit) Od 0h
Status History		
status	date	user
Ready	11/05/15 08:36 AM	Step Started
Notes		(add note

	► 11/05/15 (Started) ► Ready	(<u>edit</u>)	
Sta	tatus History		
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R	Ready 11/05/15 08:36 AM	S	tep Starte
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	Payment: Pre-Event	8	
5	► Not Ready		
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	Post Extra Duty/Prepare Detail	8	
16	► Not Ready		
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Notes

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There are no notes for this step.

Application Notes

There are no Application notes.