4th ADVISORY COMMITTEE MEETING MINUTES RFP1 014 – Software Development Co Julting October 26, 2015 @ 10:00 am City Hall - 5th Floor Megabite Conference Room

COMMITTEE MEMBERS PRESENT:

- 1. David Gancarz (Committee Chair), Systems Development Manager
- 2. Mark Crain, Client Support Services Manager
- 3. Dee Becker, Client Support Services Manager
- 4. Catherine Cordero, Applications Developer Trainee
- 5. Arlene Kowalski, HRIS Administrator

PROCUREMENT REPRESENTATIVE:

1. Angela Thomas, Purchasing Agent III (Facilitator)

OTHERS PRESENT (CITY STAFF):

- 1. Dawn Chin Shue, M/WBE Office
- 2. Ariana Mason, Applications Developer V
- 3. Ray Chase, Information Systems Security Officer III

David Gancarz (Committee Chair), calls the meeting to order at 10:09 am.

A motion to approve the minutes from the 3rd Committee meeting held October 19, 2015. Motion made by Catherine Cordero, Applications Developer Trainee and seconded by Mark Crain, Client Support Services Manager, all in favor and motion passed.

David Gancarz summarized references results and everything was positive feedback.

Dawn Chin Shue, M/WBE Office summarized the proposer's responses and the qualified points available to each proposer

Evaluations were conducted and tallied and the final ranking is:

<u>Rank</u>	<u>Vendor</u>	<u>Location</u>
1	EPIC Engineering & Consulting Group, LLC	Winter Springs, FL 32708
2	Computer Aid, Inc.	Allentown, PA 18104
3	SKL Software Services, Inc.	Cincinnati, OH 45202
4	Strativia, LLC.	Upper Marlboro, MD 20774
4	DRS Solutions, Inc.	Land O Lakes, FL 34638
6	I.T. Consortium, Inc.	Orlando, FL 32817
7	Nebbia Technology, LLC.	Orlando, FL 32827
8	Mobitrio LLC.	Las Vegas, NV 89121

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Do we have a motion to accept ranking and evaluations of the Proposals and to recommend to City Council to authorize the Chief Procurement Officer to negotiate a contract with the Proposers in the ranked order until successful.

Motion made by Mark Crain, Client Support Services Manager and seconded by Arlene Kowalski, HRIS Administrator, all in favor and motion passed.

Final Committee Meeting Adjourned 10:39 am.

Submitted by:

Angela Thomas
Purchasing Agent III

Facilitator

Review and Accepted by:

David Gancarz

Systems Development Manager

Committee Chair

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	(print name)	D. Becker
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EVALUATION OF PROPOSALS FOR RFP15-00014 /400 S. Orange Ave, Orlando FL

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RFP15-0014 -Software Development Consulting Evaluation Tabulations

	ТОТАL	Arlene Kowalski, HRIS Administrator	Catherine Cordero, Applications Developer Trainee	Dee Becker, Client Support Services Manager	Mark Crain, Client Support Services Manager	David Gancarz (Technical Chair), Systems Development Manager	COMMITTEE MEMBERS
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