

Application Overview

OVERVIEW

18A - Special Events Permit

View #9549

ID #SPEC0382156

Amount Due: 400.00

[Pay Now](#)

Aug 31, 2015
(start date)

3d 4h
(time elapsed)

N/A
(allowed time)

N/A
(time remaining)

☒ Pre - Warning ☒ Over - Warning ☒ Based on Calendar Days

Client	
name	Doug Richards
physical address	400 South Orange Avenue Orlando, FL 32802
mailing address	400 South Orange Avenue Orlando, FL 32802
phone	(407) 246-2782
email	douglas.richards@cityoforlando.net
Organization: Sponsor	City of Orlando
Organization: Type	Not for Profit
Organization: Phone	4072462782
Organization: Head	Buddy Dyer
Organization: Address	400 South Orange Avenue
Organization: Billing	Doug Richards
Organization: 501 (c)(3)	Yes
Organization: Federal Tax ID#	85-8015427957C-9

Permit	
start date	Dec 4, 2015
end date	
<input checked="" type="checkbox"/> Expires: No Standard End Date <input checked="" type="checkbox"/> Renewal: None	
Council District	1
Describe Event	Mayor Buddy Dyer will kickoff the holiday season by lighting the City's Christmas tree at Lake Eola Park. The evening includes choir performances, food trucks and activities.
Details: Aerials	No
Details: Aerials Type	No
Details: Alcohol Served	No
Details: Alcohol Type	None
Details: City Park	Yes
Details: City Park Facility	Lake Eola Park
Details: Clean-up street/sidewalk	Park staff
Details: Clean-up Trash	Park staff
Details: Closure	Yes
Details: Street Closure	Rosalind - east lane
Details: Entrance Fee	No
Details: Entrance Fee Type	None
Details: Food Service	Yes
Details: Food Type	Food trucks
Details: Pyrotechnics	No
Details: Pyrotechnics Type	
Details: Signs or Banners	No
Details: Signs or Banners Type	
Details: Sound	Yes
Sound Details	Lake Eola amphitheater signs
Details: Tent, Stage, Structure	Yes
Details: Tent/Stage/Structure Type	10x10 vendor tents

Fees	
<input checked="" type="checkbox"/> Closures: Not for Profit	\$ 200.00
<input checked="" type="checkbox"/> Processing Fee: 501+ (no alcohol)	\$ 200.00
total fees	\$ 400.00
There have been no payments.	
amount due	\$ 400.00

Intracity Memo 10/7/15

Event: (1) Set-up	12/4/2015 @ 9:00am
Event: (2) Start Date	12/4/2015 @ 4:00pm
Event: (3) End	12/4/2015 @ 10:00pm
Event: (4) Breakdown	12/4/2015 @ 11:00pm
Event: Estimated Participants	100
Event: Estimated Spectators	2000
Event: Location	Lake Eola Park Amphitheater
Event: Name	Tree Lighting Celebration
Parade: Conducted	No
Parade: Animals	
Parade: Closure	
Parade: Marshalling	@
Parade: Dispersal	@
Parade: People	
Parade: Total Units	
Parade: Vehicles	

Items Needed

Driver's License or Other Photo ID

▶ DougID.jpg

Miscellaneous Documents

▶ Item Missing

Site Plan / Route - 1

▶ TreeLightingCelebration.jpg

Site Plan / Route - 2

▶ Item Missing

Street Closure Form

▶ TreeLightingStreetClosure.xls

501c3 Documentation

▶ Item Missing

Insurance: General Liability

▶ Item Missing

Insurance: Liquor Liability

▶ Item Missing

Liquor License

▶ Item Missing

Park Contract Documents

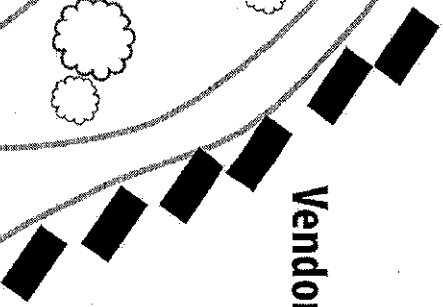
▶ Item Missing

N. ROSALIND AVE

Food Trucks



Vendor Tents



Tree

