FISCAL IMPACT STATEMENT

Indicate the **Total Fiscal Impact** of the action requested, including personnel, operating, and capital costs. Indicate costs for the current fiscal year and continuing costs in future years. Include all related costs necessary to place the asset in service.

1. DESCRIPTION: RFP15-0014 Software Development Consulting

COSTS:

2. Does the acceptance of this action require the hiring of additional or new personnel or the use of overtime? ☐ Yes ☒ No (if Yes, include all personnel costs below).

3. Is the action funded in the current year budget and/or through reallocation of existing Department resources: ☒ Yes ☐ No If No, how will this item be funded? _____ PLEASE NOTE: If the action is funded by a grant received by the City please include the fiscal year of the funding award, grantor name, granting agency or office name (if any), grant name and when the grant agreement was approved by City Council.

Did this item require BRC action? ☐ Yes ☒ No   If Yes, BRC Date: _____ BRC Item #: _____

4. This item will be charged to Fund/Dept/Program/Project: TMD0003_P.

5.

	(a) Current Year Estimate	(b) Next Year Annualized	(c) Annual Continuing Costs Thereafter
Personnel	$0	$0	$0
Operating	504,400	504,400	504,400
Capital	0	0	0
Total	504,400	504,400	504,400

6. If costs do not continue indefinitely, explain nature and expiration date of costs: Term of contract is 5 years with option to extend another 5 years.

7. OTHER COSTS

(a). Are there any future costs, one-time payments, lump sum payments, or other costs payable for this item at a later date that are *not* reflected above: ☐ Yes ☒ No

(b) If yes, by Fiscal Year, identify the dollar amount and year payment is due: $ _____ Payment due date _____

(c) What is the nature of these costs: _____

REVENUE:

8. What is the estimated increase in "valuation" added to the tax rolls? $ 0. Tax roll increase is: ☐ real property, ☐ tangible personal property, ☐ other (identify _____).

9. What is source of the revenue and the estimated annual recurring revenue? Source: n/a $ _____

10. If non-recurring, what is the estimated Fiscal Year and amount of non-recurring revenue that will be realized? Source n/a Fiscal year _____ $ _____ non-recurring revenue

11. What is the Payback period? n/a years

12. JUSTIFICATION: Document justification for request. Include anticipated economies or efficiencies to be realized by the City, including reductions in personnel or actual cost (cash flow) reductions to be realized in your budget. In lieu of hiring additional full-time staff we are outsourcing certain software development activities to a local, Orlando firm. This contract is intended to rewrite, to City-developed specifications, existing internal workgroup-specific applications that currently reside on obsolete platforms of Lotus Notes and SharePoint 2007. A survey of managers in Payroll, Finance and HR affirm continued need for these applications. Through this contract we can respond effectively to sporadic spikes in software development requests.

13. APPROVED: Rosa Akhtarkhavari (Submitting Director or authorized Division Mgr **Only**)

FIS 3/14/08