

BUDGET REVIEW COMMITTEE
SUSTAINABILITY ROOM - 2nd FLOOR

The Budget Review Committee meeting on October 13, 2015 was called to order by Byron Brooks at 3:33 p.m.

MEMBERS PRESENT:

Byron Brooks, Chief Administrative Officer
Rebecca Sutton, Chief Financial Officer
Michele Brennan, Communications and Neighborhood Relations Director
Wes Powell, Assistant City Attorney

OTHERS PRESENT:

Brian Battles, Deputy CFO
Martin Carmody, Budget Division Manager
Jason Wojkiewicz, Budget Analyst I
Maria Neff Calder, Orlando Police Department Fiscal Manager
Lisa Early, Families, Parks and Recreation Director
Renee Jackson, Families, Parks and Recreation Fiscal Manager
Brendan Gibson, Financial System Administrator
Maria Cioce, Recording Secretary

PUBLIC COMMENT:

There were no public comments.

FY2015/16 BUDGET

NEW BUSINESS:

1. GENERAL FUND

- A. BR16-01, FPR0001_C & FPR0003_C, Families, Parks and Recreation - Request to transfer one (1) Youth Intervention/Prevention Coordinator – Contract position and related personnel costs from FPR0001_C to FPR0003_C to better align staff with department programs. This item ties with 4A. No net change to the General Fund.
- B. BA16-04, OPS0003_C, Police – Request to budget award from the FY 2015/16 High Visibility Enforcement for Pedestrian and Bicycle Safety Agreement with the University of South Florida, approved by City Council on 10/5/15. Net Increase to Fund: \$40,069.

2. GRANT FUND

- A. BA16-06, Grant No. OPD0041_G, Police – Request to budget award from the FY 2015/16 Paul Coverdell Forensic Science Improvement Grant Program, approved by City Council on 10/5/15, to be used to upgrade equipment in the Forensic Lab and Digital Forensic Lab. Net Increase to Grants Fund: \$174,963.
- B. BA16-07, Grant No. OPD0040_G, Police – Request to budget award from Wal-Mart Foundation Community Grant, approved by City Council on 9/21/15, to go towards "Shop with a Super Cop" events. Net Increase to Grants Fund: \$2,500.
- C. BA16-08, Grant No. OPD0042_G, Police – Request to budget FY 2015/16 Florida Department of Law Enforcement Mutual Aid Agreement, approved by City Council on 9/21/15, for reimbursement of expenses related to investigative operations. Net Increase to Grants Fund: \$17,500.

D. BA16-01, Grant Nos. PKS0005_G & PKS0006_G and Project No. PKS0009_P, Families, Parks and Recreation - Request to budget the Orange County 2015 Cultural Facilities Grant and subsequent match. The Grant Award was approved by City Council on 6/30/15. The grant funds will be used to for improvements that include a plaza/performance space, wayfinding signs and arms which will be attached to OUC light poles to hold event banners. Net Increase to Grants Fund & Designated Revenue Fund: \$124,000. Transfer of existing budget authority within Capital Improvement Fund: \$124,000.

3. AFTER SCHOOL ALL STARS FUND

A. BA16-02, Cost Center No. REC0028_C, Families, Parks and Recreation - Request to budget the 21st Century Community Learning Centers Grant that was received by the City of Orlando After School All Stars program for the Recreation Division. This is year one of five with remaining years being budgeted in the adopted budget. Net increase to After School All Stars Fund: \$493,627.

POSITION / STAFFING ACTIONS

Before becoming final, all position action requires further review by Human Resources with effective dates, titles and grades dependent upon that review.

4. GENERAL FUND

- A. Families, Parks and Recreation, FPR0001_C & FPR0003_C – Request to transfer one (1) Youth Intervention/Prevention Coordinator – Contract position and related personnel costs from FPR0001_C to FPR0003_C to better align staff with department programs. This item relates to 1A above.
- B. Police, OPI0003_C – Request to add one (1) sworn Police MBI Director Position. Reimbursement from Orange County will partially cover personnel costs for this position. The balance of the personnel costs will come from OPD's existing budget.
- C. Police, OPD0001_C and OPP0003_C – request to add one (1) Police Fiscal Specialist (S17) to Police Administration and delete one (1) Community Service Officer III (S17) from East Patrol.
- D. Families, Parks and Recreation, FPR0003_C – Request to add one (1) PKZ Academic Coordinator Contract position and delete two (2) PKZ Academic Coordinator P/T Contract positions. There is no impact to FPR's existing budget.

5. AFTER SCHOOL ALL STARS FUND

A. Families, Parks and Recreation, FPR0004_C – Request to add one (1) ASAS Director of External Affairs to support the growing After School All Stars program. The position will be reimbursed in full by the After School All Stars non-profit.

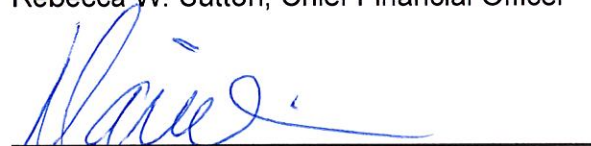
A motion to add item 4D was made by Rebecca Sutton. Michele Brennan seconded the motion.

A motion to approve items 1A through 5A as written above was made by Rebecca Sutton. Wes Powell seconded the motion and vote carried to approve items 1A through 5A.

The meeting was adjourned at 3:36 p.m.



Rebecca W. Sutton, Chief Financial Officer



Maria Cioce, Recording Secretary