



CITY OF ORLANDO

MEMORANDUM

TO: Silvia Coste, Purchasing Agent II

THRU: Kevin Walsh, Minority Business Enterprise Official *KW*

FROM: Byron Raysor, ⁶⁰Contract Compliance Investigator III

DATE: June 22, 2015

SUBJECT: Orlando City Hall Elevator Modernization --- (Project #IFB15-0225)

Project Amount: \$1,127,572.50

With reference to the submission by **KONE, Inc.** regarding minority and women-owned business enterprise utilization for the above cited contract, please note the following.

Due to the specialized scope and license/certifications required for all personnel working on any vertical transportation, it is the prime contractor responsibility to perform a large portion of this project. There is a very limited scope of work available to sub contract. As a result, the M/WBE goals for this project have been waived.

Based upon this office's interaction with **KONE, Inc.** and their submittal of agreements to subcontract with the named firms, we find good faith efforts substantiated and bid responsive.

In the event that **KONE, Inc.** has not submitted signed subcontract agreements, please remind them of the requirements to execute and submit to this office within seven (7) days after contract award, copies of all Ordinance related subcontracts. **KONE, Inc.** should also be informed that any change orders, up or down, require 24% M/WBE participation on the total amount of such change order.

IMPORTANT: PLEASE INFORM **KONE, INC.** THAT ANY MATERIAL CHANGES IN THE CONTRACTUAL RELATIONSHIP HEREINAFTER ESTABLISHED BETWEEN THE PRIME AND THE SUBCONTRACTOR AGREEMENT MUST BE PROMPTLY REPORTED TO MINORITY BUSINESS ENTERPRISE OFFICIAL FOR APPROVAL.

cc: Richard Howard, Director of Public Works
KONE, Inc.

MINORITY BUSINESS ENTERPRISE

CITY OF ORLANDO • 400 SOUTH ORANGE AVENUE • PO BOX 4990 • ORLANDO, FL 32802-4990
PHONE (407) 246-2623 • FAX (407) 246-2878 • <http://www.cityoforlando.net>