



MEMORANDUM

DATE:

June 26, 2015

TO:

Denise Riccio

Planner & Grant Money

FROM:

Silvia Coste, Purchasing II

Procurement and Contracts Division

SUBJECT:

Bid Submittals and Award Recommendation

IFB15-0300, Dr. I. Sylvester Hankins Park New Pavilion and Site Furnishing,

Project No. REC0005_P

The bids for the subject solicitation were opened on June 18, 2015. Procurement and Contracts have reviewed the bid submittals for responsiveness. The Bid submittals and Bid Tabulation Sheet were provided to you. Pending final review by your office, the recommendation of award is as follows:

Line Item(s)	Recommended Award	Amount:
ALL	MCG Services, LLC	\$108,108.25

Please sign below to acknowledge your concurrence of this recommendation of award and return to me. In addition, forward a Fiscal Impact Statement* (in Word format).

Procurement will then prepare the Council Agenda for award approval and the timely development of the Contract(s).

*A Fiscal Impact Statement must be provided to the assigned Purchasing Agent cite funding source; original approval date and contract amount, Documentary Number, applicable recurring costs (e.g., operating & maintenance); allocation of any generated revenues; etc.

Authorized Signature

Title

Data

Department