CITY OF ORLANDO

MEMORANDUM

TO: Beth Gruber, Senior Landscape Architect/Park Planner

THRU: Kevin Walsh, Minority Business Enterprise Official KW

FROM: Byron Rayson, Contract Compliance Investigator III BR

DATE: April 20, 2015

SUBJECT: Englewood Neighborhood Center Playground Improvements- (IFB15-0245)

Beth Gruber, Senior Landscape Architect/Park Planner for this project has requested the M/WBE goals be waived. Due to the specialized scope, a large portion of this project will be performed by the prime contractor and it has decreased the amount of work available to subcontract. The Project Manager has determined the estimated total cost of this project is $165,000.00. It has been estimated that the cost of the work being completed by the prime contractor to be approximately $100,000.00, which is approximately 60% of this total project. This portion of work includes playground equipment being supplied and installed by the prime contractor. The playground equipment must be installed by a contractor that is certified and approved by the manufacturer. This portion of work will not be available for utilization towards the M/WBE participation goals for this project. Additionally, there are no city certified M/WBE firms that specialize in this line of work. After reviewing the information provided, it is recommended that the M/WBE goals for this project be waived and the selected prime contractor should obtain M/WBE participation where available.