



CITY OF ORLANDO

April 21, 2015

MEMORANDUM

TO: David Billingsley, Chief Procurement Officer

FROM: *KE* Karen Elzy, Senior Purchasing Agent

SUBJECT: RFP15-0007, Computerized Parking Ticket Management System

Please review / approve the attached Meeting Minutes for the subject Advisory Committee Meeting of April 15, 2015.

Approved:

[Signature] 04.21.15

PROCUREMENT AND CONTRACTS DIVISION

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ADVISORY COMMITTEE MEETING MINUTES
RFP15-0007
for
Computerized Parking Ticket Management System
Wednesday, April 15, 2015
5th Floor, Megabyte/Innovation Conference Rooms
8:00 AM

3rd Meeting of the Advisory Committee to hear presentations from all four (4) respondents to the RFP and review and evaluate responsive proposals submitted in response to RFP15-0007.

COMMITTEE MEMBERS PRESENT:

Pam Corbin (Chair), Parking Division
Rosa Akhtarkhavari, Technology Management Division
David Barilla, DDB/CRA
Ridzi Palomo, Parking Division
Valerie Trammel, Parking Division

COMMITTEE MEMBERS ABSENT:

None

OTHERS PRESENT (CITY STAFF):

Karen Elzy, Senior Purchasing Agent, Procurement and Contracts Division
Dawn Chin Shue, Minority/Women Business Enterprise

Actions/Discussion/Motions:

Karen Elzy, Purchasing Agent, called the meeting to order at 8:01 a.m. and took the following actions:

- A. Advised that the meeting was being recorded.
- B. Indicated the date, time and purpose of the meeting and that it was posted by the City Clerk more than forty-eight (48) hours in advance.
- C. Advised the Committee that a quorum was established.
- D. There were no members of the public present throughout the meeting.

Karen Elzy advised each presenter that they would be given sixty (60) minutes total, forty-five (45) minutes for a presentation followed by a fifteen (15) minute question and answer period.

Presentation Schedule of Firms:

<u>Time</u>	<u>Company</u>	<u>Meeting Room</u>
8:01 – 9:01 a.m.	Clancy Systems International Inc.	Megabyte Conference Room
9:06 – 10:06 a.m.	Complus Data Innovations, Inc.	Innovation Conference Room
10:12 – 11:12 a.m.	Data Ticket, Inc.	Megabyte Conference Room
11:18 – 12:18 p.m.	Professional Account Management, LLC (Division of Duncan Solutions)	Innovation Conference Room

A twenty (20) minute break was taken. The meeting reconvened at 12:49 p.m.

Actions/Discussion/Motions:

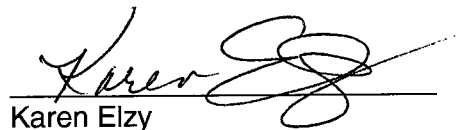
The Committee discussed the presentations. Discussion ensued. A D&B reports and summary were emailed to the Committee in advance of the meeting.

A motion was made by David Barilla, seconded by Rosa Akhtarkhavari, to accept the minutes of the 2nd Committee Meeting on April 10, 2015 as presented. Discussion ensued. Motion carried unanimously.

A motion was made by Pam Corbin, seconded by Ridzi Palomo, to adjourn at 1:38 p.m.

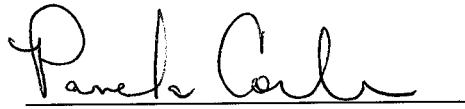
These minutes are considered to be the official minutes of the RFP15-0007 Committee Meeting held on April 15, 2015, and no other notes, tapes, or other recordings taken by anyone takes precedence.

Submitted by:



Karen Elzy
Procurement & Contracts Division
Assigned Procurement Representative

Reviewed and Accepted by:



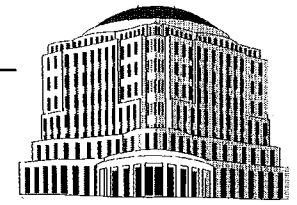
Pamela Corbin
Parking Division
Chair

Attachment(s): Sign-in Sheets

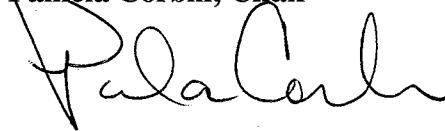
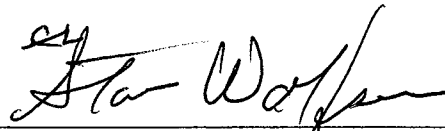
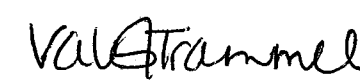
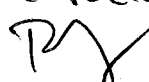
CITY OF ORLANDO

Procurement and Contracts Division

Presentation Sign-In Sheet – Clancy Systems International, Inc.



Date: 4/15/15	Time: 8:00 a.m.	Bid Number: RFP15-0007	Location: City Hall at One City Commons, 400 South Orange Avenue, Megabyte Conference Room -5 th Floor, Orlando, Florida
Title: COMPUTERIZED PARKING TICKET MANAGEMENT SYSTEM			

COMPANY NAME & ADDRESS (PRINT LEGIBLY)	COMPANY REPRESENTATIVE (PLEASE PRINT LEGIBLY YOUR NAME & PROVIDE SIGNATURE)	EMAIL ADDRESS IMPORTANT (DO NOT LEAVE IN BLANK)	TELEPHONE #	FAX #
Procurement & Contracts Div. 400 South Orange Avenue, 4 th Floor Orlando, Florida 32801	Karen Elzy, Senior Purchasing Agent	<u>Karen.Elzy@cityoforlando.net</u>	(407) 246-2368	(407) 246-2869
City of Orlando, Parking Administration	Pamela Corbin, Chair 	<u>pamela.corbin@cityoforlando.net</u>	x 3766	
CLANCY SYSTEMS	STAN WOLFSON 	<u>SWOLFSON@CLANCYSYSTEMS.COM</u>		
LOO - Parking Div.	Valerie Trammel 	<u>Valerie.trammel@cityoforlando.net</u>	407-246-4126	
Parking Division	Ridzi Palomo 	<u>Ridzi.palomo@cityoforlando.net</u>	x 3135	

PROCUREMENT AND CONTRACTS DIVISION

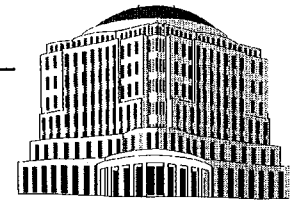
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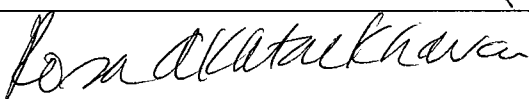
Date: 4/15/15

Time: 8:00 a.m.

Bid Number: RFP15-0007

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Title: COMPUTERIZED PARKING TICKET MANAGEMENT SYSTEM

COMPANY NAME & ADDRESS (PLEASE PRINT)	COMPANY REPRESENTATIVE (PLEASE PRINT/TYPE YOUR NAME & PROVIDE SIGNATURE)	EMAIL ADDRESS IMPORTANT (DO NOT LEAVE IN BLANK)	TELEPHONE #	FAX #
DOB/CRA	David Borillo 	david.borillo@clancysystems.com	3703	
UBE OFFICE CITY OF ORLANDO	DAWN CHIN SHUE 			
City of Orlando IT	Ron Katakhanan 	Ron@cityoforlando.net	2124	

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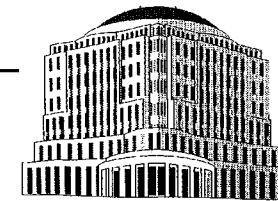
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Presentation Sign-In Sheet – Complus Data Innovations, Inc.



Date: 4/15/15	Time: 9:00 a.m.	Bid Number: RFP15-0007	Location: City Hall at One City Commons, 400 South Orange Avenue, Innovation Conference Room -5 th Floor, Orlando, FL
Title: COMPUTERIZED PARKING TICKET MANAGEMENT SYSTEM			

	COMPANY REPRESENTATIVE (PLEASE PRINT YOUR NAME & PROVIDE SIGNATURE)	EMAIL ADDRESS (DO NOT LEAVE IN BLANK)	TELEPHONE #	FAX #
Procurement & Contracts Div., 400 South Orange Avenue, 4 th Floor Orlando, Florida 32801	Karen Elzy, Senior Purchasing Agent	<u>Karen.Elzy@cityoforlando.net</u>	(407) 246-2368	(407) 246-2869
City of Orlando, Parking Administration	Pamela Corbin, Chair 			
Complus Data Innovations	Anne Deveno	AmieD@ ComplusData.com	813-835- 0044	813-319 3144
Complus Data	Jennifer Rantz	jennifer r @ Complus data.com	914-747 1200 4229	914-747- 1798
Rosa Akhtarkhany City of Orlando	Rose Akhtarkhany	Rosa@cityoforlando.net	2124	

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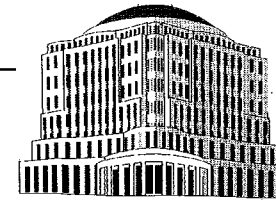
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COMPANY NAME & ADDRESS (PLEASE PRINT CLEARLY)	COMPANY REPRESENTATIVE (PLEASE PRINT CLEARLY YOUR NAME & PROVIDE SIGNATURE)	EMAIL ADDRESS (IMPORTANT (DO NOT LEAVE IN BLANK))	TELEPHONE #	FAX #
Parking Division	Ridzi Palomo TPY	Ridzi.palomo@cityoforlando.net	x 3135	
DDB/CRA	David Bous 	David.Bous@danielsbous.com	3203	
COO Parking Division	Valerie Trammel VatTrammel	valerie.trammel@cityoforlando.net	x 4126	
MBE OFC City of Orlando	Dawn Celia Siler 			

PROCUREMENT AND CONTRACTS DIVISION

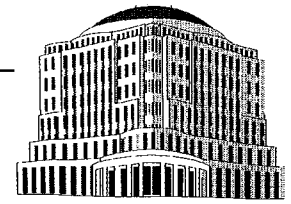
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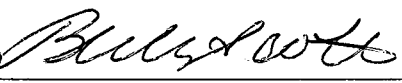


CITY OF ORLANDO

Procurement and Contracts Division

Presentation Sign-In Sheet – Data Ticket, Inc.



Date: 4/15/15	Time: 10:00 a.m.	Bid Number: RFP15-0007	Location: City Hall at One City Commons, 400 South Orange Avenue, Megabyte Conference Room -5 th Floor, Orlando, FL
Title: COMPUTERIZED PARKING TICKET MANAGEMENT SYSTEM			

COMPANY NAME AND ADDRESS	COMPANY REPRESENTATIVE (PLEASE PRINT FULL NAME & PROVIDE SIGNATURE)	EMAIL ADDRESS (DO NOT LEAVE IN BLANK)	TELEPHONE #	FAX #
Procurement & Contracts Div. 400 South Orange Avenue, 4 th Floor Orlando, Florida 32801	Karen Elzy, Senior Purchasing Agent	Karen.Elzy@cityoforlando.net	(407) 246-2368	(407) 246-2869
City of Orlando, Parking Administration	Pamela Corbin, Chair			
Data Ticket, INC 4600 CAMPUS DR. #200 NEWPORT BCH, CA 92660	BROOK WESTCOTT 	Bwestcott@dataticket.com	949-752- 6937 K397	949-752- 6033
11	HEATHER KAWAN 	hkawan@dataticket.com	949-752- 6937 K314	949-752- 6033
MBE OFFICE CITY OF ORLANDO	DAWN CHAU SHUE 			

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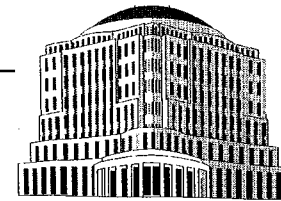
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Parking Division	Ridzi Palomo PV	Ridzi.palomo@cityoforlando.net	x 3135	
DD3/CRA	David Barilla	David.Barilla@downstanorlando.com	3803	
city of orlando / IT	Rosa Akhtar Khan	Rosa@cityoforlando.net	2124	

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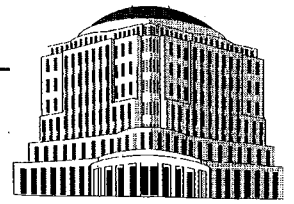
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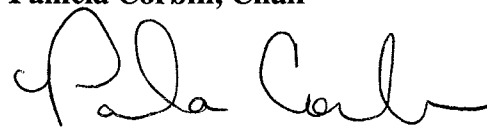



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Procurement and Contracts Division

Presentation Sign-In Sheet – Professional Account Management, LLC / Duncan Solutions



Date: 4/15/15	Time: 11:00 a.m.	Bid Number: RFP15-0007	Location: City Hall at One City Commons, 400 South Orange Avenue, Innovation Conference Room -5 th Floor, Orlando, FL
Title: COMPUTERIZED PARKING TICKET MANAGEMENT SYSTEM			

COMPANY NAME AND ADDRESS (PLEASE PRINT)	COMPANY REPRESENTATIVE (PLEASE PRINT, INCLUDE YOUR NAME & PROVIDE SIGNATURE)	EMAIL ADDRESS (IMPORTANT (DO NOT LEAVE THIS BLANK))	TELEPHONE #	FAX #
Procurement & Contracts Div. 400 South Orange Avenue, 4 th Floor Orlando, Florida 32801	Karen Elzy, Senior Purchasing Agent	<u>Karen.Elzy@cityoforlando.net</u>	(407) 246-2368	(407) 246-2869
City of Orlando, Parking Administration	Pamela Corbin, Chair 			
Parking Division	Ridzi Palomo 	Ridzi.palomo@cityoforlando.net	3135	
DOB/CRA	David Barillo 	David.barillo@cityoforlando.net	3703	
MBE OFFICE CITY OF ORLANDO	DAWN CHIN SHUE 			

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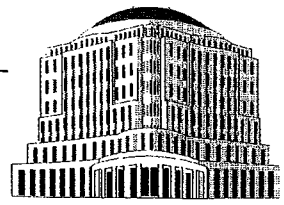
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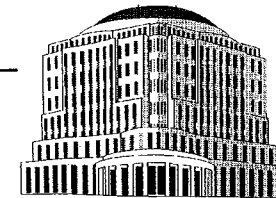
NAME	EMAIL ADDRESS (DO NOT LEAVE IN BLANK)	TELEPHONE #	FAX #
city of Orlando IT	Rosa@cityoforlando.net	4124	
John Corrigan Regional Manager East Coast Operations Professional Account Management, LLC 301.588.1041 x 5102 direct 414.248.6154 mobile jcorrigan@duncansolutions.com 8403 Colesville Road Suite 1100 Silver Spring, MD 20910 www.duncansolutions.com	 MARGARET MERCALDI Chief Technology Officer (414) 469-8661 6 Wilner Road Somers, NY 10589 mmercaldi@duncansolutions.com www.duncansolutions.com		

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Procurement & Contracts Division Committee Meeting Sign-In Sheet



Date: 4/15/15	Time: 12:00 p.m.	Bid Number: RFP15-0007	Location: City Hall at One City Commons, 400 South Orange Avenue, Megabyte Conference Room -5 th Floor, Orlando, Florida
Title: COMPUTERIZED PARKING TICKET MANAGEMENT SYSTEM			

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Procurement & Contracts Div. 400 South Orange Avenue, 4 th Floor Orlando, Florida 32801	Karen Elzy, Senior Purchasing Agent	<u>Karen.Elzy@cityoforlando.net</u>	(407) 246-2368	(407) 246-2869
City of Orlando, Parking Administration	Pamela Corbin, Chair <i>Pamela Corbin</i>			
LOD Parking	Valerie Trammel <i>ValTrammel</i>	valerie.trammel@cityoforlando.net	x 4126	
MBE OFFICE CITY OF ORLANDO	DAWN CHIN SHUE <i>Dawn Chin Shue</i>			
DDB/CRA	David Barilla <i>David Barilla</i>	David.Barilla@downtownorlando.com	3203	

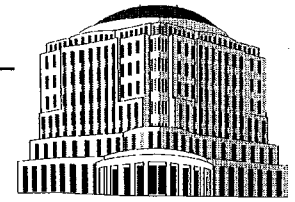
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Parking Division	Ridzi Palomo PV	Ridzi.palomo@cityoforlando.net		

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