



CITY OF ORLANDO

MEMORANDUM

TO: Silvia Coste, Purchasing Agent II

THRU: Kevin Walsh, Minority Business Enterprise Official *KW*

FROM: Byron Raysor *BR*, Contract Compliance Investigator III

DATE: April 20, 2015

SUBJECT: Southeast Lakes Drainage Improvements -IFB15-0182

Project Amount: \$2,024,193.99

With reference to the submission by **Sun Road, Inc** regarding minority and women-owned business enterprise utilization for the above cited contract, please note the following:

The cited firms have been identified as City of Orlando certified:

Flash-Rite, Inc	WBE	\$ 13,000.00	0.6%
LMR Construction, Inc	MBE	\$ 7,935.00	0.4%
Siboney	MBE	\$ 72,300.00	3.6%
Winter Garden Grassing	WBE	\$ 23,000.00	1.1%
Suca Pipe & Supply, Inc	MBE	\$135,583.71	6.7%
Concrete & Masonary Solutions	MBE	<u>\$169,639.00</u>	<u>8.4%</u>
Total M/WBE Participation		\$421,457.71	20.8%

Sun Road, Inc was the apparent low bidder but did not achieve the City's MWBE program goals of 18% MBE participation and 6% WBE participation. At the time of the bid submittal, Sun Road, Inc submitted 0% M/WBE participation and good faith documentation. Sun Road, Inc was given five additional days and failed to comply with City's M/WBE program goals. After evaluating the good faith documentation submitted by Sun Road, Inc, it has been determined that portions of the scope for this project are very specialized and have limited subcontracting opportunities.

Based upon this office's interaction with **Sun Road, Inc** and their submittal of agreement to subcontract with the named firm, we find good faith efforts substantiated and bid responsive.

In the event that **Sun Road, Inc** has not submitted signed subcontract agreements, please remind them of the requirements to execute and submit to this office within seven (7) days after contract award, copies of all Ordinance related subcontracts. **Sun Road, Inc** should also be informed that any change orders, up or down, require 24% M/WBE participation on the total amount of such change order.

IMPORTANT: PLEASE INFORM SUN ROAD, INC THAT ANY MATERIAL CHANGES IN THE CONTRACTUAL RELATIONSHIP HEREINAFTER ESTABLISHED BETWEEN THE PRIME AND THE SUBCONTRACTOR AGREEMENT MUST BE PROMPTLY REPORTED TO MINORITY BUSINESS ENTERPRISE OFFICIAL FOR APPROVAL.

cc: Richard Howard, Director of Public Works
Sun Road, Inc

MINORITY BUSINESS ENTERPRISE

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