

# Application Overview

**OVERVIEW** 18A - Special Events Permit

**View # 7966** ID # SPEC7526533

**Dec 3, 2014**  
(start date)

**5d 16h**  
(time elapsed)

**N/A**  
(allowed time)

**N/A**  
(time remaining)

■ Pre - Warning ■ Over - Warning ← Based on Calendar Days

Client	
name	Mary Healey
physical address	2701 Maitland Center Pkwy. Suite 100 Maitland, FL 32751
mailing address	2701 Maitland Center Pkwy. Suite 100 Maitland, FL 32751
phone	(407) 478-8882
fax	(407) 478-8893
mobile	(407) 538-7731
email	✉ <a href="mailto:mary.healey@nmss.org">mary.healey@nmss.org</a>
Organization: Sponsor	National MS Society
Organization: Type	Not for Profit
Organization: Phone	4074788882
Organization: Head	Carroll Franklin, President
Organization: Address	2701 Maitland Center Pkwy.
Organization: Billing	Maitland, FL 32751
Organization: 501 (c)(3)	Yes
Organization: Federal Tax ID#	59-0972204

Permit	
start date	Apr 12, 2015
end date	
▶ Expires: No Standard End Date ▶ Renewal: None	
Council District	
Describe Event	Walk MS is the community coming together to create a World Free of MS. The critical funds raised through this fun and inspiring event in our community give hope to everyone impacted by MS through cutting-edge research and life changing programs and services.
Details: Aerials	
Details: Aerials Type	
Details: Alcohol Served	No
Details: Alcohol Type	None
Details: City Park	Yes
Details: City Park Facility	Harbor Park
Details: Clean-up street/sidewalk	Staff and volunteers from NMSS and City of Orlando
Details: Clean-up Trash	City of Orlando
Details: Closure	Yes
Details: Street Closure	Jake St and Prospect St. (see attached map)
Details: Entrance Fee	No
Details: Entrance Fee Type	
Details: Food Service	Yes
Details: Food Type	Breakfast items (i.e., coffee, donuts, bagels, fruit,). Water and granola bars, misc. food items
Details: Pyrotechnics	No
Details: Pyrotechnics Type	
Details: Signs or Banners	Yes
Details: Signs or Banners Type	Banner on stage, signs around the lake
Details: Sound	Yes
Sound Details	Sound system needed for Fox TV 35 and radio station. Will be on stage and down the street

Fees	
✕ Closures: Not for Profit	\$ 200.00
✕ Processing Fee: 501+ (no alcohol)	\$ 200.00
▶ total fees	\$ 400.00
There have been no payments.	
▶ amount due	\$ 400.00

Details: Tent, Stage, Structure	Yes
Details: Tent/Stage/Structure Type	Only 10 x 10 tents for vendors. Stage will be set up for Fox TV 35.
Event: (1) Set-up	4/12/2015 @ 5:30am
Event: (2) Start Date	4/12/2015 @ 8:00am
Event: (3) End	4/12/2015 @ 12:00pm
Event: (4) Breakdown	4/12/2015 @ 1:00pm
Event: Estimated Participants	2000
Event: Estimated Spectators	500
Event: Location	Baldwin Park @ Harbor Park
Event: Name	Walk MS Orlando 2015
Parade: Conducted	No
Parade: Animals	
Parade: Closure	
Parade: Dispersal	@
Parade: Marshalling	@
Parade: People	
Parade: Total Units	
Parade: Vehicles	

#### Items Needed

##### Driver's License or Other Photo ID

▶ Item Missing

##### Miscellaneous Documents

▶ Item Missing

##### Site Plan / Route - 1

▶ Item Missing

##### Site Plan / Route - 2

▶ Item Missing

##### Street Closure Form

▶ Item Missing

##### 501c3 Documentation

▶ Item Missing

##### Insurance Documents

▶ Item Missing

##### Liquor License

▶ Item Missing

##### Park Contract Documents

▶ Item Missing

# LAKE BALDWIN

TEAM PHOTOS

FOX 35

STAGE

102 JAMZ

Long route

Short route

START/FINISH

HAM

Food

FITNESS 1

Food

VENDORS

VENDORS

Blocks

JAKE STREET

Registration Receives:  
12 Tables, 24 chairs

walk  
**MS**

Orlando  
Walk 2015

Jack's  
Steakhouse

V- Vendor Booth  
F- Food Booth  
P- Port-a-lets

CELENYA  
EXHIBIT

DUNKIN  
DONUTS  
5 tables  
6 chairs

Face Painting

BEVERAGES

V1

V2

V3

V4

MISSION TABLE

Wall of  
Hope

UNO'S  
4 tables, 4 chairs

JAKE STREET

Blocks

All Vendors receive:  
Tent, Table and 2 chairs

REGISTRATION

NEW BROAD STREET

REGISTRATION

Blocks

Baldwin Park @ Harbor Park  
Sunday, April 12, 2015

PROSPECT STREET