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The regular meeting of the Community Redevelopment Agency Advisory Board was held on Wednesday, January 28, 2015 at City Hall, 400 South Orange Avenue, Sustainability Conference Room, Second floor, Orlando, Florida. Noting a quorum was present, Vice Chair Doug Taylor called the meeting to order at 4:39 p.m.

MEMBERS PRESENT: Doug Taylor, Vice Chair  
Wendy Connor  
Jessica Burns  
Terry Delahunty

MEMBERS ABSENT: Roger Chapin, Chair  
Bill Dymond

STAFF PRESENT: Thomas C. Chatmon, Jr., Executive Director  
Walter Hawkins, Director of Urban Development  
David Barilla, Assistant Director  
Christel Brooks, Administrative Specialist  
Chris DeLoatche, Interim Board Secretary  
Patricia Dellacona, Division Fiscal Manager  
Kelly Allen, Marketing and Communications Coordinator  
Sydney Gray, Social Media Coordinator  
Rose Garlick, Downtown Information Center Manager  
Bob Fish, Downtown Clean Team Manager  
Stacey Adams, Assistant City Attorney  
Kelly Moody, Project Manager

**Approval of Minutes** - A motion was made by Terry Delahunty and seconded by Jessica Burns to approve the minutes of the October 22, 2014 CRA Advisory Board meeting. The motion carried unanimously. A motion was made by Terry Delahunty and seconded by Wendy Connor to approve the minutes of the December 10, 2014 CRA Advisory Board meeting. The motion carried unanimously.

**Parramore Update:**

Walter Hawkins gave an update on the new Parramore Community School and the Men's Service Center grand opening. The Board thanked Mr. Hawkins for his update.

**New Business:**

- a. **Foundation for Building Community, Inc. Funding Agreement** – Mr. Thomas Chatmon introduced the Foundation for Building Community, Inc. Funding Agreement. He explained that the Foundation for Building Community, Inc. is a collaborative of business and civic leaders from Central Florida's seven county area. The Funding Agreement between the City, CRA and the

Foundation provides funding to the Foundation for activities related to the International Business Task Force set to convene in 2015 and the CRA's efforts to reduce homelessness within the Downtown Orlando Community Redevelopment Area. Additionally, the City and CRA will be provided admission for each session of Leadership Orlando, as well as provided membership in myregion.org. The Funding Agreement contemplates for the CRA to contribute \$25,000 and the City to provide \$75,000 within fiscal year 2014-2015.

Staff is requesting that the CRA Advisory Board recommend to the CRA that it approve the Funding Agreement between the City, CRA, and the Foundation for Building Community, Inc., subject to review and approval by the City Attorney's Office, and authorize the expenditure of \$25,000 from the Downtown Orlando Community Redevelopment Area Trust Fund for such project and the execution of the Funding Agreement by the Chairman and Executive Director.

A motion was made by Terry Delahunty and seconded by Wendy Connor to recommend CRA approval to authorize the expenditure of \$25,000 from the Downtown Orlando Community Redevelopment Area Trust Fund for such project and the execution of the Funding Agreement by the Chairman and Executive Director. The motion carried unanimously.

- b. MEBA Funding and Agreement for The Design House of Colour** – Mercedes Blanca introduced the MEBA Funding Agreement for The Design House of Colour. She explained that The Minority/Women Entrepreneur Business Assistance Program was approved by the CRA on August 28, 2006. The MEBA Program assists with small business retention and creation in the MEBA target area as defined within the Downtown Orlando Community Redevelopment Area. The MEBA Program provides financial assistance of up to \$40,000.00 to qualified new and existing retail and service businesses for retention/relocation expenses, purchase of capital equipment, marketing services, and business start-up expenses.

The Design House of Colour, LLC is a training and retail concept that will offer professional garment printing and decorating instruction, along with a marketplace where retail products produced by program graduates, fashion designers, and internally by The Design House of Colour, LLC will be showcased. The concept was conceived by Dr. Renee Forbes Williams and will be located at 595 West Church Street at the base of the City View tower. The applicant has requested \$40,000.00 to be used towards equipment deposits, computers, rent abatement, site improvements, and marketing expenses.

Staff requested that the CRA Advisory Board recommend approval of the MEBA Funding Agreement between the CRA and The Design House of Colour, LLC, and authorization for the Chairman and Executive Director of the CRA to execute the Agreement, subject to the review and approval of the City Attorney's Office.

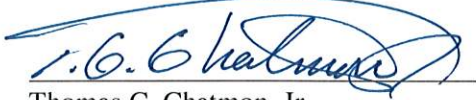
A motion was made by Wendy Connor and seconded by Jessica Burns to recommend CRA approval of the MEBA Funding Agreement between the CRA and The Design House of Colour, LLC, and authorization for the Chairman and Executive Director of the CRA to execute the Agreement, subject to the review and approval of the City Attorney's Office. The motion carried unanimously.

**Date of Next Meeting**

The next scheduled meeting of the Community Redevelopment Agency Advisory Board is Wednesday, February 25, 2015, 3:00 p.m. at City Hall, Sustainability Conference Room, Second Floor.

**Adjournment**

There being no further business to come before the Community Redevelopment Agency Advisory Board, Vice Chairman Doug Taylor adjourned the meeting at 4:58 p.m.

A handwritten signature in blue ink, appearing to read "T.C. Chatmon, Jr.", written over a horizontal line.

Thomas C. Chatmon, Jr.  
Executive Director

A handwritten signature in blue ink, appearing to read "Christel Brooks", written over a horizontal line.

Christel Brooks  
Administrative Specialist