



CITY OF ORLANDO

MEMORANDUM

TO: Silvia Costa, Purchasing Agent II

THRU: Kevin Walsh, Minority Business Enterprise Official *KW*

FROM: Byron Rayson *BR*, Contract Compliance Investigator III

DATE: January 27, 2015

SUBJECT: North Bumby Avenue Drainage Improvements -IFB15-0110
Project Amount: \$6,780,000.00

With reference to the submission by **Gibbs & Register, Inc** regarding minority and women-owned business enterprise utilization for the above cited contract, please note the following:

The cited firms have been identified as City of Orlando certified:

Winter Garden Grassing	WBE	\$ 24,000.00	0.4%
Mims Construction Company	WBE	\$ 426,400.00	6.3%
LMR Construction, Inc	MBE	\$ 156,920.00	2.3%
D S Transportation, Inc	MBE	\$ 429,706.78	6.3%
E M Paving Corporation	MBE	\$ 317,860.97	4.7%
Suca Pipe & Supply, Inc	MBE	<u>\$ 918,304.19</u>	<u>13.5%</u>
Total M/WBE Participation		\$2,273,191.94	33.5%

Based upon this office's interaction with **Gibbs & Register, Inc** and their submittal of agreement to subcontract with the named firm, we find good faith efforts substantiated and bid responsive.

In the event that **Gibbs & Register, Inc** has not submitted signed subcontract agreements, please remind them of the requirements to execute and submit to this office within seven (7) days after contract award, copies of all Ordinance related subcontracts. **Gibbs & Register, Inc** should also be informed that any change orders, up or down, require 24% M/WBE participation on the total amount of such change order.

IMPORTANT: PLEASE INFORM GIBBS & REGISTER, INC THAT ANY MATERIAL CHANGES IN THE CONTRACTUAL RELATIONSHIP HEREINAFTER ESTABLISHED BETWEEN THE PRIME AND THE SUBCONTRACTOR AGREEMENT MUST BE PROMPTLY REPORTED TO MINORITY BUSINESS ENTERPRISE OFFICIAL FOR APPROVAL.

cc: Richard Howard, Director of Public Works
Gibbs & Register, Inc

MINORITY BUSINESS ENTERPRISE

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