



CITY OF ORLANDO

Housing Review Committee Meeting Minutes

January 5, 2015, 10:00 a.m.

Veterans Conference Room

Members Present: Karen Anderson, Municipal Planning Board
Courtney Swann, HCD Department
Tonie Lawson McNealy, Real Estate Division
Thea Walker, Permitting Division
Richard Forbes, Planning Division
Mike Rhodes, Code Enforcement Division
Tony Burrell, Orange County Housing Finance Authority

Staff Present: David Medley, Interim HCD Program Manager
Tara Culver, Fiscal Manager

The meeting called to order by David Medley at 10:07 a.m.

Craig Cook from Attain, Inc. presented a summary of their proposal to request \$133,531 from the City of Orlando's State Housing Initiatives Partnership (SHIP) Program FY 2014-2015. The funds would be used as follows: (1) add two bedrooms and one bath to their existing residential home at 514 Ventura Ave.; (2) add one bedroom and one bath to their existing residential home at 4635 Carmel St.; and (3) add two bedrooms and one bath to their existing residential home at 5114 Barnegat Point Rd. Committee members had received a copy of the complete application prior to the meeting.

A question and answer session was conducted by the Committee members and Mr. Cook regarding the proposed development projects. Tonie Lawson McNealy will schedule a meeting with Craig, Jim Burnett and herself to further review and discuss any potential impact resulting from the substantial improvement threshold at the Ventura property.

Mr. Burrell Motioned to approve the project of adding bedrooms and bathrooms to three existing residential homes as presented and Mr. Forbes seconded the Motion. Motion carried 7-0.

Mr. Medley advised that the minutes and recommendation to accept the project of adding bedrooms and bathrooms to three existing residential homes would be presented to the City Commission for approval in January or February 2015.

Mr. Medley coordinated with the present committee members that future Housing Committee meetings will be held on the first Monday of each month at 11:00 a.m. if there is a project to discuss. A schedule will be distributed to all members. Also, an Executive Summary and the applicant's Proposal will be provided to the committee members at least two weeks prior to the meeting for their review.

The meeting was adjourned at approximately 10:35 a.m.

Respectfully Submitted,



Tara Culver
Fiscal Manager

Mission Statement

The mission of the Housing and Community Development Department is to maintain a sustainable, livable, safe community for very low, low and moderate income households.

Proposed 2015 Calendar

NOTE: Meetings will be held as scheduled only if Applications have been submitted and members will be notified Monthly of meeting status.

All meetings will be held at 11:00 AM in the Veteran's Conference Room.

Applications Due	Deliver Applications	HRC Meetings
Friday, February 13, 2015	Friday, February 20, 2015	Monday, March 02, 2015
Friday, March 13, 2015	Friday, March 20, 2015	Monday, April 06, 2015
Friday, April 10, 2015	Friday, April 17, 2015	Monday, May 04, 2015
Friday, May 08, 2015	Friday, May 15, 2015	Monday, June 01, 2015
Friday, June 12, 2015	Friday, June 19, 2015	Monday, July 06, 2015
Friday, July 10, 2015	Friday, July 17, 2015	Monday, August 03, 2015
Friday, August 07, 2015	Friday, August 14, 2015	Monday, September 07, 2015
Friday, September 11, 2015	Friday, September 18, 2015	Monday, October 05, 2015
Friday, October 09, 2015	Friday, October 16, 2015	Monday, November 02, 2015
Friday, November 06, 2015	Friday, November 20, 2015	Monday, December 07, 2015