



CITY OF ORLANDO

MEMORANDUM

TO: Silvia Costa, Purchasing Agent II

THRU: Kevin Walsh, Minority Business Enterprise Official *KW*

FROM: Byron Raysor, Contract Compliance Investigator III

DATE: January 12, 2015

SUBJECT: Lift Station #25, #32, #34, #36, #40, #42, #44, #48, #79, #81, #87, # 89, #135, #213, and #217 Electrical Upgrades -IFB15-0018

Project Amount: \$2,248,409.00

With reference to the submission by **J Ranck Electric, Inc** regarding minority and women-owned business enterprise utilization for the above cited contract, please note the following:

The cited firms have been identified as City of Orlando certified:

Superior Concrete LLC	MBE	\$ 22,589.00	1.0%
KMG Fence LLC	WBE	\$ 5,213.65	0.2%
PES, LLC	MBE	\$ 14,808.70	0.7%
Torres Electric Supply Co., Inc	MBE	<u>\$105,135.35</u>	<u>4.7%</u>
Total M/WBE Participation		\$147,746.70	6.6%

J Ranck Electric, Inc was the apparent low bidder but did not achieve the City's MWBE program goals of 18% MBE participation and 6% WBE participation. At the time of the bid submittal, J Ranck, Inc submitted 1.6% M/WBE participation and good faith documentation. J Ranck Electric, Inc was given five additional days and failed to comply with City's M/WBE program goals. After evaluating the good faith documentation submitted by J Ranck Electric, Inc, it has been determined that the scope for this project is very specialized and has limited subcontracting opportunities.

Based upon this office's interaction with **J Ranck Electric, Inc** and their submittal of agreement to subcontract with the named firm, we find good faith efforts substantiated and bid responsive.

In the event that **J Ranck Electric, Inc** has not submitted signed subcontract agreements, please remind them of the requirements to execute and submit to this office within seven (7) days after contract award, copies of all Ordinance related subcontracts. **J Ranck Electric, Inc** should also be informed that any change orders, up or down, require 24% M/WBE participation on the total amount of such change order.

IMPORTANT: PLEASE INFORM J RANCK ELECTRIC, INC THAT ANY MATERIAL CHANGES IN THE CONTRACTUAL RELATIONSHIP HEREINAFTER ESTABLISHED BETWEEN THE PRIME AND THE SUBCONTRACTOR AGREEMENT MUST BE PROMPTLY REPORTED TO MINORITY BUSINESS ENTERPRISE OFFICIAL FOR APPROVAL.

cc: Richard Howard, Director of Public Works
J Ranck Electric, Inc

MINORITY BUSINESS ENTERPRISE

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