



**CITY OF ORLANDO
BUILDING & FIRE CODES BOARD OF APPEAL**

MINUTES

September 12, 2014

9:00 AM

**City Hall, 2nd Floor
Agenda Conference Room
400 South Orange Avenue
Orlando, Florida**

I. Call to Order

Crystal Jenkins called the meeting to order at 9:10 AM.

II. Roll Call

The following Board members were present: Crystal Jenkins, Rusty Graf, Paul Straubinger, and Jonathan Cantwell

Board Members absent: Mitesh Smart, Bryan Spangler, Saila Alath

Also in attendance: Alison Brackins – Assistant City Attorney, Bob Pike – Permitting Services, Donald Pittman – Permitting Services, Crystal Emeric – Recording Secretary

III. Old Business

A. Motion was made by Jonathan and seconded by Rusty for approval of the July 11, 2014 meeting minutes. Motion was unanimously approved.

IV. New Business

A. Approval of the Board's meeting schedule for Fiscal Year 2014 - 2015

- Motion was made by Rusty and seconded by Paul for approval of the 2014 – 2015 Fiscal Year meeting schedule. Motion was unanimously approved.

B. For information only:

- Donny discussed the increase in large construction projects and updated the group on DPAC and Citrus Bowl progress.
- EDIS will be open for bidding soon. Alison explained the process before the system goes live.

V. Meeting adjourned at 9:27 AM

Respectfully Submitted,

**Donald Pittman,
Permitting Services Inspection Services Manager
Building & Fire Codes Board of Appeal**

**Crystal Emeric
Recording Secretary
Building & Fire Codes Board of Appeal**