



MEMORANDUM

DATE: December 26, 2014

TO: Code Enforcement Division, Capital Improvement Division

FROM: Lee Donate, Purchasing Agent II
Procurement and Contracts Division

SUBJECT: Bid Submittal and Award Recommendation

BID NUMBER/TITLE: IFB15-0062, Lot Cleaning

The bids for the subject solicitation were opened on December 18, 2014. Procurement and Contracts have reviewed the bid submittals for responsiveness. Please see the attached Bid submittals and Bid Tabulation Sheet. Pending final review by your office and MWBE, if applicable, the recommendation of award is as follows:

Line Item(s)	Recommended Award	Amount:
All (Primary Contractor)	Annan Landscape Co, Altamonte Springs, FL	\$209,937.00 (for initial 3 year term) (\$69,979.00 annually)
All (Secondary Contractor)	Greater Works Property Services, Orlando, FL	\$234,930.00 (for initial 3 year term) (\$78,310.00 annually)

Once submittals have been fully evaluated by you and the Office of MWBE, please sign below to acknowledge your concurrence of this recommendation of award and return at your earliest convenience.

Wendy H. Herring
Authorized Signature

Asst. Div. Manager 12/29/14
Title Date

EDV
Department

PROCUREMENT AND CONTRACTS DIVISION