

CITY OF ORLANDO COUNCIL AGENDA ITEM

Items Types:

Public Works

District: ALL**Contract ID:****Exhibits:** Yes**Grant Received by City?:** No**For Meeting of:**

December 3, 2012

From:**Document Number:****On File (City Clerk) :** No**Draft Only:** No

Subject:

Professional Continuing Wastewater Related Professional Engineering Services Selection / Final Ranking

Summary:

Pursuant to the provisions of the Consultant's Competitive Negotiation Act (CCNA) and the policies and procedures of the City of Orlando, from time to time there is a need to retain professional consultants for Continuing Wastewater Related Professional Engineering Services. It is the intent of City staff to have four (4) firms under continuing service contracts to provide these services. Although this is not guaranteed work for the consultant, their services will be available to the City upon request, when a specific task is identified requiring this type of engineering work. The size of the task is limited by the City's Policy, whereby design work can be assigned only when the estimated construction cost of the task does not exceed \$2,000,000, or for a study activity where the fee will not exceed \$200,000. The term of the contracts will be for a period of two years from the date of execution, with a renewable option to extend the contracts for one additional year.

On Sunday, September 2, 2012 a Request for Qualifications (RFQ) was advertised regarding these services. Twelve (12) companies responded on Tuesday, October 2, 2012. On October 23, 2012 the Selection Committee short-listed five (5) companies for formal interviews. The five companies made oral presentations of their proposals on November 6, 2012 to the Selection Committee. The Selection Committee met to generate a ranking of the firms and ranked the Companies as follows:

1. Tetra Tech, Inc
2. Barnes, Ferland & Associates, Inc.
3. Carollo Engineers, Inc
4. Woolpert, Inc.
5. Black & Veatch, Corporation

The scope of work may involve the following services, as noted in the RFQ; Design of wastewater collection system, rehabilitation, modifications, extensions and inflow infiltration studies, wastewater treatment plant modification and additions, pumping stations evaluations, studies, hydraulic modeling and design, site evaluation and/or feasibility studies, reclaimed water system design, rehabilitation, modification and studies, analysis of existing infrastructure, civil/site engineering related to wastewater facilities, wastewater residuals treatment, disposal, mitigation and studies, generation and/or reviews of technical specs and drawings, permit coordination with local, state, and federal agencies, special studies related to wastewater, construction administration, evaluation of bids and proposals for construction projects related to wastewater, assistance with presentations or additional assistance with workshops and public meetings, assistance with SRF funding, Davis Beacon grant monitoring/interviews, peer reviews

of wastewater system design and wastewater utility management services, including rate studies, engineering studies to support bonds issues and preparation of grants.

The members of the Selection Committee were, Charles Shultz, Paul Deuel, Robert Rutter, Dawn Chin Shue and Hector Sanchez.

The term of the proposed contracts will be for a period of two years from the date of contract execution, with a renewable option to extend the contracts for one additional year. All of the short-listed companies listed agreed to adhere to Chapter 57, Articles II and III, of the Orlando City Code, which establishes goals of 18% and 6% of the monetary value of contracts for Minority (MBE) and Women (WBE) Owned Business Enterprises participation. The MWBE team members for each of the firms are attach.

Fiscal & Efficiency Data: Funding will be obtained from the specific project account when a particular project is identified that necessitates a scope of work associated with the services noted herein.

Recommended Action:

Approval of committee's ranking and approval for staff to proceed with negotiations to execute the Agreements for Professional Continuing Wastewater Related Professional Engineering Services with the top four ranked firms; Tetra Tech, Inc., Barnes, Ferland & Associates, Inc., Carollo Engineers, Inc., and Woolpert, Inc. subject to the review and approval of the Office of Legal Affairs. Authorize the Public Works Director and the City Engineer to execute Service Authorizations less than \$200,000.

Agenda Item attachment(s) on file in the City Clerks Office.

Note: All agenda items must be in the City Clerk's office by Noon Friday, six(6) business days prior to the regular Monday City Council meeting.

Contact: Hector Sanchez, Public Works, CIID, ext 3756

Approved By:

Department	Date and Time
Budget Outside Routing Approval	11/14/2012 3:30 PM
City Clerk	11/14/2012 4:07 PM

ATTACHMENTS:

Name:	Description:	Type:
<input type="checkbox"/> WW Shortlist-Minutes-Scores.pdf	Shortlisting Minutes & Scores	Backup Material
<input type="checkbox"/> Final Selection Minutest-Scores-Ranking.pdf	Final Ranking Minutes & Scores	Backup Material
<input type="checkbox"/> M-WBE SUMMARY 1.pdf	M-WBE Summary	Backup Material

"Enhance the quality of life in the City by delivering public services in a knowledgeable, responsive and financially responsible manner."