

C15-0124



**City of Orlando
Procurement and Contracts Division
SOLICITATION REQUEST FORM**

Date: 12/10/2014	Date Required: 12/10/2014	Date Received in Procurement: 12/17/14 <small>Procurement and Contracts Division Use</small>
Using Agency: City of Orlando		Assigned Purchasing Agent: <small>Procurement and Contracts Division Use</small>
Contact Name: Frank Consoli	Contact Title: Traffic Operation Engineer	
Contact Phone Number: 407-246-2703	Contact Email Address: frank.consoli@cityoforlando.net	

Brief Description of Goods/Services Requested: **Orange County # 415-109-CH Traffic Calming Program**
Piggyback on Orange County's Stamped Patterned Asphalt Contract

Annual Contract: Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	Estimated Annual Amount (if Annual Contract): \$ 326,906.25	Estimated Amount (One Time Purchase): \$
One Time Purchase: Yes <input type="checkbox"/> No <input type="checkbox"/>	Scope/Specification Document Attached: Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	Vendor List Attached: Yes <input type="checkbox"/> No <input type="checkbox"/>
Budget Allocation Checked: Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	Grant Documentation Attached: Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	
Grant Funds: Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>		

Division Supervisor Signature: <i>Frank A. Consoli</i>	Title (Printed) Frank Consoli	Date 12-10-14
Division Manager Signature: <i>Charles Ramdatt</i>	Title (Printed) Charles Ramdatt	Date 12/16/2014

If you need assistance with any part of this form please call (407) 246-2291. Please forward this above completed form with specifications and vendor list to the Procurement and Contracts Division for review and processing.

Note: When solicitation package is created, it will be returned for your final review and signature below.

FINAL SOLICITATION REVIEW AND SIGN-OFF BY DIVISION MANAGER

The Solicitation package (Bid / RFP # **C15-0124** - _____) as prepared by the Procurement and Contracts Division has been reviewed and approved by _____ on the date indicated below: _____ (Name of Using Agency)

Authorized Signature _____ Date _____