

BUDGET REVIEW COMMITTEE MINUTES
SUSTAINABILITY ROOM – 2nd FLOOR

FY2014/15 BUDGET

CALL TO ORDER:

The December 9, 2014 Budget Review Committee was called to order by Byron Brooks at 3:33 p.m.

MEMBERS PRESENT:

Byron Brooks, Chief Administrative Officer
Frank Billingsley, Chief of Staff
Wes Powell, Assistant City Attorney

OTHERS PRESENT:

Brian Battles, Budget Division Manager
Martin Carmody, Budget Manager
Tysha Resnick, Budget Analyst IV
Ashley Connolly, Budget Analyst II
Brendan Gibson, Budget Analyst III
Eric Hutcherson, Budget Analyst I
Rick Howard, Public Works Department Director
Jim Hunt, Deputy Public Works Director-City Engineer
Tom Connery, Capital Improvement Division Manager
Lisa Henry, Streets and Stormwater Division Manager
Vic Godlewski, Wastewater Division Manager
Rob Visser, Fiscal Manager, Public Works Department
Kristina Fries, Project Manager II, Capital Improvement Division
Brooke Bonnett, Economic Development Department Director
Pat Dellacona, Fiscal Manager, Division Fiscal Manager, DDB/CRA
Tisa Mitchell, Fiscal Manager, Economic Development Department
Maria Neff Caulder, Fiscal Manager, Orlando Police Department
Renee Jackson, Fiscal Manager, Families, Parks and Recreation Department
Jim Auld, Hill International
Margaret Roberts, Recording Secretary

PUBLIC COMMENT:

There were no public comments.

NEW BUSINESS:

1. GRANTS FUND
 - A. BA15-18, OPD0031_G and Resolution – Police – Request to budget FY2014-15 FDLE Mutual Aid Agreement (MAA), approved by City Council on 10/20/14, for the reimbursement of costs to participate in investigative operations and/or related training. Net Increase: \$17,500.

- B. BA15-11, FPR0006_G & FPR0007_G and Resolution – Families, Parks & Recreation – Request to recognize grant and match funding for the second installment of the O-PASS AmeriCorps grant (Orlando Partnership for School Success) as approved by City Council on 08/26/13. Net Increase to Grant Fund: \$404,305 and Designated Revenue Fund: \$127,449; Transfer of Existing Funding: General Fund: \$121,369 and After School All Stars Fund: \$1,080.
2. WASTEWATER GENERAL CONSTRUCTION FUND
A. BA15-19, CIP0015_G and Resolution – Public Works – Request to budget FDEP Nutrient Treatment Enhancement Grant, approved by City Council on 11/3/14, for improvements at Conserv II Water Reclamation Facility. Net Increase: \$400,000.
3. STORMWATER UTILITY FUND
A. BA15-04, Project No. STW0018_P – Public Works – Request to budget fund balance for the realignment of Stormwater piping and infrastructure in the North Parramore Neighborhood. Net Increase: \$3,300,000.

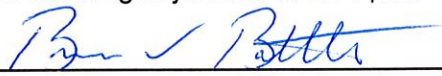
POSITION / STAFFING ACTIONS

Before becoming final, all position action requires further review by Human Resources with effective dates, titles and grades dependent upon that review.

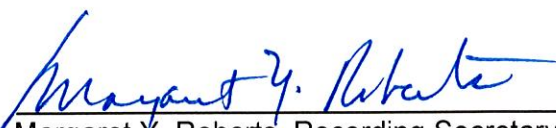
4. GENERAL FUND
A. Office of Business and Financial Services – TMD0001_C – Request to add one (1) Strategy and Architecture Manager position. This request will facilitate information technology (IT) strategic planning and enable proactive identification of IT opportunities for the City. The additional cost will be managed from current budgeted position vacancies.
B. Executive Offices – EXO0003_C – Request to reclassify vacant Transportation Policy Advisor to a job title and position classification to be determined by Human Resources. This position will identify opportunities to increase innovation throughout the City and will provide insight and guidance on emerging technologies and their impact on City operations.
5. WASTEWATER REVENUE FUND
A. Public Works – WAS0005_C – Request to add one (1) Environmental Specialist I/II/III position and delete one (1) Equipment Operator – Multi position. This request will better align position responsibilities within the operational structure. Any incremental cost will be managed within current fund financial resources.

A motion to approve items 1A to 5A written above was made by Frank Billingsley. Wes Powell seconded the motion and vote carried to approve items 1A through 5A as written above.

The meeting adjourned at 3:34 p.m.



Brian Battles, Budget Division Manager



Margaret Y. Roberts, Recording Secretary