



# CITY OF ORLANDO

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## Housing Review Committee Meeting Minutes

December 1, 2014, 2:00 p.m.

Agenda Conference Room

Members Present: Karen Anderson, Municipal Planning Board  
Courtney Swann, HCD Department  
Tonie Lawson McNealy, Real Estate Division  
Don Fields, Permitting Division  
Thea Walker, Permitting Division  
Richard Forbes, Planning Division  
James Burnett, Planning Division  
Mike Rhodes, Code Enforcement Division  
Audra Noraby, Orlando Police Department  
Tony Burrell, Orange County Housing Finance Authority  
Michael Resnick, Affordable Housing Advisory Committee

Staff Present: David Medley, Interim HCD Program Manager  
Linda Rhinesmith, Division Manager  
Tara Culver, Fiscal Manager

The meeting commenced approximately at 2:03 PM.

Craig Cook from Attain, Inc. presented an Executive Summary regarding their application to request \$63,147 from the City of Orlando's State Housing Initiatives Partnership (SHIP) Program FY 2013-2014 funds to develop two additional bedrooms and one bath to their existing two-story residential home at 5172 Neponset Ave., Orlando, Florida and provided an oral overview of the project.

A question and answer session was conducted by the Committee members and Mr. Cook regarding the Neponset project.

Mr. Burnett made a motion to approve the Neponset project as presented. The motion was seconded by Mr. Forbes; motion passed.

Mr. Medley advised that the minutes and recommendation to accept the Neponset project would be presented to the City Commission for approval on December 15, 2014.

Mr. Cook also presented an Executive Summary regarding a future application to the City of Orlando requesting \$133,531 from the State Housing Initiatives Partnership (SHIP) Program FY 2014-2015 funds to develop additional bedrooms to three of its community residential homes at 514 Ventura Ave, 4635 Carmel St., and 5114 Barnegat Point Rd.

A question and answer session was conducted by the Committee members and Mr. Cook regarding the anticipated projects. The projects will be presented at the next Housing Review Committee for approval.

Stacy Banach, Developer with Madison Hollow, LLC, presented an oral overview of their application to the Florida Housing Finance Corporation for housing tax credits to be used for the development of 96 affordable senior apartment units, and their request for the City of Orlando to contribute \$75,000 of grant funds towards this project. This item was for information only and no action was taken at this time.

The meeting was adjourned at approximately 2:45 PM.

Respectfully Submitted,

Tara Culver  
Fiscal Manager

### **Mission Statement**

***The mission of the Housing and Community Development Department is to maintain a sustainable, livable, safe community for very low, low and moderate income households.***