



# CITY OF ORLANDO

## Grants & Financial Assistance Approval Form

Transmittal Sequence	Authorized Approver	Signature	Date
1	Department Director Lisa Early	Approved By:	

Following are the financial, programmatic, legal and procurement considerations for your review:

Today's Date: 10/21/14	City Council Date: November 17, 2014	Application Deadline: 10/31/14
<b>Name of Grant: Lake Fairview Renovation Phase 1 FRDAP Grant</b>		
<b>Short description of the project or program that will be pursued with grant funding:</b> Lake Fairview Park and Trotters Park were re-master planned in 2009 in a manner that coordinates how the two parks work together since they are in close proximity to one other. Improvements to these parks will occur in phases as funding becomes available. Phase 1 for Lake Fairview Park encompasses the shoreline. Currently an old beach house/concession stand, rented boating facilities, and a shoreline park is located there. The beach house/concession is unused and in poor condition and the beach has not been used for a number of years because of low demand and water quality issues. Phase 1 will remove the beach house/concession, clean up the shore area, construct picnic facilities with pavilions, install a new playground, and if funding allows, build a boardwalk and improve the boat ramp. <b>This grant, if awarded, will not impact the City's current agreements with the Orlando Rowing Club or Edgewater Crew for the boating facilities they rent at the Park.</b> We seek approval to apply for a Florida Recreation Development Assistance Program (FRDAP) grant to carry out Phase 1 of the Lake Fairview master plan. If awarded, a FRDAP grant will be used to develop an underused portion of the park into a desirable recreation area, without negatively impacting the boating facilities at the park. This will be a re-submission for this project. Although the application scored well in the past funding cycle, State funding was insufficient to fund to the project's ranking. Additional State funds are anticipated for these projects next year.		
<b>Short description of the problem or need for the project or program:</b> Currently, the most desirable part of the park, the lake shore, is fenced off and cut off from public access. This renovation will open the shore area up for public use and provide desired amenities for public use, while also creating protective fencing around the rented boating area, designed in collaboration with Orlando Rowing Club and Edgewater Crew.		
<b>Anticipated timeline of project or program:</b> Completion of Phase 1 improvements will be completed by 6/2016		
<b>Name of Initiating Department/Division/Office:</b> Families, Parks & Recreation Department		
<b>GOC Liaison Name:</b> Denise Riccio		<b>Telephone #:</b> 4249
<b>Programmatic Considerations</b>		<b>Indicate Response Here</b>
1. How does the proposed project align with City's priorities and department's core services?		This grant will help FPR to complete Phase 1 of the park's approved master plan, which consists of a large portion of the shore of Lake Fairview.
2. Does the proposed project provide or expand essential services to address critical needs?		The proposed project will expand use of the park for the public.
3. Does the proposed project impact other City departments?		Possibly, in a positive way. Facilities Management currently maintains the playground and old concession stand/beach house, both of which are hard to maintain due to age. New amenities would be more easily and less costly to maintain.
4. Does the applying department have the capacity to manage this project?		Yes, this park is already being managed by the department.
5. Does the applying department have the capacity		Yes, FPR has successfully completed several previous

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to fulfill the financial and administrative requirements of the grant?	FRDAP grants. An experienced project manager will be assigned to the project.
6. Is this a collaborative effort with an external organization?	The rowing clubs that currently use the park will collaborate with the project. The collaboration is already in progress.

Financial Considerations	Indicate Response Here
1. What is the total anticipated project cost?	Total project will cost over \$3,000,000. This phase, Phase 1, will cost approximately \$525,000, including soft costs.
2. How much does the Department anticipate receiving from the grantor? If not receiving cash, include the value of property, equipment, or services.	The maximum grant award is \$200,000 which is what we would anticipate receiving.
3. What are the match requirements and funding source(s)?	FRDAP will provide up to \$200,000 as a 1:1 match for the project. FP&R has the match funding in cost center PKS0004_P.
4. If applicable, identify the amount and funding source(s) that support the remainder of the project or program cost.	The remaining amount will be funded from cost center PKS0004_P.
5. Will the grant be used to fund salaries, wages or benefits and other associated personnel costs?	No.
6. Will the receipt of this grant cause the City to incur additional or future operating costs?	No.
7. What is the CIP number and/or financial project number associated with this project?	Cost center PKS0004_P. A new grant project number will be assigned if the grant is received.
8. Will this program generate revenue?	Some revenue will be gained through increased rentals of the park and individual amenities.
9. Is supplanting allowed?	No
10. Does the grantor require any special ways to manage the receipt of grant funds?	Yes, this is a cost reimbursement grant. The funds will be electronically sent at the time pay request is made.
11. Does the grant require continuation of the project or program beyond the grant period of performance?	The property must remain a recreation facility, which it will be anyway due to LOS requirements and public use.
Legal Considerations	Indicate Response Here
1. Provide a short description of unique contract requirements that the City Attorney needs to be made aware of, or needs to clarify for the Department before the Department applies for the grant.	State requirements for purchasing, bidding, and record keeping during the project including Davis-Bacon and contractor –related procedures such as certified payrolls and eVerify requirements.
Procurement Considerations	Indicate Response Here
1. Provide a short description of any special procurement requirements that need to be disclosed and evaluated at the time of application.	The project must be competitively bid with Davis-Bacon requirements included in bid for construction projects.
2. Does the receipt of the grant involve the lease or purchase of real estate? If so, please describe the real estate need and add the Real Estate Division Manager as an impacted department director, by adding a row under the first department director in the transmittal sequence on page one of this form.	No.