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The regular meeting of the Community Redevelopment Agency Advisory Board was held on Wednesday, August 27, 2014 at City Hall, 400 South Orange Avenue, City Hall, Second Floor, Conference Room “R”, 400 South Orange Avenue, Orlando, Florida. Noting a quorum was present; Chair Roger Chapin called the meeting to order at 3:44 p.m.

MEMBERS PRESENT: Roger Chapin, Chair  
Doug Taylor, Vice Chair  
Bill Dymond  
Jessica Burns  
Terry Delahunty

MEMBERS ABSENT: Wendy Connor  
Commissioner Tiffany Moore-Russell

STAFF PRESENT: Thomas C. Chatmon, Jr., Executive Director  
Walter Hawkins, Director of Urban Development  
David Barilla, Assistant Director  
Christel Brooks, Administrative Specialist  
Shaniqua Rose, Board Secretary  
Patricia Dellacona, Division Fiscal Manager  
Kelly Allen, Marketing and Communications Coordinator  
Mercedes Blanca, Economic Development Coordinator  
Sydney Gray, Social Media Coordinator  
Rose Garlick, Downtown Information Center Manager  
Bob Fish, Downtown Clean Team Manager  
Stacey Adams, Assistant City Attorney

Chairman Chapin recognized the presence of Commissioner Hill and welcomed her. Commissioner Hill mentioned that a large number of food trucks will be present at the VetFest and encouraged involvement of the local businesses in future events. Mr. Chatmon explained that because this was a private event, the DDB does not have much control on what a promoter wants to have at their event, but reassured

Commissioner that the DDB will continue to be sensitive to local businesses and their participation in large events such as the VetFest.

**Approval of Minutes** - A motion was made by Terry Delahunty and seconded by Jessica Burns to approve the minutes of the July 30, 2014 CRA Advisory Board meeting. The motion carried unanimously. A motion was made by Terry Delahunty and seconded by Doug Taylor to approve the minutes of the August 22, 2014 Downtown Development Board and Community Redevelopment Agency Budget Workshop meeting. The motion carried unanimously.

**Executive Director Report** – None.

**Parramore Update:**

Walter Hawkins gave an update on recent events and upcoming events in the Parramore area. Commissioner Hill explained more about her Back to School event held on August 2, 2014. The Board thanked Mr. Hawkins for his update.

**Public Comment:** Lawana Gelzer expressed concern regarding the recent BBIF land purchase and repayment agreement and feels that the people in the Parramore community are not given the same opportunities like the incentive agreement and repayment agreement. She also let the Board know that she has been requesting records on whether an impact study, environmental study or study regarding the effects of the street closures has been done regarding the new Soccer Stadium. The Board thanked Ms. Gelzer for her input.

**New Business:**

Patricia Dellacona informed the Board that there were changes to the proposed Budget since the workshop and directed the members to look at the new spreadsheet provided in their budget binders. She also noted that there was a change to the DAD/City Arts Funding Agreement regarding its days of operations. She let the Board know that all of the other documents remain the same as presented at the Budget Workshop on August 22, 2014.

**a. 2014-2015 CRA Budget and Resolution** – Ms. Patricia Dellacona, Division Fiscal Manager presented the revised Fiscal Year 2014-2015 CRA Budget and Resolution to the Board. Ms. Dellacona stated that there was a decrease in the BluePrint project and that the remaining funds would go into contingency for any future projects that may come up. Ms. Dellacona stated that staff is requesting that the CRA Advisory Board recommend to the CRA approval of the Fiscal Year 2014-2015 Community Redevelopment Agency Budget and adoption of the Resolution. Ms. Dellacona reminded that Board that the TIF Revenue and contingency numbers will be revised in the budget upon receipt of the DR-422 (Orange County Property Appraiser form outlining the district “Certification of Final Taxable Value” and the adjusted valuation from the Certification of Taxable Value found on the (DR-420) form).

A motion was made by Terry Delahunty and seconded by Jessica Burns to recommend approval of the Fiscal Year 2014-2015 CRA Budget and Resolution and adoption of the Resolution in accordance with the proposed budget. The motion carried unanimously.

**b. 2014-2015 Cost Share Agreement with DDB** – Ms. Patricia Dellacona presented the Fiscal Year 2014-2015 Cost Share Agreement between the Community Redevelopment Agency (CRA) and the Downtown Development Board (DDB). Staff requested that the CRA Advisory Board recommend the CRA approve of the Cost Share Agreement for FY 2014-2015 between the Downtown Development Board and the Community Redevelopment Agency and authorization for the Chair and Executive Director to execute the Agreement, subject to review and approval by the City Attorney's Office.

A motion was made by Bill Dymond and seconded by Doug Taylor to recommend the CRA approve the Fiscal Year 2014-2015 Cost Share Agreement with the DDB and the CRA and authorization for the Chair and Executive Director to execute the Agreement, subject to review and approval by the City Attorney's Office. The motion carried unanimously.

**c. 2014-2015 City Services Agreement** – Ms. Patricia Dellacona presented the Fiscal Year 2014-2015 City Services Agreement to the Board. Ms. Dellacona reminded the Board that the City Services Agreement outlines the terms under which the City will provide administrative and professional support to the CRA in its implementation of the Community Redevelopment Plan. Staff requested the CRA Advisory Board recommend the CRA approve the City Services Agreement for FY 2014-2015 between the City of Orlando and the Community Redevelopment Agency and authorization for the Chair and Executive Director to execute the Agreement, subject to review and approval by the City Attorney's Office.

A motion was made by Terry Delahunty and seconded by Jessica Burns that the CRA Advisory Board recommends to the CRA that it approve the Fiscal Year 2014-2015 City Services Agreement between the CRA and the City of Orlando and authorize the Chair and Executive Director to execute the Agreement, subject to review and approval by the City Attorney's Office. The motion carried unanimously.

**d. Seniors First Agreement Renewal** – Ms. Patricia Dellacona presented the Seniors First Agreement Renewal to the Board. Ms. Dellacona reminded the Board that the annual agreement between Seniors First, Inc. and the Community Redevelopment Agency (CRA) to provide a senior transportation service (Senior Tran) to residents of 11 downtown senior housing complexes expires on September 30, 2013. Funding levels for this 2014-2015 agreement are the same as the funding level for fiscal year 2014-2015. Staff sought recommendation for the CRA to approve the renewal of the Seniors First Agreement for a period of October 1, 2014 to September 30, 2015 for up to a total amount of \$46,242.00 and authorization of expenditures from the Downtown Orlando Community Redevelopment Area Trust Fund of up to \$46,242.00 for such project, subject to review and approval by the City Attorney's Office, and

authorize execution of the Agreement by the Chairman and Executive Director. Mr. Dymond let the Board know that one of the partners of his firm volunteers for this entity.

A motion was made by Jessica Burns and seconded by Terry Delahunty to recommend the CRA approve the Seniors First Agreement for a period of October 1, 2014 to September 30, 2015 for up to a total amount of \$46,242, authorization of expenditures from the Downtown Orlando Community Redevelopment Area Trust Fund for such project, subject to review and approval by the City Attorney's Office and authorization to execute the Agreement by the Chair and Executive Director. The motion carried unanimously.

**e. DAD / CityArts Funding Agreement** – The agreement between DAD/CityArts Factory, and the Community Redevelopment Agency expired on October 30, 2013. Funding will run concurrently with the sublease between CityArts Factory and the City of Orlando.

Staff sought recommendation to the CRA for approval of the agreement for a period of October 1, 2014 to November 30, 2016 for up to a total amount of \$288,000 for FY 14/15, \$288,000 for FY 15/16 and \$48,000 for FY 16/17 and authorization of expenditures from the Downtown Orlando Community Redevelopment Area Trust Fund of up to \$624,000 for such project, subject to review and approval by the City Attorney's Office, and authorize execution of the Agreement by the Chairman and Executive Director.

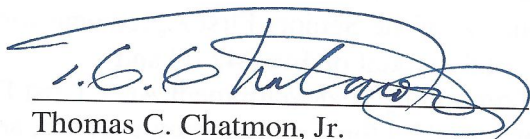
A motion was made by Doug Taylor and seconded by Jessica Burns to recommend the CRA approve the agreement for a period of October 1, 2014 to November 30, 2016 for up to a total amount of \$288,000 for FY 14/15, \$288,000 for FY 15/16 and \$48,000 for FY 16/17 and authorize expenditures from the Downtown Orlando Community Redevelopment Area Trust Fund of up to \$624,000 for such project, subject to review and approval by the City Attorney's Office, and authorize execution of the Agreement by the Chairman and Executive Director. The motion carried unanimously.

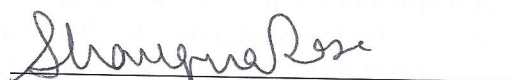
**Date of Next Meeting**

The next scheduled meeting of the Community Redevelopment Agency Advisory Board is Wednesday, September 24, 2014, 3:00 p.m., at City Hall, Conference Room "R", on the Second Floor.

**Adjournment**

There being no further business to come before the Community Redevelopment Agency Advisory Board, Chairman Roger Chapin adjourned the meeting at 4:16 p.m.

  
Thomas C. Chatmon, Jr.  
Executive Director

  
Shaniqua Rose  
Board Secretary