A Meeting/Workshop of the Downtown Development Board and the Community Redevelopment Agency Advisory Board was held on Friday, August 22, 2014 at City Hall, 400 South Orange Avenue, Harvard Conference Room, Ninth Floor, Orlando, Florida. Doug Taylor called the meeting to order at 1:07 pm.

MEMBERS PRESENT:	Doug Taylor, Vice Chair Bill Dymond Jessica Burns Terry Delahunty Commissioner Tiffany Moore-Russell
MEMBERS ABSENT:	Roger Chapin, Chair Wendy Connor
STAFF PRESENT:	Thomas Chatmon, Jr., Executive Director Walter Hawkins, Director of Urban Development David Barilla, Assistant Director Christel Brooks, Administrative Specialist Shaniqua Rose, Board Secretary Patricia Dellacona, Division Fiscal Manager Kelly Allen, Marketing Coordinator Sydney Gray, Social Media Coordinator Bob Fish, Downtown Clean Team Manager Stacey Adams, Assistant City Attorney, City Attorney's Office Brian Battles, Budget Manager, Management & Budget Division Janeiro Coulter, Community Venues Project Manager

DOWNTOWN DEVELOPMENT BOARD

1. **2014-2015 Proposed Budget and Resolution** – Patricia Dellacona reviewed the 2014-2015 Proposed Budget and Resolution. Ms. Dellacona explained that the recent absence of quarterly budget reports is due to the City Wide conversion to Work Day-a new financial/HR system. Mr. Battles indicated that an expense report will be provided when the fiscal year is complete. It was explained that the rollover would be completed between November and December. The Board reviewed various reports supporting the proposed Budget. The DDB Budget and Resolution will be presented at next DDB Board Meeting on August 27, 2014.

2. **2014-2015 DDB/CRA Cost Share Agreement** – Patricia Dellacona explained the 2014-2015 DDB/CRA Cost Share Agreement.

3. **2014-2015 City Services Agreement** – Patricia Dellacona reviewed the 2014-2015 City Services Agreement. The only provisions that have changed from last year's agreement are the dates and City Services amount.

4. **2014-2015 Special Event Funding** – Patricia Dellacona advised that 17 requests were received for this year's special event funding in the amount of $61, 750. Commissioner Moore-Russell wanted to know if the Philharmonic performance from the July 4th Fireworks show was part of the budget if this will be a yearly event. Mr. Chatmon explained that there is no certainty as to whether or not the Philharmonic show will always be part of the Fireworks at the Fountain, but that this is considered Community Concert Funding and there is contingency in the budget if it is decided to be brought back next year. Ms. Dellacona advised that staff recommends $41,000 in funding to applicants with a contingency of $34,000.

5. **2014-2015 Community Concert Funding** – Patricia Dellacona advised that the requests were received this year for Community Concert Funding in the amount of $140,250. Ms. Dellacona explained that the staff recommends $125,750 in funding to applicants leaving a contingency of $74,250. Ms. Burns requested clarification as to why the recommended amount is less than the amount received from applications. Ms. Dellacona explained that some applicants will receive less funding than what was applied for.

COMMUNITY REDEVELOPMENT AGENCY ADVISORY BOARD

1. Patricia Dellacona reviewed the CRA III and IV budget.

2. **2014-2015 Proposed Budget and Resolution** – Patricia Dellacona reviewed the 2014-2015 Proposed Budget and Resolution for the CRA. Discussion ensued regarding the proposed expenses. Mr. Chatmon explained that once Project DTO is finalized there may be changes to the budget to address some of the projects with budget amendments being presented to the Board.
    a. Mr. Chatmon deferred to Janeiro Coulter to explain the Blueprint program. Mr. Coulter explained that the Blue Print program is the plan to positively impact the economic sustainability of Parramore residents, ex-offenders and homeless persons. The program acts as a job placement agency to get Parramore residents jobs through the venues and other possible openings. Mr. Coulter reviewed the budget. The Board was concerned with knowing if the program was solely in the CRA. Mr. Chatmon assured the Board that CRA revenues will only be used for the program as it relates to the downtown CRA.

    Ms. Dellacona explained that the CRA Budget and Resolution will be presented at the next CRA AB meeting on August 27, 2014.

3. **2014-2015 DDB/CRA Cost Share Agreement** – Patricia Dellacona explained the 2014-2015 DDB/CRAA Cost Share Agreement provisions. The only provisions that have changed from last year's agreement are the dates and Cost Share amounts.

4. **2014-2015 City Services Agreement** – Patricia Dellacona reviewed the 2014-2015 City Services Agreement. The only provisions that have changed from last year's agreement are the dates and City Services amount.

5. **Seniors First – Senior Tran Funding Agreement** – Patricia Dellacona reviewed the Seniors First – Senior Tran Funding Agreement. The proposed funding remains the same as Fiscal Year 2013-2014.

6. **DAD/City Arts Funding Agreement** – Patricia Dellacona reviewed the DAD/City Arts Factory Funding Agreement.

Date of Next Meeting

The next scheduled meeting of the Downtown Development Board and the Community Redevelopment Agency Advisory Board is Wednesday, August 27, 2014, 3:00 p.m. at City Hall, Conference Room R on the Second Floor.

Adjournment

There being no further business to come before the Downtown Development Board the meeting/workshop adjourned at 3:01 pm.

T. C. Chatmon, Jr.
Thomas C. Chatmon, Jr.
Executive Director

Shaniqua Rose
Board Secretary