

BUDGET REVIEW MINUTES
SUSTAINABILITY ROOM – 2nd FLOOR

The Budget Review Committee's meeting on August 12, 2014 was called to order by Byron Brooks at 3:30 p.m.

MEMBERS PRESENT:

Byron Brooks, Chief Administrative Officer
Rebecca Sutton, Chief Financial Officer
Frank Billingsley, Chief of Staff
Wes Powell, Assistant City Attorney

OTHERS PRESENT:

Brian Battles, Budget Division Manager
Martin Carmody, Budget Manager
Tysha Resnick, Budget Analyst IV
Brendan Gibson, Budget Analyst III
Ashley Connolly, Budget Analyst II
Eric Hutcherson, Budget Analyst I
Vic Godlewski, Division Manager, Wastewater
Charles Shultz, Assistant Division Manager, Wastewater
Mike Melzer, Project Manager II, Capital Improvement Division
Rob Visser, Fiscal Manager, Public Works Department
Maria Caulder, Fiscal Manager, Orlando Police Department
Lisa Early, Director, Families, Parks and Recreation
Renee Jackson, Fiscal Manager, Families, Parks and Recreation
Margaret Roberts, Recording Secretary

FY2013/14 BUDGET

NEW BUSINESS:

1. WASTEWATER R&R FUND

A. BR14-70, Project No. CIP0128_P – Public Works – request to transfer budget to Lift Station 143 Odor Control project necessary for improvements required by development around Mall at Millenia. Transfer of Existing Funds: \$1,036,346.

2. GRANT FUND

- A. BA14-71, Grant No. PKS0001_G and PKS0002_G – Families, Parks & Recreation – request to budget the Orange County 2014 Cultural Facilities Grant - Replacement of Lake Eola Amphitheater Sound Board and the subsequent matching funds from the CRA and the Orlando Community Youth Trust, as approved by City Council on July 14, 2014. Net increase: Grant Fund \$25,000, Net Increase: Designated Revenue Fund \$25,000 and Transfer of Existing Funding CRA Operating Fund \$12,500.
- B. BA14-72, Grant No. TSP0006_G – Economic Development – request to budget funding received from FDOT New Starts Grant to widen Columbia St. between Sligh Blvd. and South Orange Avenue, as approved by City Council on June 23, 2014. Net increase: \$1,500,000.
- C. BA14-74, Grant No. OFD0010_G and OFD0011_G – Fire Department – request to budget funding received from for the Assistance to Firefighters Grant (AFG) 2013 to fund the OFD GOLD Officer Development Program, as approved by City Council on July 28, 2014. Net Increase: Grant Fund \$127,709 and Net Increase: Designated Revenue Fund \$14,189.

3. Designated Revenue Fund

- A. BA14-75, Project No. FPR0002_P – Families, Parks and Recreation - Request to add six (6) Contract positions with full benefits to the PKZ Program in support of Children and Education. The positions will be funded with a donation from the Orlando Community and Youth Trust, Inc., existing City of Orlando seasonal budget and a contribution from the After School All Stars non-profit. Net Increase: Designated Revenue Fund \$307,068 and Net Decrease: General Fund \$86,496.

POSITION / STAFFING ACTIONS

Before becoming final, all position action requires further review by Human Resources with effective dates, titles and grades dependent upon that review.

4. GENERAL FUND

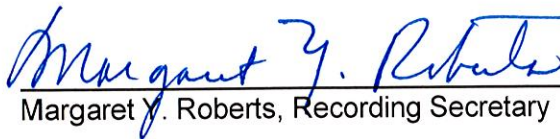
- A. Police – OPA0001_C – request to reclassify one (1) Police Property Supervisor position due to an increase of responsibility and authority over inventory control systems.
- B. Families, Parks and Recreation – FPR0003_C - Request to add three (3) Youth Activity Coordinators, one (1) Academic Program Support Specialist, one (1) Marketing Specialist, and one (1) Grants Accountant.

Items 3A and 4B were added to the agenda. A motion to approve 1A through 4B written above was made by Frank Billingsley. Rebecca Sutton seconded the motion, and vote carried to approve items 1A through 4B as written above.

The meeting adjourned at 3:33 p.m.



Rebecca W. Sutton, Chief Financial Officer



Margaret Y. Roberts, Recording Secretary