

**Minutes of the Risk Management Committee Regular Meeting
June 16, 2014**

1. CALL TO ORDER

R. Elwell, Deputy Chief Financial Officer, called the regular meeting of the Risk Management Committee to order and opened the General Session at 3:02 p.m. The meeting was held in the Johnson Conference Room of the 7th Floor of City Hall.

Permanent Members Present:

Ray Elwell, Deputy Chief Financial Officer
Alana Brenner, City Clerk, designee for Frank Billingsley, Chief of Staff
Martha L. Lombardy, Assistant City Attorney II, designee for Mayanne Downs, City Attorney

Staff Present:

Ray Scullian, Risk Management Division Manager
Elly Grasle, Recording Secretary

Members Absent:

Rebecca Sutton, Chief Financial Officer
Deborah Girard, Deputy Chief Administrative Officer, designee for Byron Brooks, Chief Administrative Officer

2. APPROVAL OF MINUTES OF MARCH 21, 2014

A. Brenner made a MOTION TO APPROVE the March 21, 2014 minutes, seconded by L. Lombardy. THE MOTION WAS UNANIMOUSLY CARRIED.

3. STRENGTHEN ORLANDO DIRECTORS & OFFICERS LIABILITY INSURANCE RENEWAL

R. Scullian advised that this policy covers the wrongful acts of the Directors and Officers for the Strengthen Orlando Board acting in their official capacity. This policy, brokered by Brown and Brown and underwritten by Great American Insurance Company, was offered for renewal with a premium of \$1,740.00 for \$1,000,000 in limits. R. Scullian is requesting authority to renew this policy.

A. Brenner made a MOTION TO APPROVE the renewal of the Strengthen Orlando Directors & Officers Liability Insurance for a premium of \$1,740.00, seconded by L Lombardy. THE MOTION WAS UNANIMOUSLY CARRIED.

4. ORLANDO COMMUNITY CONSTRUCTION CORP. DIRECTORS & OFFICERS LIABILITY INSURANCE RENEWAL

R. Scullian discussed the Directors & Officers liability insurance renewal for the Orlando Community Construction Corp. This policy is procured through Brown & Brown and underwritten by Westchester Fire Insurance Company to protect board members from any claims that arise out of their official duties. The policy is renewing as expiring for a premium of \$8,946.01. R. Scullian is requesting authority to renew this policy.

A. Brenner made a MOTION TO APPROVE the renewal of the Orlando Community Construction Corp. Directors & Officers Liability Insurance for a premium of \$8,946.01, seconded by L. Lombardy. THE MOTION WAS UNANIMOUSLY CARRIED.

5. ADJOURNMENT

There being no further business to come before the Committee, Chairman R. Elwell adjourned the meeting at 3:06 p.m.

Elly Grasle
Recording Secretary