



A meeting of the Community Redevelopment Agency Advisory Board was held on Wednesday, June 25, 2014 at City Hall, 400 South Orange Avenue, Conference Room “R”, Second Floor, Orlando, Florida. Noting a quorum was present, Chairman Roger Chapin called the meeting to order at approximately 4:04 p.m.

MEMBERS PRESENT: Roger Chapin, Chair
Doug Taylor, Vice Chair
Jessica Burns
Wendy Connor
Terry Delahunty
Bill Dymond
Commissioner Tiffany Moore-Russell

STAFF PRESENT: Thomas C. Chatmon Jr., Executive Director
Walter Hawkins, Director of Urban Development
David Barilla, Assistant Director
Shaniqua Rose, Board Secretary
Mercedes Blanca, Economic Development Coordinator
Bob Fish, Downtown Clean Team Manager
Stacey Adams, Assistant City Attorney
Kelly Moody, Project Manager
Sydney Gray, Social Media Specialist

Approval of Minutes - A motion was made by Terry Delahunty and seconded by Commissioner Tiffany Moore-Russell to approve the minutes of the May 21, 2014 Community Redevelopment Agency Advisory Board meeting. The motion carried unanimously.

Public Comment – None

Parramore Update -

Walter Hawkins gave an update on events that took place in the Parramore area during May and June. The Board thanked Mr. Hawkins for his update.

Executive Director Report – None

New Business –

- a. **Parramore Heritage District Gateway Feature -** Walter Hawkins, Director of Urban Development



The intersection of Westmoreland Drive and West Church Street has long been considered to be not only the western gateway to Parramore, but to Downtown Orlando. Many cars enter into Downtown each day through this intersection and with the proposed and future development of Parramore; it is time to recognize this key intersection with a formal gateway to Downtown. CRA staff, along with the Public Works Department, has worked on a design for the gateway, which includes brick walls, wrought iron fencing, a dedication plaque and uplighting, all of which has an estimated cost of construction of \$180,000 (including permitting and project management). These numbers are estimates, the final numbers will be determined once formal bids are received. District 5 Commissioner Regina I. Hill has agreed to commit \$75,000 from the District 5 capital project account towards construction costs, with the CRA funding the remaining costs.

Staff requested recommendation of approval of funding in the amount not to exceed \$125,000 for the costs associated with the construction of the Parramore Heritage District Gateway Feature, subject to the \$75,000 contribution from District 5 capital project account.

Bill Dymond wanted to know why this site was selected. Mr. Hawkins said that other areas had been researched and this was considered the best location as an entrance to the historical neighborhood area. Terry Delahunty wanted to know if the vacant lot is City owned and what the future plans are for the lot. Mr. Hawkins said it was City owned and that at the time there are no definitive future plans for the lot but, that the CRA is considering delaying the installation until a decision is made on development of the lot. Commissioner Moore-Russell wanted to know if the Palmers feed store would be revitalizing as well once this project starts. Mr. Hawkins said Palmers was very welcoming of the project and is planning to revitalize once the CRA starts working on the project.

A motion was made by Terry Delahunty and seconded by Commissioner Tiffany Moore-Russell to recommend that the CRA authorize beginning the bid process and approve funding of the CRA portion of the improvements, not to exceed \$125,000, subject to a \$75,000 contribution from District 5 capital project account. The motion carried unanimously.

- b. **Budget Amendment Four 2013-2014 for Parramore Heritage District Gateway Feature**— Walter Hawkins, Director of Urban Development



Staff requested an Amendment to the 2013-2014 Community Redevelopment Agency Budget to include \$125,000 dollars for the Parramore Gateway. Staff seeks recommendation to the CRA of approval of the Community Redevelopment Agency Budget Amendment Four and Budget Resolution Four, amending the 2013-2014 Community Redevelopment Agency Budget to include the increase as stated in the Resolution and authorization of expenditures from the Downtown Orlando Community Redevelopment Trust Fund of up to \$125,000 for such project.

Bill Dymond wanted clarification on the amounts being funded. Mr. Chatmon explained that District 5 commissioner would be contributing the first \$75,000 for the project and that the CRA would be responsible for the balance not to exceed \$125,000. Mr. Dymond wanted to know if this was the best use of funds in Parramore. Mr. Hawkins said he was in full support of the project and that this is a good project to help the positive visioning for the community.

A motion was made by Commissioner Tiffany Moore-Russell and seconded by Terry Delahunty to recommend that the CRA approve the Community Redevelopment Agency Budget Amendment Four and Budget Resolution Four, amending the 2013-2014 Community Redevelopment Agency Budget to include the increase as stated in the Resolution and authorization of expenditures from the Downtown Orlando Community Redevelopment Trust Fund of up to \$125,000 for such project. The motion carried unanimously.

Old Business-

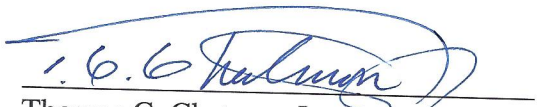
- a. **Minority/Women Entrepreneur Business Assistance (MEBA) Update** – Mercedes Blanca presented the Board with a MEBA program report, including amounts awarded, amounts spent, amounts remaining and other relevant details related to the program. The Board thanked Ms. Blanca for her update.

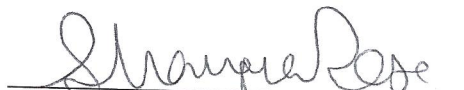
Date of Next Meeting

The next scheduled meeting of the Community Redevelopment Agency Advisory Board is Wednesday, July 23, 2014, 3:00 p.m., at Conference Room “R”, on the Second Floor of City Hall.

Adjournment

There being no further business to come before the Community Redevelopment Agency Advisory Board, Chairman Roger Chapin adjourned the meeting at 4:40 p.m.


Thomas C. Chatmon Jr.
Executive Director


Shaniqua Rose
Board Secretary