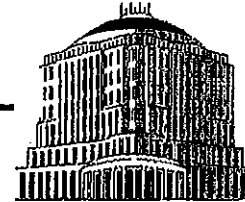




CITY OF ORLANDO



MEMORANDUM

DATE: July 29, 2014

TO: Don Price – Greenwood Cemetery – City Clerk's Office

FROM: Brian Ferrier - Procurement and Contracts Division

SUBJECT: Bid Submittals and Award Recommendation

BID NUMBER/TITLE: IFB14-0300 Opening and Closing of Burial Sites

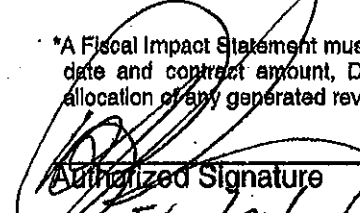
The bids for the subject solicitation were opened on Thursday, July 24, 2014 at 2:00 pm. Procurement and Contracts have reviewed the bid submittals for responsiveness. Please see the attached Bid submittals and Bid Tabulation Sheet. Pending final review by your office and MWBE, if applicable, the recommendation of award is as follows:

All Line Items	Quality Vaults, Inc. of Ocoee, Florida	\$208,290.00

Once submittals have been fully evaluated by you and the Office of MWBE, please sign below to acknowledge your concurrence of this recommendation of award and return by the Close of Business on Tuesday, July 29, 2014. In addition, forward a Fiscal Impact Statement* (in Word format) to the assigned Purchasing Agent.

Procurement will then prepare the Council Agenda for award approval and the timely development of the Contract(s).

*A Fiscal Impact Statement must be provided to the assigned Purchasing Agent cite funding source; original approval date and contract amount, Documentary Number, applicable recurring costs (e.g., operating & maintenance); allocation of any generated revenues; etc.


 Authorized Signature _____ Title Sexton Greenwood Cemetery Date 7/29/2014
 Department EXO/City Clerk