



CITY OF ORLANDO

175

Grants & Financial Assistance Approval Form

Transmittal Sequence	Authorized Approver	Signature	Date
1	Department Director Fire Chief John Miller	Approved By: <i>John Miller</i>	10/30/13
1A	Department Director 2 Insert Name	Approved By:	
2	Department Budget Analyst	Verified By: <i>[Signature]</i>	11/4/2013
3	Department's Assigned City Attorney	Approved By: <i>Alan Branki</i>	11.7.2013
4	Department's Authorized Signatory ¹	Approved By: <i>[Signature]</i>	8 Nov 13
5	Grants Development Supervisor	Approved By: <i>[Signature]</i>	11/12/13
6	Chief Financial Officer	Approved By: <i>[Signature]</i>	11/14/13
7	Return to Department GOC Liaison	Received By:	

LOWT
11/7

Following are the financial, programmatic, legal and procurement considerations for your review:

Today's Date: October 30, 2013		City Council Date: Nov. 25, 2013		Application Deadline: December 6, 2013	
Name of Grant: FY 2013 Assistance to Firefighters Grant (AFG) Program					
Short description of the project or program that will be pursued with grant funding: If awarded, the AFG funds would be used for the OFD Officer Development Program. Specifically OFD will be purchasing a simulation training system. + training funds. ①					
Short description of the problem or need for the project or program: OFD currently has no comprehensive training program for equipping fire officers. In addition, OFD has no fire training simulator or advance technological equipment for networked training. These advanced training tools will allow fire officers to practice handling emergency scenes.					
Anticipated timeline of project or program: estimated award date - 2/10/2014 Period of performance is for 1 year					
Name of Initiating Department/Division/Office: Fire/FOB					
GOC Liaison Name: April Taylor			Telephone #: 407 246-2544		
Programmatic Considerations			Indicate Response Here		
1. How does the proposed project align with City's priorities and department's core services?			Equip OFD officers with leadership training for enhanced delivery of the department's mission, "Protect Lives and Property."		
2. Does the proposed project provide or expand essential services to address critical needs?			No		
3. Does the proposed project impact other City departments?			No		
4. Does the applying department have the capacity to manage this project?			OFD has the capacity to manage this award.		
5. Does the applying department have the capacity to fulfill the financial and administrative			Yes		

¹ Authorized signatories are as follows: CAO for Operating Departments, Chief of Staff for Executive Offices, CFO for OBFS and City Attorney for the City Attorney's Office.

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requirements of the grant?	
6. Is this a collaborative effort with an external organization?	No

Financial Considerations	Indicate Response Here
1. What is the total anticipated project cost? \$270K = Approx. \$170,000 simulator + \$100,000 training	①
2. How much does the Department anticipate receiving from the grantor? If not receiving cash, include the value of property, equipment, or services. \$243K = Approx. \$153,000 simulator + 90,000 TRAINING	①
3. What are the match requirements and funding source(s)?	The AFG grant provides 90% and the department will have to fund the remaining 10%. For this particular project the department would need to fund approximately \$17,000 \$27,000
4. If applicable, identify the amount and funding source(s) that support the remainder of the project or program cost.	If awarded, OFD will pay the 10% not covered by the grant. This should be approximately \$17,000 \$27,000 will come from CIP - a. Taylor
5. Will the grant be used to fund salaries, wages or benefits and other associated personnel costs?	No maybe overtime for training
6. Will the receipt of this grant cause the City to incur additional or future operating costs?	No
7. What is the CIP number and/or financial project number associated with this project?	TBD
8. Will this program generate revenue?	No
9. Is supplanting allowed?	No
10. Does the grantor require any special ways to manage the receipt of grant funds?	No
11. Does the grant require continuation of the project or program beyond the grant period of performance?	No
Legal Considerations	Indicate Response Here
1. Provide a short description of unique contract requirements that the City Attorney needs to be made aware of, or needs to clarify for the Department before the Department applies for the grant.	None
Procurement Considerations	Indicate Response Here
1. Provide a short description of any special procurement requirements that need to be disclosed and evaluated at the time of application.	None
2. Does the receipt of the grant involve the lease or purchase of real estate? If so, please describe the real estate need and add the Real Estate Division Manager as an impacted department director, by adding a row under the first department director in the transmittal sequence on page one of this form.	No

① 11/21/13 UPDATE: PER APRIL TAYLOR WE WILL ALSO REQUEST TRAINING FUNDS. CHIEF MILLER WILL UPDATE BYRON B.



**NOTIFICATION OF FUNDING OPPORTUNITY ANNOUNCEMENT
(FOA)
GRANT GUIDANCE AND APPLICATION AVAILABILITY
FISCAL YEAR 2013
ASSISTANCE TO FIREFIGHTERS GRANT (AFG) PROGRAM**

To: Members of Congress
From: Federal Emergency Management Agency
Subject: Fiscal Year 2013 Assistance to Firefighters Grant (AFG) Program FOA Release
Date: October 28, 2013

Comments:

This serves as notification that the U.S. Department of Homeland Security's Federal Emergency Management Agency is releasing the Fiscal Year 2013 Assistance to Firefighters Grant Program (AFG) grant guidance and applications kit on Monday, October 28, 2013. The application period for the FY 2013 AFG program opens on Monday, November 4, 2013 at 8:00 am eastern. The application period for the FY 2013 AFG program closes on Friday, December 6, 2013 at 5:00 pm eastern.

The FY 2013 DHS Appropriations Act (Public Law 113 - 6) provides \$320,920,083 for the AFG Program, less 10% of that funding set aside for the Fire Prevention & Safety (FP&S) Grant Program FOA, and authorizes the Department to help fire departments and nonaffiliated Emergency Management Service organizations meet their firefighting and emergency response needs. The AFG Program seeks to support organizations that lack the tools and resources necessary to more effectively protect the health and safety of the public and their emergency response personnel with respect to fire and all other hazards.

- Grant guidance for this program will be available at www.grants.gov, and at <http://www.fema.gov/firegrants/afggrants/index.shtm>. Also the "Get ready Guide", available at http://www.fema.gov/pdf/firegrants/Get_Ready_Guide.pdf, may also be useful for potential applicants and is provided to answer questions and to help prepare grant applications.

Contact Information: For additional information, please visit www.fema.gov/grants or contact Chris Rizzuto at (202) 786-9450, Jay Harper at (202) 447-0458 or Laura Cirillo at (202) 447-5380.

Grant Assistance Tools

www.fema.gov/media-library/assets/documents/35062