



A meeting of the Community Redevelopment Agency Advisory Board was held on Wednesday, May 21, 2014 at City Hall, 400 South Orange Avenue, Conference Room “R”, Second Floor, Orlando, Florida. Noting a quorum was present, Chairman Roger Chapin called the meeting to order at approximately 3:18 p.m.

MEMBERS PRESENT: Roger Chapin, Chair
Doug Taylor, Vice Chair
Jessica Burns
Wendy Connor
Terry Delahunty

MEMBERS ABSENT: Bill Dymond
Commissioner Tiffany Moore-Russell

STAFF PRESENT: Walter Hawkins, Director of Urban Development
Christel Brooks, Administrative Specialist
Shaniqua Rose, Board Secretary
Bob Fish, Downtown Clean Team Manager
Stacey Adams, Assistant City Attorney
Patricia Dellacona, Division Fiscal Manager
Sydney Gray, Social Media Specialist

Approval of Minutes - A motion was made by Terry Delahunty and seconded by Wendy Connor to approve the minutes of the April 23, 2014 Community Redevelopment Agency Advisory Board meeting. The motion carried unanimously.

Public Comment – None

Parramore Update -

Walter Hawkins gave an update on events that took place in the Parramore area during April and May. The Board thanked Mr. Hawkins for his update.

Executive Director Report – None

New Business –

- a. **Homeless Outreach Funding Agreement** – Walter Hawkins, Director of Urban Development

As stated in the Downtown Outlook Plan, the CRA may support and fund outreach programs to assist homeless persons in regaining self-sufficiency and to help minimize the impacts of the homeless on the residents and businesses within



the Downtown area. For the last year, under an agreement with the CRA and other entities, the Health Care Center for the Homeless, Inc. (“HCCH”) has been providing outreach services within the Downtown CRA. The CRA desires to partner with this agency again in order to retain the services of the two homeless outreach specialists currently serving the Downtown CRA.

To that end, the CRA will enter into a funding agreement with the HCCH and the Homeless Services Network of Central Florida, Inc. (“HSN”) in order to provide funding for two homeless outreach specialists for the term of July 1, 2014 through June 30, 2015. The total cost is estimated at \$105,060, which includes salary and benefits for the two outreach specialists as well as operating expenses. The CRA will contribute \$60,000, HSN has agreed to contribute \$35,000 and HCCH will cover the remaining expenses. The HCCH will supervise the activities of the homeless outreach specialists and will provide quarterly progress and summary reports to the CRA and HSN.

Staff requested that the CRA Advisory Board recommend to the CRA approval of the Homeless Outreach Funding Agreement, subject to review and approval by the City Attorney’s Office, and authorization for the Chairman and Executive Director to execute such Agreement. Staff also requested authorization of expenditures from the Downtown Orlando Community Redevelopment Trust Fund in the amount of \$60,000 for the Homeless Outreach Funding Agreement.

Terry Delahunty wanted to know if the funding was part of the budget for this fiscal year and if the Board had previously approved such an agreement. Patricia Dellacona, Division Fiscal Manager, let the Board know that this was part of the budget they approved last year and that the Board did approve the funding agreement last year.

Wendy Connor requested additional information regarding agencies and organizations addressing the homelessness issue of Downtown Orlando.

A motion was made by Terry Delahunty and seconded by Jessica Burns to recommend that the CRA approve the Homeless Outreach Funding Agreement, subject to review and approval by the City Attorney’s Office, and authorization for the Chairman and Executive Director to execute such Agreement. They also recommended authorization of expenditures from the Downtown Orlando Community Redevelopment Trust Fund in the amount of \$60,000 for the Homeless Outreach Funding Agreement. The motion carried unanimously.



b. Property Conveyance to the City of Orlando - Walter Hawkins, Director of Urban Development

The Community Redevelopment Agency's ("CRA") Community Redevelopment Plan ("Plan") for the Downtown Orlando Community Redevelopment Area ("Area") notes the importance of educational institutions to the health of a community and the particular importance of educational institutions within the Area. The Plan also states the CRA's desire to cultivate the development of educational assets within the Area. For these reasons, the Plan contemplates and allows for the CRA's dedication of assets and funding towards educational purposes and institutions within the Area. Section 163.400, Florida Statutes, also encourages cooperation between public bodies for the purpose of carrying out redevelopment. Pursuant to such section, the CRA, by the attached deed ("Deed"), is conveying property to the City to be used solely for public school and school related uses in fulfillment of the above stated goals of the Plan.

Staff requested that the CRA Advisory Board recommend to the CRA approval of the conveyance of property to the City via the Deed, subject to review and approval of the City Attorney's Office, and authorization of execution of the Deed by the Chairman and Executive Director.

Terry Delahunty wanted to know if there is an agreement currently in place with the City and Orange County Public Schools for the property. Stacey Adams, Assistant City Attorney, said there is not one currently in place. Mr. Delahunty also wanted to know how a new school in Parramore would affect the Nap Ford Charter School currently in the area. Doug Taylor informed the Board that Dr. Jennifer Porter-Smith the Director of Nap Ford Charter School, has been actively searching for other locations for the school and that he does not believe the new school will negatively affect Nap Ford Charter School.

A motion was made by Terry Delahunty and seconded by Wendy Connor to recommend that CRA approve the conveyance of property to the City via the Deed, subject to review and approval of the City Attorney's Office, and authorization of execution of the Deed by the Chairman and Executive Director. The motion carried unanimously.

Date of Next Meeting

The next scheduled meeting of the Community Redevelopment Agency Advisory Board is Wednesday, June 25, 2014, 3:00 p.m., at Conference Room "R", on the Second Floor of City Hall.



Adjournment

Chairman Roger Chapin thanked the Board for making arrangements to attend today's rescheduled meeting. There being no further business to come before the Community Redevelopment Agency Advisory Board, Chairman Roger Chapin adjourned the meeting at 3:28 p.m.

Walter Hawkins
Acting Executive Director

Shaniqua Rose
Board Secretary