

FISCAL IMPACT STATEMENT

Indicate the **Total Fiscal Impact** of the action requested, including personnel, operating, and capital costs. Indicate costs for the current fiscal year and continuing costs in future years. Include all related costs necessary to place the asset in service.

1. DESCRIPTION: Requesting City Council approval of a new employment contract for Accounting Clerk contract position. This position is located in the Red Light Camera Enforcement Program

COSTS:

2. Does the acceptance of this action require the hiring of additional or new personnel or the use of overtime?
 Yes No (if Yes, include all personnel costs below).

3. Is the action funded in the current year budget and/or through reallocation of existing Department resources:
 Yes No If No, how will this item be funded? _____

Did this item require BRC action? Yes No If Yes, BRC Date: _____ BRC Item #: _____

4. This item will be charged to Fund/Dept/Program/Project: General Fund 0001_F/EDV/ENF0002_C.

5.	(a) Current Year Estimate	(b) Next Year Annualized	(c) Annual Continuing Costs Thereafter
Personnel	\$10,458.24	\$33,989.28	\$
Operating			
Capital			
Total	<u>\$10,458.24</u>	<u>\$33,989.28</u>	<u>\$</u>

6. If costs do not continue indefinitely, explain nature and expiration date of costs: One year contract expires June 1, 2015. Amount above includes salary at \$ 12.57/hour and benefits

7. OTHER COSTS

(a). Are there any future costs, one-time payments, lump sum payments, or other costs payable for this item at a later date that are *not* reflected above: Yes No

(b) If yes, by Fiscal Year, identify the dollar amount and year payment is due: \$ _____ Payment due date _____

(c) What is the nature of these costs: _____

REVENUE:

8. What is the estimated increase in "valuation" added to the tax rolls? \$ _____. Tax roll increase is:
 real property, tangible personal property, other (identify _____).

9. What is source of the revenue and the estimated annual recurring revenue? Source: _____ \$ _____

10. If non-recurring, what is the estimated Fiscal Year and amount of non-recurring revenue that will be realized? Source _____ Fiscal year _____ \$ _____ non-recurring revenue

11. What is the Payback period? _____ years

12. JUSTIFICATION: Document justification for request. Include anticipated economies or efficiencies to be realized by the City, including reductions in personnel or actual cost (cash flow) reductions to be realized in your budget. Legislation signed by Governor Scott, and effective July 1, 2013, allowed for red light camera violators to request a local administrative hearing to dispute their violation. In addition, under this legislation, the Red Light Camera Enforcement Program is required to employ a clerk to aid the local hearing officer at administrative hearings held by local governments. The clerk will be responsible for scheduling hearings, recording minutes, mailing administrative orders, and submitting registration holds to the Florida DMV. This contract is for the employment of Lauren Martin as an Accounting Clerk in the Red Light Camera Enforcement Program to adhere to the requirements of the legislation discussed above. This is a full time contract position that includes city benefits. Furthermore, the position is fully funded. The employment contract is for one year with at an hourly rate of \$ 12.57

13. APPROVED: Mike Rhodes (Submitting Director or authorized Division Mgr **Only**)
FIS 3/15/04