

On Wednesday, April 16, 2014, the Consultants' Qualifications Board (CQB) met on the 8th floor of City Hall in the Eola Room, 400 South Orange Avenue, Orlando, Florida. The meeting was called to order at 2:02 pm.

Members Present:

Richard M. Howard, P.E., Public Works Director, Chairman
Kevin Walsh, MWBE Official
Michael O'Dowd, Assistant City Attorney II
Nate Boyd, Energy Project Manager
Tom Connery, P.E., Capital Improvements Division Manager

Staff Present:

Roger Cooper, Contract Administrator
Sandy Shook, Public Works Administrative Specialist

Others Present:

No others present

APPROVAL OF MINUTES

A motion was made by Mr. Connery to approve the minutes of the March 7, 2014 Consultants' Qualifications Board meeting. Mr. Walsh seconded by motion and motion carried unanimously.

NEW BUSINESS

The Board had 3 respondents for the City of Orlando's Request for Proposals for Electrical Engineering Design & Construction Administration Services for 480V Improvements at Iron Bridge RQS14-0193:

1. Milan Engineering
925 South Semoran Boulevard, Suite 100
Winter Park, Florida 32792
2. C&S Engineers, Inc.
605 East Robinson Street, Suite 210
Orlando, Florida 32801
3. Hazen and Sawyer, P.C.
4767 Broad Street
Orlando, Florida 32814

After careful review and discussion, a motion was made by Mr. Connery to qualify all 3 firms in category #200 Electrical Engineering and forward all 3 proposals to the Selection Committee. Mr. Walsh seconded the motion and the Chairman opened the meeting to public comment. Hearing no requests to comment, the vote was taken and unanimously carried.

Meeting adjourned at 2:16 pm.

Sandra A. Shook
Public Works Administrative Specialist