



CITY OF ORLANDO

MEMORANDUM

TO: Hector Sanchez, P.E., Project Manager

THRU: *for* Kevin Walsh, Minority Business Enterprise Official *KWB*

FROM: Rene Carcamo, Contract Compliance Investigator II *RC*

DATE: January 13, 2014

SUBJECT: Professional Engineering Services for Conserv I Diversion Pumping Stations Improvements, CI Lift Stations Improvement.

Project Number: 2123-P Amendment II

Project Amount: \$ 27,160.00

With reference to the submission by **AECOM, Inc.** regarding minority and women-owned business enterprise utilization for the above cited contract, please note the following:

The cited firm has been identified as City of Orlando certified:

Nadic Engineering Services, Inc.	WBE	\$ 10,719.00	39.45%
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AECOM, Inc.'s current overall M/WBE participation under this Professional Service Agreement is 29.24%, with 27.32% MBE and 1.92% WBE participation.

Based upon this office's interaction with **AECOM, Inc.** and their submittal of agreement to subcontract with the named firm, we find good faith efforts substantiated and proposed information sufficient.

In the event that **AECOM, Inc.** has not submitted signed subcontract agreements, please remind them of the requirements to execute and submit to this office within seven (7) days after contract award, copies of all Ordinance related subcontracts. **AECOM, Inc.** should also be informed that any change orders, up or down, require 24% M/WBE participation on the total amount of such change order.

IMPORTANT: PLEASE INFORM AECOM, INC. THAT ANY MATERIAL CHANGES IN THE CONTRACTUAL RELATIONSHIP HEREINAFTER ESTABLISHED BETWEEN THE PRIME AND THE SUBCONTRACTOR AGREEMENT MUST BE PROMPTLY REPORTED TO MINORITY BUSINESS ENTERPRISE OFFICIAL FOR APPROVAL.

cc: Richard Howard, Director of Public Works
AECOM, Inc.

MINORITY BUSINESS ENTERPRISE

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