

# CITY OF ORLANDO

<b>Recruit Title</b>	<b>Dept/Division</b>	<b>Posting Type</b>	<b>Close Date</b>	<b>Recruit #</b>
Permit Technician I - CONTRACT	Permitting Svcs	All Applicants	6/28/2013	13-112

## **Salary Specs**

This is a full-time CONTRACT position with the same benefits as Permanent full-time. Most contracts are renewable for terms of one year.

MULTIPLE POSITIONS AVAILABLE

Starting Salary: \$12.57 per hour  
Grade: 20

## **POSTING LANGUAGE**

NATURE OF WORK:

Under the direction of the Customer Service Manager, this position performs responsible work involving the review and issuance of permit applications in the Permitting Services Division. Using customer service skills and exercising discretion, tact, and diplomacy to explain complex code requirements both in person and over the phone.

MINIMUM REQUIREMENTS:

High school graduate plus six months customer service experience involving considerable public contact, preferably in zoning, building, engineering, occupational licensing, fire permitting, planning, or related areas; or an equivalent combination of education, training, and experience. Must type 25 CWPM.