

500.3 SUBJECT: EMERGENCY MANAGEMENT ORGANIZATION AND POLICY

:1 OBJECTIVE:

Develop and maintain a citywide comprehensive all hazards emergency and non emergency management program.

:2 AUTHORITY:

This procedure approved by City Council April 28, 2014, Item XX.

:3 DIRECTION:

Emergency Manager, as an exempt employee, serves at the pleasure of the Mayor and receives direction thru the Mayor, Chief Administrative Officer, Fire Chief and the Emergency Management Executive Policy Group.

:4 FUNCTIONS:

- A. Coordinates all emergency management functions and planning for the City of Orlando; and assists in City homeland security efforts.
- B. Participates in the identification and mitigation of hazardous conditions before the impact of a natural or manmade disaster.
- C. All departments within the City share the responsibility of serving and protecting the citizens and visitors of the City of Orlando during times of natural or man-made disasters.
- D. Provides oversight and information to City departments in all preparedness efforts and protective measures.
- E. Conducts emergency management related training for all City departments on an annual basis.
- F. All elements of the Comprehensive Emergency Management Plan to include supporting documentation will be updated annually and revised every four years.
- G. Ensure that every department designates an Emergency Coordination Officer (ECO).

:5 FORMS:

None.

:6 COMMITTEE RESPONSIBILITIES:

None.

:7 REFERENCE:

Florida Statute Chapter 252, Emergency Management; Florida Statute Chapter 166, Municipalities; Florida Statute Chapter 22, Emergency Continuity of Government; Florida Administrative Code 27P-6.010 and 27P-6.0095 Municipal Comprehensive Emergency Management Plans; City Code Chapter 43A State of Emergency.

:8 EFFECTIVE DATE:

This procedure effective April 28, 2014.