

135.2 SUBJECT: OOC GOVERNING BOARD

:1 OBJECTIVE:

Develop and maintain a cross-functional organizational structure that provides a decision-making process to determine the services, standards and policies for the Orlando Operations Center (OOC).

:2 AUTHORITY:

The procedure adopted by City Council July 23, 2001; re-formatted April 2004; amended April 28, 2014.

:3 DIRECTION:

Mayor and City Council.

:4 FUNCTIONS:

The Orlando Operations Center Governing Board:

- A. Directs the development of a public safety facility providing coordinated emergency services response through innovative use of technology and enhanced information sharing in an effective cost structure.
- B. Provides a process that enables informed decision-making through which all initiatives are evaluated as to their impact on the OOC as well as citizens, City Departments and employees.
- C. Formulates, implements and monitors facility policies and procedures, performance measures.
- D. Ensures law enforcement accreditation standards are maintained.
- E. Approves the facility operating budget and monitors resource use.
- F. Provides guidance and direction to the Facility Manager in executing Board decisions and directives related to the facility.
- G. Consists of the following members:
 - a) Chief Administrative Officer (or designee) (Chairman)
 - b) Chief Information Officer (or designee)
 - c) City Transportation Engineer (or designee)
 - d) Fire Chief (or designee)
 - e) Police Chief (or designee)
 - f) Emergency Manager (or designee)
 - g) Facility Manager (or designee) (non-voting)

H. Meets as determined by the Board but no less frequently than yearly.
Meeting agendas cover all facility-related topics, such as space utilization, law enforcement accreditation concerns, use of shared resources (conference rooms, break rooms, etc.), approval of spending requests in excess of a Board specified amount, etc.

:5 FORMS:

None.

:6 COMMITTEE RESPONSIBILITIES:

Not applicable.

:7 REFERENCE:

Approved by City Council July 23, 2001; re-formatted April 2004; amended April 28, 2014.

:8 EFFECTIVE DATE:

This procedure effective July 23, 2001.