



GREATER ORLANDO AVIATION AUTHORITY

Orlando International Airport
One Jeff Fuqua Boulevard
Orlando, Florida 32827-4399

MEMORANDUM

To: Mayor Dyer and City Commissioners
From: Dayci S. Burnette-Snyder, Director of Board Services
Date: May 12, 2014

Subject: AVIATION AUTHORITY SPECIFIC APPROVALS

It is respectfully requested that on May 12, 2014, Orlando City Council specifically approve the following items approved by the Aviation Authority at its meeting on April 16, 2014 (see attached draft minutes):

CA H

Funding in the not-to-exceed amount of \$11,028,000 is needed from Capital Expenditure Funds to proceed with the Fiber Infrastructure Program at OIA. Approval by the Aviation Authority Board and concurrence by Orlando City Council is required to include this expenditure in the Aviation Authority's current year budget since the Capital Improvement Plan (CIP) was approved after the FY 13-14 budget cycle. The program will provide the completion of the fiber-optic loop connecting major nodes on the Orlando International Airport property. It is anticipated that this program will be implemented in various phases to match the program needs. The components of the Fiber Infrastructure Program consist of the following:

- Fiber Infrastructure - Tradeport Drive
- Fiber Infrastructure - South Access Road to Intermodal Area
- Fiber Infrastructure - Post Office to South Access Road
- Fiber Infrastructure - North Loop
- Fiber Infrastructure - Former HBJ Building to Far East Vault
- Fiber Infrastructure - Airside 2 to Airside 4
- Fiber Infrastructure - Far East Vault to South Access Road
- Fiber Infrastructure - Far East Vault to Aviation Authority Annex Complex
- Fiber Infrastructure - Fuel Farm
- Tradeport Drive Main Point-of-Entry Build-Out
- Dowden Road Main Point-of-Entry Build-Out

CA-K

Recommendation of the Construction Committee to Approve an Addendum to the General Consulting Services Agreement with Schenkel & Shultz, Inc. for the Continuation of General Consulting Services for the Concept Refinement of the South Airport Complex at the Orlando International Airport

Orlando City Council concur the use of Discretionary Funds in a not-to-exceed amount of \$450,000 for services related to the future South Terminal Complex at the Orlando International Airport, and include this expenditure in the Aviation Authority's current year budget.

The total fee negotiated with Schenkel & Shultz is \$1,746,433. The South Airport Complex Program (Program) is an approved project in the Aviation Authority's current Capital Improvement Plan (CIP), which was approved by the Aviation Authority Board on October 16, 2013. This program is a multi-year program that will consist of multiple projects to achieve the intended scope. The Program has undergone various phases of development including design concept refinements due to technology upgrades, industry changes, changes to the airline lease and use agreement, the introduction of rail, and project

phasing based on passenger demand. Following the design hand-off to the HKS Team in December 2013, Schenkel & Shultz, Inc. has continued leading the refinement effort and coordination with the various transportation components as well as the concurrent cost estimating efforts necessary to further develop the various phases of design. The focus of the effort has been to further develop the initial phase of the South Airport Automated People Mover (APM) Complex and the Intermodal Terminal Facility (ITF).

The scope of services provides for the continued development and refinement of, and coordination between, the South Airport APM project, the South Airport ITF, and the overall Terminal C and D Facilities for the South Terminal Complex. The proposed fee is estimated to cover a period of approximately ten months.

CA-P

Disposal of surplus property which is a routine item.

ASSETS NEEDING BOARD APPROVAL
For April 2014 Meeting

(Asset #)

GOAA GENERAL

31526 Cabinet, File, 4 Drawer, Lateral, Beige
35837 Monitor, Compaq, FLAT, 15", S/N 041BH56VA219
37037 Computer, Compaq, EVO D510 SFF, Pentium IV S/N USV32301B1
37038 Computer, Compaq, EVO D510 SFF, Pentium IV S/N USV323014D
37398 Computer, HP D530 SFF, Pentium IV S/N USW35106ZT
38457 Printer, IER, INC. (BP# W-113) PO# 1001175 S/N 8371
50166 UPS, Lucas 5.2 KVS S/N HT264-002
51169 Printer, HP Laserjet 4000TN S/N USQB011699
51550 Microprinter 90, With NEC Equipment S/N 32106550
52501 Computer, HP Laptop, W/Custom Configuration And Docking Station S/N CND7150QSS
52546 Computer, Laptop, HP, Compaq Mobile Workstation S/N CNU7430X9C
52547 Computer, Laptop, HP, Compaq Mobile Workstation, NW8440, DUO T7400 S/N CNU7430XCS
52600 Computer, Laptop, HP NW8240, Intel Pentium S/N CNU6161V7Z
52638 Computer, Compaq Deskpro EN, Pentium III S/N 6003CKP9K573
52745 Computer, Compaq 6500, Deskpro EN, Pentium III S/N 6001CKP5L499
53514 Computer, Notebook NX9600, Compaq S/N CNV60114Q3
91789 Radio, Motorola, Portable XTS-2500, PO #74790 S/N 205CHZ2713
91994 Radio, Motorola, Portable XTS5000, MDL II, Encrypted S/N 721CDW0137

Cables, VGA, DVI, audio (1 Box)
Computer, Dell Optiplex GX50 S/N 8R2M411
Computer, HP D530 S/N USW35106YE
Computer, HP DC7100SFF S/N MXL5372038
Docking Station, HP S/N CNU738XHYP
Headsets, Phone (2)
Ink cartridges for HP Deskjet 9300
Keyboard, wireless
Laptop Case
Monitor, NEC 3210 S/N 6905501YA
Monitor, NEC 4010 S/N 6XA07150YA
Monitor, NEC 4020 S/N S88109828YA
Monitor, NEC 4020 S/N S96113427YA
Monitor, Optiquest Q241WB S/N QY8074403679
Monitor, Optiquest Q241WB S/N QY8074403697
Monitor, Viewsonic VA903B S/N Q87070922410
Monitor, Viewsonic VA903B S/N Q87072721503
Monitor, Viewsonic VA903B S/N Q87072721519
Monitor, Viewsonic VP171B S/N A1U031200297
Monitor, Viewsonic VX2035WM S/N QCN06392337

Monitor, Viewsonic VX2035WM S/N QCN070403165

Monitor, Viewsonic-VX2235WM S/N QA5071766379

Printer, Dell 946 S/N CN-QWH196-48730-76R-0497

Printer, Epson Stylus Photo R2880 S/N KFFE027974

Printer, HP Deskjet 1220c S/N SG26E130P1

Printer, HP Deskjet 9300 S/N CN45M85064

Printer, HP Deskjet 9300 S/N MY37G3315B

Printer, HP Photosmart 8750 S/N MY52S110K8

Printer, HPJet Direct 175X S/N SG4C1B3494

Typewriter, IBM Wheelwriter 1000 S/N 11RFV13

HYATT

6343 Credenza, Cabinet, 6 Drawers, Putty/Oak
40177 Desk - Metal W/ Wood Top With Right Return
51765 Loveseat, Checkered
51766 Loveseat, Green
51766 Loveseat, Green
51767 Loveseat, Green
51768 Loveseat, Green
51815 Compressor, Ingersoll-Rand T30 - 57310 S/N 30T-678967
51871 Table, Coffee, Penn, Wrought Iron W/Glass Top
51876 Chair, Checkerboard, Light TAN, Bamboo Design
51877 Chair, Checkerboard, Light TAN, Bamboo Design

Chairs (Assorted)
Clock Radios (Assorted)
Dance Floor Segments (Assorted)
Ice Bins (Assorted)
Irons (Assorted)
Kitchenware (Assorted)
Mirrors, Vanity (Assorted)
Planters (Assorted)
Sofas (Assorted)
Telephones (Assorted)

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CONSENT AGENDA

3. Upon motion by Mr. Sanchez, second by Dr. Pirozzolo, vote carried to adopt a resolution as follows: It is hereby resolved by the Greater Orlando Aviation that the following Consent Agenda items are approved, accepted, and adopted and execution of all necessary documents is authorized by the Aviation Authority's Officers or Executive Director:

A. accept the filing of the following minutes -- October 2 and November 1, 2013, and January 7, 2014, Ad Hoc Committee for RFQ's for Financial Advisory Services and for Participation in Such Role by Qualified Minority/Women Business Enterprises; July 12, October 11, and November 8, 2013, Aviation Noise Abatement Committee; February 25, February 6, March 11, and March 25, 2014, Construction Committee; February 24 and March 10, 2014, Concessions/Procurement Committee; January 29, 2014, Construction Finance Oversight Committee; February 25, 2014, Design Review Committee; and January 22, February 13, February 25, and February 27, 2014, Professional Services Committee;

B. accept the recommendation of the Concessions/Procurement Committee and exercise the 18th renewal option through July 31, 2015 for Purchasing Contract 97-42, Radio Equipment Maintenance, with Motorola Inc. ; (2) authorize funding from the Operation and Maintenance Fund in a not-to-exceed amount of \$39,340.28; and (3) authorize an Aviation Authority Officer or the Executive Director to execute the necessary documents, following satisfactory review by legal counsel [FILED DOCUMENTARY NO. 7891];

C. (1) approve and ratify placement of insurance coverage for the May 1, 2014 to May 1, 2015 insurance policy period as discussed in this memorandum for property, workers compensation, employer's liability, business automobile, crime, fiduciary liability, public officials' liability, travel accident, storage tank liability, environmental site liability, cyber liability and terrorism insurance to the extent applicable to these coverages in the amount of \$3,498,413; (2) authorize funding from the Operation and Maintenance Fund; and (3) authorize an Aviation Authority Officer or the Executive Director to execute the necessary documents, following satisfactory review;

D. accept the recommendation of the Concessions/Procurement Committee and: (1) deem Terminix International, Inc., Massey Services, Inc. and ORKIN, LLC to be non-responsive; (2) award Purchasing Contract 04-14, Pest Control Services to Home Paramount Pest Control Company, Inc.; (3) authorize funding from the OIA Operations and Maintenance Fund and the OEA Revenue Fund in the not-to-exceed amount of \$272,234.40; and (4) authorize an Aviation Authority officer or the Executive Director to execute the necessary documents following satisfactory review by legal counsel [FILED DOCUMENTARY NO. 7892];

E. accept the recommendation of the Concessions/Procurement Committee to exercise the second and final renewal option of Purchasing Contract 07-10, AOA Landscape Maintenance Services, with P & L Lawn Maintenance, Inc.; (2) authorize funding from the Operation and Maintenance Fund in the not-to-exceed amount of \$273,000; and (3) authorize an Aviation Authority Officer or the Executive Director to execute an amendment following satisfactory review by legal counsel [FILED DOCUMENTARY NO. 7893];

F. accept the recommendation of the Concessions/Procurement Committee and:

(1) award Purchasing Contract 12-14, Parking Garage Floor Scrubbing Services to Chesapeake Facility Resources, LLC; (2) authorize funding from the Operation and Maintenance Fund in the not-to-exceed amount of \$330,125.08; and (3) authorize an Aviation Authority officer or the Executive Director to execute the necessary documents following satisfactory review by legal counsel **[FILED DOCUMENTARY NO. 7894]**;

G. accept the recommendation of the Concessions/Procurement Committee to (1) exercise the first renewal option of Purchasing Contract 17-11, USDA Regulated Garbage Disposal Services, with Stericycle, Inc., through July 31, 2015; (2) authorize funding from the Operation and Maintenance Fund in the not-to-exceed amount of \$367,870; and (3) authorize an Aviation Authority Officer or the Executive Director to execute the necessary documents, following satisfactory review by legal counsel **[FILED DOCUMENTARY NO. 7895]**;

H. approve the use of Capital Expenditure Funds in a not-to-exceed amount of \$11,028,000 for efforts related to the Fiber Infrastructure Program at the Orlando International Airport; and, (2) request Orlando City Council concurrence to include this expenditure in the Aviation Authority's current year budget;

I. appoint Mr. Brian Engle as the Airlines for America Representative and Mr. David Konstan as the Representative of the Aviation Authority/Chairman to the Aviation Noise Abatement Committee for a term expiring on April 4, 2018;

J. accept the recommendation of the Construction Committee and (1) approve an Amendment to the Addendum No. 2 to the Professional Services Agreement for the Prime Design Consulting Services for Airside 4 Improvements with MLM - Martin Architects, Inc. Design, Bid, and Award Phase Services for BP No. 442, Airside 4 Improvements Program - New Central Chiller Plant at the Orlando International Airport, for a total amount of \$1,057,995, which includes a lump sum fee amount of \$968,814, a not-to-exceed fee amount of \$75,396, and a not-to-exceed reimbursable expenses amount of \$13,785, with funding from the Aviation Authority's Line of Credit to be reimbursed by Revenue Bonds and Passenger Facility Charges to the extent eligible; and (2) authorize an Aviation Authority Officer or the Executive Director to execute the necessary documents following satisfactory review by legal counsel **[FILED DOCUMENTARY NO. 7895]**;

K. accept the recommendation of the Construction Committee and (1) accept the recommendation of the Construction Committee and approve an Addendum to the General Consulting Services Agreement with Schenkel & Shultz, Inc. for the continuation of general consulting services for the concept refinement of the South Airport Complex at the Orlando International Airport for a total amount of \$1,746,433, which includes a not-to-exceed fee amount of \$1,744,433, and a not-to-exceed reimbursable expenses amount of \$2,000, with funding from the Aviation Authority's Line of Credit to be reimbursed by future Revenue Bonds and future Passenger Facility Charges to the extent eligible for the APM-related work, current and future FDOT grants for the Intermodal Terminal Facility, the Aviation Authority's Line of Credit, to be reimbursed by Aviation Authority funds, future Revenue Bonds, and future Customer Facility Charges to the extent eligible for the garage and Discretionary Funds for the future South Terminal; (2) approve the use of Discretionary Funds in a not-to-exceed amount of \$450,000 for services related to the future South Terminal

Complex at the Orlando International Airport, and request Orlando City Council concurrence to include this expenditure in the Aviation Authority's current year budget; and (3) authorize an Aviation Authority Officer or the Executive Director to execute the necessary documents following satisfactory review by legal counsel [FILED DOCUMENTARY NO. 7896];

L. accept the recommendation of the Construction Committee and (1) authorize the sole source procurement of Software Subscription Licenses and Professional Services from DLT Solutions Inc. for the Aviation Authority's Private Building Information Modeling (BIM) Cloud at the Orlando International Airport in a not-to-exceed amount of \$238,500; (2) authorize funding from the Aviation Authority's Line of Credit to be reimbursed by future Revenue Bonds; and (3) authorize the Purchasing Office to issue the necessary purchase order(s);

M. accept the recommendation of the Professional Services Committee and (1) authorize the purchase of the Unified Communications Managed Services at Orlando International Airport and Orlando Executive Airport from Avaya, Inc. pursuant to Florida's State Term Contract (STC) Contract No. 730-000-09-1 in the not-to-exceed amount of \$1,554,950 (i.e., \$546,950 for the first year, \$504,000 for the second year, and \$504,000 for the third year); (2) authorize funding from Operations and Maintenance Funds; and (3) authorize the Purchasing Office to issue the necessary purchase order(s).

N. accept the recommendation of the Construction Committee and (1) approve a Job Order Construction Services Addendum to the Continuing Vertical Construction Services Agreement with R. L. Burns, Inc. for Construction Services for Project V708, Impact Protection for Baggage Handling System (BHS) Equipment, Main Terminal, Level 2, B Side, at the Orlando International Airport, for a direct-negotiated lump sum amount of \$277,241 with funding from 2010A Revenue Bonds (non-AMT); and (2) authorize an Aviation Authority Officer or the Executive Director to execute the necessary documents following satisfactory review by legal counsel [FILED DOCUMENTARY 7897];

O. accept the recommendation of the Concessions/Procurement Committee to: (1) deem the repair parts required from the suppliers listed above to be either Sole Source or Single Source for the next 12 month period beginning May 1, 2014 and ending April 30, 2015; (2) authorize funding from the approved Operation and Maintenance Fund in the aggregate not-to-exceed amount of \$955,000; (3) authorize the Purchasing Office to issue a Blanket Purchase Agreement with each manufacturer listed based on either a Sole Source Justification or Single Source Justification as appropriate and in compliance with Authority policy; (4) authorize the Executive Director to approve the Single Source Justification and Sole Source Justification forms as appropriate for each manufacturer; and (5) authorize Staff to allocate and re-allocate the aggregate not-to-exceed amount among the 14 resulting Blanket Purchase Agreements as needed;

P. find the property listed in the memorandum (copy on file) no longer necessary, useful, or profitable in the operation of the Airport System; (2) request Orlando City Council concurrence and resolution of this finding; and (3) authorize Staff to dispose of this property in accordance with the Aviation Authority's Policies and Procedures;

Q. approve General Services Administration Public Building Lease Amendments in 1 month increments not-to-exceed through December 31, 2014 and authorize an

~~Aviation Authority Officer or the Executive Director to execute any necessary documents, following satisfactory review by legal counsel;~~

R. accept the recommendation of the Concessions/Procurement Committee and (1) authorize an increase to the current contract value and adjust Contract 05-11, Low Voltage Wiring and Installations Services with Quality Cable Contractors, Inc. and Orlando Business Telephone Systems Inc. in the not-to-exceed amount of \$300,000.00 with funding from the Operation and Maintenance Fund; (2) authorize the first renewal option from August 1, 2014 through July 31, 2015, with an annual contract value of \$1,053,610.28 with funding from the Operation and Maintenance Fund; and (3) authorize a not-to-exceed amount of \$1,040,000.00 for anticipated work with funding from the Capital Expenditure Fund and the Improvement and Development Fund; and (4) authorize an Aviation Authority Officer or the Executive Director to execute the necessary documents, following satisfactory review by legal counsel **[FILED DOCUMENTARY NO. 7898 - 7899]**;

S. accept the recommendation of the Retirement Benefits Committee to (1) reject all proposals received from the solicitation of RFCP PS-317, Pension and OPEB Trust Actuarial Valuation Services and (2) authorize Staff to modify the solicitation documents as needed and re-solicit these services; AND

T. resolve to approve the recommendation of the Ad Hoc Committee and award the Request for Qualifications, Legal Services, General Counsel to Marchena and Graham and conflict counsel to Akerman, LLP; authorize the Chairman and Executive Director to negotiate the letter of engagement with the selected firms; and authorize the Chairman and Executive Director to execute the necessary documents. Recommendation was approved by the Finance Committee at its meeting today prior to the board meeting **[FILED DOCUMENTARY NO. 7900 - 7901]**.